

# OFFLINE CANDIDATE REGISTRATION AND PROFILE FORM

All candidates applying for a Southampton Solent University coach education course can use this form. If you are unable to register online at [www.solent.ac.uk/coached](http://www.solent.ac.uk/coached) or if your employer/club/sponsor is paying for your course, please complete this form and email to [kevin.warrington@solent.ac.uk](mailto:kevin.warrington@solent.ac.uk)

Places are allocated on a first come first served basis and are not secured until all pre-course requirements have been met and received by Kevin Warrington – Coach Education Officer, Southampton Solent University.

- If spaces are still available, you will receive a booking confirmation via email.
- If there are no spaces left, you will be advised and put on our reserve list

\* denotes compulsory fields

## CORE INFORMATION (Candidate)

If any of your details change prior to receiving your certificate, please notify [coach.education@solent.ac.uk](mailto:coach.education@solent.ac.uk)

First Name*		Surname*	
Middle Names		Ethnicity	
Gender*		Date of Birth*	
Home Address*			
Postcode*		Mobile	
Preferred Email Address			
Unique Learner Number (if known)			

## DISABILITY (optional)

The Disability Discrimination Act 1995 defines a disabled person as anyone with a 'physical or mental impairment that has a substantial and long-term adverse effect upon his/her ability to carry out normal day-to-day activities'.

Would you consider yourself to have a disability?	YES	NO
If yes, what is the nature of your disability?		

## EMERGENCY CONTACT DETAILS

Emergency Contact Number*	
Emergency Contact Name*	
Relationship	

## COURSE DETAILS

Coach Education Course	
Course Reference	
Start Date	

## MEDICAL INFORMATION

Are you aware of any medical condition which may affect your ability to participate?	YES	NO
If yes, what is the nature of your medical condition?		

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## PRE-REQUISITE DETAILS

First Aid Certificate held *		Certificate date		Issued by	
Safeguarding Certificate held *		Certificate date		Type	

## FOOTBALL ASSOCIATION NUMBER

FAN number Football Association Number	
Required for ALL football courses	To obtain a FAN number - go to <a href="https://secure.thefa.com/FAN/Register.aspx">https://secure.thefa.com/FAN/Register.aspx</a>

## INVOICE DETAILS: EMPLOYER / SPONSOR / CLUB INFORMATION

Who is paying for course*	EMPLOYER	SPONSOR	CLUB	OTHER
Invoice to				
Invoice Address*				
Postcode*		Contact Telephone Number		
Contact Name*		Your Reference*		
Email Address*				

## FINANCIAL IMPLICATIONS FOR APPLICANTS NOT ATTENDING THE COURSE

If you fail to provide 14 days' notice or fail to attend the course (except where special circumstances are agreed), your sponsor will be charged the full course fee.

## UNIQUE LEARNER NUMBER

The information you supply will be used by the Chief Executive of Skills Funding, to issue you with a Unique Learner Number (ULN), and to create your Personal Learning Record. Further details of how your information is processed and shared can be found at [www.learningrecordsservice.org.uk/privacynotice](http://www.learningrecordsservice.org.uk/privacynotice)

## NATURE OF THE COACHING COURSES

Attendance on coaching courses will require practical involvement to assist the coaching process. Please raise any issues that could affect your health with Kevin Warrington immediately by email [kevin.warrington@solent.ac.uk](mailto:kevin.warrington@solent.ac.uk)

## DECLARATION

It is Southampton Solent University's policy not to release your personal data to third parties unless; you have given your explicit consent, there is a legal or academic requirement to do so, or for the purpose of the University's debt recovery. It is normal University's practice to use photographs and video footage of students to promote best practice on its internal and external publications, including the internet.

The University uses external agencies to assist with its marketing processes.

If you have any objections to this please advise [coach.education@solent.ac.uk](mailto:coach.education@solent.ac.uk)

Person making this declaration*	
Date*	

**PLEASE RETURN BY EMAIL TO [kevin.warrington@solent.ac.uk](mailto:kevin.warrington@solent.ac.uk)**