

Freedom of Information Disclosure Log – 2013/14

The log is chronological and lists the requests for information Southampton Solent University has received and the responses provided under the Freedom of Information Act 2000. For reasons of Data Protection, applicant details have been omitted.

Academic Year 2013/14

Date Received	Information Requested	Applicant type	Response	Date of Disclosure
August 2013	<ol style="list-style-type: none"> 1. Could you please let me know how many students you disciplined in the academic years 2011-12 and 2012-13 (a figure for each year) for handing in custom essays or assignments bought from essay writing services (or essay mills, as they're sometimes called). Note that I don't mean plagiarism where a student has copied Wikipedia or an academic work without attribution – I mean essays they've commissioned paid writers to do. 2. Of those disciplined, could you let me know how they were punished and how many were from outside the UK 	Organisation	Full Disclosure	August 2013
August 2013	<ol style="list-style-type: none"> 1. I would like to know if your institution has a "Fitness to Study" or "Fit to Study" Policy and/or Procedure. This is not the same as Fitness to Practise (i.e. a disciplinary procedure for professionals) or a Fit to sit (to do with exams). It is to do with the "wellness" of a student to undertake study. 2. If you do have a "Fitness to Study" or "Fit to Study" Policy and/or Procedure, would you kindly let me have a copy? 	Individual	Full Disclosure	August 2013
August 2013	<ol style="list-style-type: none"> 1. What proportion of those students did not receive a scholarship or any similar financial support 2. The proportion of your undergraduate body that receives some form of means tested financial support from the government 3. Any more detailed statistics on the proportion of your undergraduate body that receives the varying tiers of support from the government 4. The proportion of your undergraduate body that qualified for free school meals 	Unknown	Refused- section 12. Exceeds appropriate cost limit.	September 2013
August 2013	Could you tell me where I might be able to locate the published committee minutes for Southampton Solent in your library (e.g. Council, Finance, Audit	Individual	N/A	August 2013

	committee)?			
August 2013	<ol style="list-style-type: none"> 1. The name of your current solution and provider 2. The date that the contract was signed with your HR/Payroll provider. 3. The length of the current contract term for both HR and Payroll. 4. The date that the HR and Payroll contracts are due to be renewed. 5. The Original Contract Value. 6. Current annual maintenance charges for your HR/Payroll solution. 7. How many employees are there in your organisation? 	Organisation	Partial disclosure- section 43(2) commercial interests- Data Protection Act 1998.	August 2013
August 2013	<ol style="list-style-type: none"> 1. What was the price of the cheapest possible, non-shared, single student bedroom in the academic year 2012-13? (Please provide a single figure for the total cost for a whole academic year - i.e. not the price per week). 2. What was the price of the cheapest possible, non-shared, single student bedroom in the academic year 2011-12? (Please provide a single figure for the total cost for a whole academic year - i.e. not the price per week). 3. What was the price of the cheapest possible, non-shared, single student bedroom in the academic year 2010-11? (Please provide a single figure for the total cost for a whole academic year - i.e. not the price per week). 	Unknown	Full Disclosure	August 2013
August 2013	<ol style="list-style-type: none"> 1. I would like to know how many academics your university has recruited on 0.2 FTE contracts since 31 October 2011 whose period of employment began/will begin before 31 October 2013. 2. I would also like to know how many of those appointments are temporary, and how many will terminate by 31 October 2014. 3. I would also like to know how many academics your university recruited on 0.2 FTE contracts between 31 October 2009 and 30 October 2011, whose period of employment began within that period. 	Organisation	Partial Disclosure: section 40(2)- Data Protection Act 1998.	September 2013
August 2013	<ol style="list-style-type: none"> 1. Wi-Fi Provider- Who is the contracted supplier for the Wi-Fi contract. 2. Average Annual Spend – Please state the annual average spend over three years for each supplier. If this is a new contract please state the estimate annual average spends. If there is more than one Wi-Fi provider please split annual for each individual provider. 3. Number of Users- Please state the number of users the Wi-Fi contract is in place for. An estimate number of users will also be acceptable. If there is more than one Wi-Fi provider please state the number of users for each individual provider. 4. Number of Locations/Site- I require the number of locations/sites the Wi-Fi contract is contracted for. If there is more than one Wi-Fi provider please 	Unknown	Full Disclosure	August 2013

	<p>state the number of sites for each individual provider.</p> <ol style="list-style-type: none"> 5. End User Offer- What the Wi-Fi offers to the end users e.g. Unlimited, Pay as you go, free 1 hour access or just free access. If there is more than one Wi-Fi provider please state the number of sites for each individual provider. 6. Manufacturer Name/Brand- Please provides me with the brand names of the Wi-Fi equipment which many include manufacturers of the access points and routers. If there is more than one Wi-Fi provider please state the Manufacturers Name for each individual provider. 7. Contract Description- Please provide me with a brief description of the solution in place for Wi-Fi and any other services provided under the contract. If there is more than one Wi-Fi provider please state the contract description for each individual provider. 8. Actual Contract Start Date- Please can you state the Start date of the contract. If there is more than on Wi-Fi provider please split contract dates for each individual provider. 9. Actual Contract Renewal/Expiry Date- Please can you state the renewal/expiry date of the contract. If the contract is coming up for renewal if possible please state the likely outcome of the Wi-Fi contract. 10. Contact Details- I require the person from within the organisation responsible for the Wi-Fi contract. Can you please provide me with their full contact detail including contact number and an email address? If there is more than one Wi-Fi provider please state the contract details for each individual provider. 11. <ol style="list-style-type: none"> 1. Current Provider 2. Number of Users- This is normally the total number of staff with the organisation. 3. Contract Description- Please can you provide me with a brief contract description of the overall contract. 4. Contract Expiry Date 5. Contract Review Date? 6. Contact Details- I require the person from within the organisation responsible for the Wi-Fi contract. Can you please provide me with their full contact detail including contact number and an email address? 			
August 2013	<ol style="list-style-type: none"> 1. The percentage of current home undergraduates on bachelor’s courses that previously attended a fee-paying (independent) school. 2. Out of those students, what percentage of them received some form of financial assistance at that school? 	Unknown	Refused- section 12. Exceeds appropriate cost limit.)- Data	September 2013

	<p>3. The number of applicants.</p> <p>Could I please have this information for the following academic years: 2013/14; 2011/12; 2010/11; 2009/10?</p> <p>For question 3, could I please have the number of applicants for undergraduate bachelors courses beginning in the academic years specified above?</p>		Protection Act 1998.	
August 2013	<p>Under the terms of the Freedom of Information Act, I am writing to request information about any commercial relationship that the university may have with the following companies:</p> <ul style="list-style-type: none"> - G4S - Veolia - Eden Springs <p>Please inform me whether the university has any commercial relationship with any of the above companies.</p> <p>If any of the above companies provide a product or service to the university, has made a donation to the university in the past 5 years or a partnership arrangement with the university, please kindly inform me of the following details:</p> <ul style="list-style-type: none"> - The type of commercial relationship - The nature of product or service provided - The value of any commercial transaction involved - If the relationship is to provide a service for a fixed period of time, the value of the contract and the expiry date. 	Unknown	Full Disclosure	September 2013
August 2013	<p>I represent a company who specializes in the distribution of cleaning and hygiene products and would be very interested to have answers to some questions with a view to saving you money, under the Freedom of Information Act could you please furnish me with the answers to the following questions within the statutory period allocated:-</p> <p>1. <u>Hand towels</u> Supplier: Manufacturer and Manufacturers code: Case Size: Cost per Case:</p>	Organisation	Full Disclosure	September 2013

	<p>Annual usage:</p> <p>2. <u>Toilet Rolls</u> Supplier: Manufacturer and Manufacturers code: Case Size: Cost per Case: Annual usage:</p> <p>3. <u>Soap</u> Supplier: Manufacturer and Manufacturers code: Case Size: Cost per Case: Annual usage:</p> <p>4. <u>Refuse Sacks</u> Supplier: Description: Case Size: Cost per Case: Annual usage:</p> <p>5. When were the contracts last market tested to ensure best value?</p> <p>6. Who is head of Procurement and what is their email address?</p>			
August 2013	We would like to request information (as per the Freedom of Information Act) as to how many students you have attending Solent University who have complex health needs (i.e. require a health package), this would not include students who have conditions such as dyslexia.	Organisation	Full Disclosure	September 2013
September 2013	Can you tell me whether, for any or all of your undergraduate courses, you ever have a term (i.e. the summer) in any year or years in which there is no scheduled face-to-face/contact teaching in your timetable?	Organisation	N/A	clarification sought but not received
September 2013	<p>Clr X has requested for some new information to be reported to him on a quarterly basis from all our leisure partners.</p> <p>Within the spreadsheet attached, the first table records the staff sickness levels for your facility and on this occasion I will need the information back dated to include the Q1 please.</p> <p>The second table records the number of accidents and incidents which have</p>	Public Body	Full Disclosure	October 2013

	<p>occurred at your facility. This goes into a little more detail and asks you to list if these are related to a member of staff or a member of the public and if they are RIDDOR reportable. I will also need the Q1 information back dated here. Both the tables are pretty straight forward to complete and you are probably already recording some of the information for your own records.</p>			
September 2013	<p>Please provide me with information on the number of times attempts were made on the university computer network to access websites with the following IP addresses:</p> <p>141.0.172.204 146.82.204.113 31.192.116.24 31.192.112.104 109.71.160.200 209.222.138.10 66.254.109.120 67.55.74.68 88.208.24.53</p>	Organisation	Full Disclosure	October 2013
September 2013	<p>Please tell me if one or more of the companies listed in bullet points below have made a donation or provided a grant to your institution. If they have then please provide me with the amount (in pounds sterling) and the frequency of any donations or grants made to your institution from one or more of the following list of companies:</p> <ul style="list-style-type: none"> · BAE Systems · Rolls-Royce · Babcock International Group · Cobham PLC · Serco Group PLC · QinetiQ · GKN PLC · Chemring Group · Ultra Electronics · Meggitt PLC <p>I require this information for the period September 2008 - June 2013. If you cannot provide information for this date range, please provide the information for</p>	Organisation	Full disclosure	September 2013

	the period September 2012 – June 2013.			
September 2013	<ol style="list-style-type: none"> 1. I request to know, does your university carry out animal experiments? 2. I request to know how many animals were used in experiments by your institution between 1st July 2012 and 1st July 2013. 3. I request to know what species of animals were used for these experiments and how many of each species were used. 4. I request to know the Home Office licence classification for these experiments in terms of pain, lasting harm, etc. if classified and the quantity of experiments which fall into each of the classifications. 5. I request to know how many of the animals used were for medical research and how many were used for non-medical research. 6. I request to know how many of the animals were killed. 	Organisation	Full disclosure	September 2013
September 2013	<p>I would like to request the following information breakdown relating to the Universities IT Hardware Maintenance and it associated costs:</p> <p>A list of the models of the physical servers, storage devices, tape libraries, networks switches and routers under support contracts as well as the cost and duration of said contracts, with start and end dates and service level associated with the equipment. Could you also supply the names of the suppliers of the aforementioned support services?</p>	Unknown	Full Disclosure	October 2013
September 2013	This is a request under the Freedom of Information Act 2000 for a list of all modules your University has provided in the academic years of 2008/2009, 2009/2010, 2010/2011, 2011/2012, 2012/2013, and 2013/2014.	Unknown	<p>Full Disclosure*</p> <p>*No data given for 2012-13 and section 49(2) used to exempt modules with less than five) - Data Protection Act 1998.</p>	October 2013
September 2013	<ol style="list-style-type: none"> 1. For the year 2012/13 (or the most recent year for which the university has records) please give details of the undergraduate degree course at the university with the highest proportion of first class degree awards and provide the percentage. Also provide the percentage of firsts in this course in 2007/08 (or five years previously). 	Journalist	Full Disclosure	October 2013

	<p>2. For the year 2012/13 (or the most recent...) please give details of the undergraduate degree course at the university with the highest proportion of "good" degrees - first class and 2:1 degree awards - and provide the percentage. Also provide the percentage of firsts and 2:1s in this course in 2007/08 (or five years previously).</p> <p>3. For the year 2012/13 (or the most recent...) please give details of the undergraduate degree course at the university with the lowest proportion of firsts and 2:1 degree classifications and provide the percentage. Also provide the percentage of firsts and 2:1s in this course in 2007/08 (or five years previously)</p>			
September 2013	<p>I would like to submit a Freedom of Information Request relating to specific ICT contract(s) for Storage Hardware Maintenance and Storage Virtualisation Software which may include:</p> <ul style="list-style-type: none"> • Server Hardware Maintenance • Server Software Licensing (VMware, Solaris, Unix, Linux, Windows Server) • Server Software Maintenance/Support (VMware, Solaris, Unix, Linux, Windows Server) • Storage Area Network Maintenance/Support (EMC, NetApp etc.) <p>For each of the types of server ICT contracts above can you please send me the following data types:</p> <ol style="list-style-type: none"> 1. Contract Title: 2. Existing/Current Supplier: 3. Hardware/software Brand(s): VMware, HP, Dell etc. 4. Number of Users: Number users within the organisation 5. Operating System (Platform): (Windows, Linux, UNIX, VMWare etc.) 6. Total number of Servers (Physical) per supplier: 7. Total number of Virtual Servers per supplier: 8. Total Contract Value: (For the whole duration of the contract, if the total value sent is per annum please state this in the response) 9. Contract Duration: (Please can you also include notes if the contract includes any contract extension periods.) 10. Contract Expiry Date: 11. Contract Review Date: (An approximate date of when the organisation is planning to review this particular contract.) 	Unknown	Full Disclosure	October 2013

	<p>12. Brief Contract Description:</p> <p>13. Internal Contact: (The person from within the organisation that is responsible for reviewing and renewing this particular contract. Please include there full name, job title, direct contact number and direct email address.)</p> <p>If there is more than one supplier for these contract can you please split the contract individually for each supplier. So the information above which I am requesting is for each supplier.</p> <p>If this service is part of a managed contract please can you send me the contract information for this managed service including Hardware Brand, Number of Users, Operating System, Number of Physical Servers, Number of Virtual Servers and contact details of the internal contact responsible for this contract?</p>			
September 2013	<p>1) What proportion of enrolled students are from any BME background</p> <p>2) What proportion of enrolled students are from:</p> <p>a) Afro-Caribbean backgrounds</p> <p>b) Bangladeshi backgrounds</p> <p>c) Pakistani Backgrounds</p> <p>d) Chinese backgrounds</p> <p>e) Indian backgrounds</p> <p>f) other Asian backgrounds</p> <p>g) other ethnic groups</p>	Organisation	Refused- section 36 where the release of information would prejudice the effective conduct of public affairs.) - Data Protection Act 1998.	October 2013
September 2013	<p>1. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates.</p> <p>2. A small description of the contract.</p> <p>3. The expiry date of each individual contract.</p> <p>4. The contract review date.</p> <p>5. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.</p> <p>6. If the contract above was awarded within the last six months could you please provide me with the suppliers that where shortlisted?</p> <p>7. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future</p>	Unknown	Full Disclosure	October 2013

	procurements. Extending contract, going to tender etc.			
September 2013	<p>Under the Freedom of Information Act 2000, I seek information regarding contracts or frameworks with the company Capita plc (company code 2081330) and its subsidiaries which include:</p> <p>Capita Insurance Services Capita Banstead Capita Asset Services Capita Symonds Capita IT Services Capita ATL Pension Trustees Capita Aurora Capita Business Services Capita Medical Reporting Capita Property and Infrastructure Capita Resourcing Capita Secure Information Solutions Capita Security Capita Share plan Services CAPITA Sinclair Henderson Capita SIP Services Capita software and managed services Capita Syndicate Management Capita Travel and Events Evolvi Rail Systems Capita Lovejoy National Dental Plan Service Birmingham Synetrix Capita Managing Agency Capita Life & Pensions Capita Conferences Administration Capita Education Resourcing Capita Education Services Capita Resourcing Capita Survey and Research</p>	Organisation	Full Disclosure	October 2013

	<p>Capita Holdings Ltd Capita Financial Nominees Ltd Capita Financial Group Capita Registrars Capita IB Solutions Reliance Medical Services Capita Children's Services Talis Capita Total Document Solutions Capita Learning and Development Capita Health and Wellbeing Capita Business Travel Capita Local Government Services Capita Consulting Capita Employee Benefits Capita Fiduciary Capita Translation and Interpreting Capita people Development Capita Specialist Insurance Solutions Capita Randall Lyons Capita SIS Sector Treasury Services Capita ONE IT Capita SIMS IT</p> <p>I would be grateful if you could provide me with the following information regarding contracts or frameworks with Capita or its subsidiaries from 2009 onwards. This includes contracts which were awarded before that timeframe but were still ongoing in 2009, as well as contracts which have been awarded but have a start date in the future:</p> <ol style="list-style-type: none"> 1. The name of the subsidiary (if applicable) 2. Details of services rendered 3. The start date and duration (including details of potential extensions) 4. The total value awarded to Capita for services rendered. 			
September 2013	1. Does your institution have a "Fitness to Study" or "Fit to Study" policy? If so, please could you let me have a copy?	Unknown	1) Section 36-2012/13 data - Data Protection Act	October 2013

	<p>For the following questions I would like the data for the past five years, with the data broken down into each academic year from September 2008 onwards. I have attached a spreadsheet, which may assist in the provision of the data.</p> <ol style="list-style-type: none"> 2. If you have a Fitness to Study Policy the total number of students suspended or excluded under this policy; 3. Total number of students at your institution 4. Total number of students registered as having a mental health issue; and 5. Numbers of students accessing mental health services over the past five years. 		<p>1998.</p> <p>2) University does not collate data for q5.</p>	
<p>October 2013</p>	<p>I wish to submit a freedom of information request to the organisation with regards to their current recycling and waste support and maintenance contracts.</p> <p>Examples of recycling contract you could have:</p> <ul style="list-style-type: none"> · Green Waste Disposal · Household Waste Recycling Centres · Refuse Recycling Street Cleaning · Recycling Collection Services <p>Examples of waste management contract you could have:</p> <ul style="list-style-type: none"> · Waste Development Environmental Assessment · Waste Transfer & MRF (Materials recovery facility) · Waste Disposal Landfill · Bulky Waste <p>For each of the types of contract above please can you send me :</p> <ol style="list-style-type: none"> 1. Contract Type- From the examples given above please state what type of contract this is. Please state other and type of contract if the type of contract is not listed above. In some cases the organisation will have one or two big contracts that is covered in a managed contract please state in the contract description what services the contract provides as well. 2. The supplier of the recycling or waste contract 3. What is the annual average spends for each of the suppliers. For those organisations with new contracts can you please specify the estimated spend? 4. A brief description of what the contract entails. Please to specific to the services provided under these contract(s). 	<p>Unknown</p>	<p>Full Disclosure</p>	<p>October 2013</p>

	<p>5. What is the contract duration of the each of the contract(s)?</p> <p>6. What is the start date of each contract(s)?</p> <p>7. What is the expiry date of each contract(s)?</p> <p>8. When does the organisation intend to review these contract(s)</p> <p>9. Who is responsible for reviewing this contract please send me their full name, actual job title, contact number and their direct email address.</p> <p>Even if the organisation has a managed contract please can you send me all the contract information I have requested including the contact details.</p> <p>If this contract has just been award within the last six months can you please send me information on the shortlist of suppliers that bid on the contract?</p>			
October 2013	<p>Could you please provide me with the names of the newspapers, magazines, periodicals and websites in which your organisation advertised for the purpose of recruiting staff during the following dates:</p> <ol style="list-style-type: none"> 1. January 1, 2010 – December 31, 2010 (or the nearest available 12-month period – please specify and 2. January 1, 2012 – December 31, 2012 (or the nearest available 12-month period – please specify) 	Unknown	Full Disclosure	October 2013
October 2013	<ol style="list-style-type: none"> 1. Copy of the 2013/14 budget papers- including profit and loss, balance sheet, capital, cash flow reporting and written commentary. 2. copy of a recent set of management accounts (within the last 12 months) - including profit and loss, balance sheet, capital, cash flow reporting and written commentary. 3. Capital finance- a copy of any papers provided in 2012/13 relating to capital plans and the financing of those plans 	Unknown	Full Disclosure	November 2013
October 2013	<ol style="list-style-type: none"> 1. Can I get the number of complaints made by students to University authorities of racist abuse by other students or University staff for the financial years 2008, 2009, 2010, 2011, 2012 and 2013? 2. Can I get the number for how many of these complaints were investigated directly by the University? 3. How many of these resulted in successful action being taken against a students or university staff accused of racism? For example, including, but not limited to: suspensions, dismissals and sackings. 	Journalist	Question 1- section 40(2), data protection act - Data Protection Act 1998.	November 2013
October 2013	<p>It would be extremely useful if you can supply the student's numbers for LLB Law for last year (2012) for Year 1, 2 and 3? It would also be very useful if you could let me know how many Year 1 students have enrolled this year.</p>	Journalist	Full Disclosure (2013/14 not provided)	November 2013

October 2013	<ol style="list-style-type: none"> 1. If students at your institution have to agree to a Terms of Service/Acceptable Use Policy before they are granted access to network resources, please provide a copy of this. 2. Could you confirm any disciplinary or punitive actions that students might face as a result of breaking such Terms of Service/Acceptable Use Policy? 3. Does your network employ any kind of traffic shaping that limits the use of particular internet protocols such as Bit Torrent? Does your institution block access to file sharing sites such as The Pirate Bay or other kinds of sites (for instance, pornography sites)? 4. If your institution does block certain sites or implements traffic shaping on protocols, please could you confirm the broad internal process by which sites or protocols are chosen for blocking. If an external service such as BT's 'Cleanfeed' is used to regulate the sites to which students have access, please confirm the details of this. 5. Do you conduct any analysis, whether automated or manually, that investigates the volume of traffic upon your network? If so, please provide a summary of the amount and proportion of upstream and downstream traffic (accounted for separately if possible) which is utilised for the ten most popular protocols (such as streaming video, Bit Torrent, email, and so on). 6. Please could you also provide any available breakdown if possible of the use of legitimate media consumption upon your network, such as the amount of traffic generated by the BBC iPlayer, Netflix, Spotify, or to Apple's iTunes store. 7. Could you confirm your internal processes for dealing with infringement notices sent to you from rights holders, such as in the case of a student sharing copyrighted content over BitTorrent without authorisation? 8. Are there any procedures in place to censure such activity, or restrict network usage for those students whose activities result in infringement notices from rights holders? 9. Please confirm the total number of takedown/infringement/DMCA-style notices that you have received this year. Additionally, please confirm the numbers of notices received over each of the previous 10 years if this information is available. 	Organisation	Full Disclosure	November 2013
October 2013	By cases of research misconduct, I specify cases of: plagiarism, breaking of your ethics code, infringement of copyright, impersonation, fraud, withholding or falsifying data/records and impersonation in your research.	Journalist	Refused: section 40(2) - Data Protection Act 1998.	November 2013

	<p>I would like to receive all the records for the last 3 academic years (2010-2013). If the amount of information exceeds the monetary limit I am allowed, please provide records for the last academic year (2012-2013) only.</p> <p>Please provide a full copy of any databases/spreadsheets from which information was extracted in response to this request. In the event that these records contain columns that hold personal information covered by data protection provisions, please simply delete the offending columns and send the rest of the data without them. I would like this data in a delimited text format as is standard for most database software. I would like to receive all correspondence and information electronically.</p>			
October 2013	<ol style="list-style-type: none"> 1. A list of those people who you have given an honorary degree to in the past five years, who have also made a donation to your institution (at any point) 2. The amount each person donated 3. The total number of honorary degrees awarded by your institution in the past five years 4. Could you also let me know whether previous donations can be considered as a factor when your institution awards honorary degrees 	Journalist	Full Disclosure	November 2013
October 2013	<ol style="list-style-type: none"> 1. An itemised list of all the expenses claimed by the university Vice Chancellor for the financial years 2010/2011, 2011/2012, 2012/2013. 2. The salary of the Vice Chancellor. 3. An itemised list of all the expenses claimed by the university Chancellor for the financial years 2010/2011, 2011/2012, 2012/2013. <p>If the dates requested go beyond the compliance costs, please provide as much information as possible from the most recent financial year.</p>	Unknown	Question 2) section 22, information intended for future publication - Data Protection Act 1998.	November 2013
October 2013	<ol style="list-style-type: none"> 1. For the financial years 2009/10, 2010/11, 2011/12, 2012/13, a breakdown of the university expenditure on promotional material, including advertisements and open days. 2. For the financial years 2009/10, 2010/11, 2011/12, 2012/13, a breakdown of the university expenditure on any branding or rebranding exercises. This request may come under the promotional material in Q1, depending on how you define rebranding. 3. If applicable, for the financial years 2009/10, 2010/11, 2011/12, 2012/13, the income generated from any advertising space sold within any university library premises. 	Unknown	Full Disclosure	November 2013

November 2013	<ol style="list-style-type: none"> 1. The number of compromise agreements issued to staff members containing confidentiality clauses since 2006 2. The cost of each individual confidentiality agreement. 	Journalist	Full Disclosure	November 2013
November 2013	<p>For my dissertation it is required of me to know the number of students currently studying at Solent university for the year 2013/2014, including all levels of study. Would it be possible for you to give me these numbers including the ratio of male to female students?</p>	Individual	Refused: under section 36 of the Freedom of Information Act 2000- where disclosure could prejudice the effective conduct of public affairs - Data Protection Act 1998.	November 2013
November 2013	<p>I've noticed for students staying at WMA in phase 1 are forced to pay for catered food. What I would like to know is how much Sodexo pay the university to have this exclusive contract which forces students to pay for the food.</p>	Individual	N/A	clarification not received
November 2013	<ol style="list-style-type: none"> 1. Would you please supply me with the following information: Any policy or documentation that you have outlining your monitoring of students attendance and punctuality. 2. Any policy or documentation outlining the procedure to be followed if students are found to be in breach of any attendance policy. 3. Any policy or documentation that you have outlining how International students are monitored. 4. Any documentation indicating numbers of UK/EU and international students who have faced any sanction due to an alleged breach of any attendance policy. 5. Any policy or documentation of meetings, discussions you may have had with the UKBA/Home Office Immigration Enforcement Directorate in relation to how you will inform them of students attendance and punctuality. 	Individual	Full Disclosure	December 2013
November 2013	<ol style="list-style-type: none"> 1. What is the university's annual marketing budget? (I would like to know this information for each year from 2009-10 until 2013-4). 2. In the year 2013-14 (or the most recent year for which information is available) what is/was the breakdown of the marketing budget per general area (e.g. advertising, recruitment activities, market research etc.)? 3. In the year 2013-14 (or the most recent year for which information is 	Organisation	Full Disclosure	December 2013

	<p>available) what is/was the budget for each of the following areas?</p> <ol style="list-style-type: none"> 4. Student recruitment (For this figure, please specify how much is spent on print and online advertising): <ol style="list-style-type: none"> a) Promotion of university website's SE b) Cost of maintaining the university website c) Cost of producing prospectuses d) Sponsoring Google searches of other institutions 5. How many members of staff work in your marketing department? (I would like to know this information for each year from 2009-10 until 2013-4) 6. What is the combined salary of all staff members in the marketing department? 7. Which of the following areas falls within the remit of your marketing department? <ul style="list-style-type: none"> - alumni - website - Social media - printed materials (including prospectus) - public relations - advertising - market research - photography - UK student recruitment - postgraduate student recruitment - international student recruitment 			
November 2013	<p>We're investigating how much visibility public sector organisations have of their IT networks in the United Kingdom. Under the FOIA, we are asking public sector businesses in the UK the following questions in order to understand exactly how they are monitoring their network.</p> <ol style="list-style-type: none"> 1. Which of the following network management tools do you use to manage and monitor devices on your network? <ul style="list-style-type: none"> - Solarwinds - Manage Engines - Paessler - Spiceworks - IBM Tivoli - BMC 	Organisation	Full Disclosure	December 2013

	<ul style="list-style-type: none"> - HP Openview - Zabbix - Zenoss - Nagios - Entuity - Other, please state <p>2. How many devices on your network (wired and wireless) does this tool manage and monitor?</p> <ul style="list-style-type: none"> 0 – 25 26 – 50 51 – 100 101 – 200 201 – 500 501 – 1000 1000+ Don't know <p>3. Approximately how many new devices have connected to your network so far during 2013? If possible, can you split by wired and wireless devices?</p> <ul style="list-style-type: none"> 0 – 25 26 – 50 51 – 100 101 – 200 201 – 500 500+ Don't know <p>4. How many complaints has your organisation received or logged regarding an issue with the network performance during 2013 so far?</p> <ul style="list-style-type: none"> 0 – 25 26 – 50 51 – 100 101 – 200 201 – 500 500+ Don't know <p>5. If you have a network management solution in place, is it able to identify and</p>			
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	<p>isolate which devices hog bandwidth and cause network delays? Yes No Don't know</p> <p>6.</p> <p>7. Is network performance regarded as a high priority by your organisation? Yes No Don't know</p> <p>8. How often is network performance reviewed? Hourly Daily Weekly Monthly Quarterly Annually It's not reviewed Don't know</p> <p>9. Do you have a plan for managing wearable technology devices that enter the workplace in 2014 and beyond? E.g. Google Glass, smart watch? Yes No Don't know</p>			
November 2013	<p>I would like to know how many university staff had complaints made against them for inappropriate behaviour and/or relations with students in the past 5 years.</p> <p>I would like the information broken down into job titles please and what action was taken following complaints.</p> <p>I would also to like to know how many university staff were disciplined for inappropriate behaviour and/or relations with students in the past 5 years without any complaint being made.</p>	Organisation	Full Disclosure	December 2013
November 2013	<p>I'm writing to request information on the number of non-EU International students enrolled at your university on Undergraduate courses for the years 2009/10, 2010/11, 2011/12 and 2012/13.</p>	Unknown	Full Disclosure	December 2013

November 2013	I'm writing to request information on the amount of money your university has spent on advertising aimed at prospective students in the period 2010/11, 2011/12 and 2012/13.	Unknown	Full Disclosure	December 2013
November 2013	I'm writing to request information on the number of first year undergraduate students staying in university halls of residence in the period 2010/11, 2011/12 and 2012/13.	Unknown	Full Disclosure	December 2013
November 2013	I'm writing to request a breakdown of the number of plagiarism cases at your university in the period 2010/11, 2011/12 and 2012/13. I would also like a breakdown of the students affected by these cases; i.e.: international non-EU students, undergraduates, postgraduates, men and women.	Unknown	Full Disclosure	December 2013
November 2013	Please can you send me the following contract information with regards to the organisation's telephone system maintenance contract (VOIP or PBX, other) for hardware and Software maintenance and support: <ol style="list-style-type: none"> 1) Contract Type: Maintenance, Managed, Shared (If so, state orgs) 2) Existing Supplier: If there is more than one supplier please split each contract up individually. 3) Annual Average Spend: The annual average spend for this contract and please provide the average spend over the past 3 years 4) Number of Users: 5) Hardware Brand: The primary hardware brand of the organisation's telephone system. 6) Application(s) running on PBX/VOIP systems: Applications that run on the actual PBX or VOIP system. E.g. Contact Centre, Communication Manager. 7) Contract Duration: please include any extension periods. 8) Contract Expiry Date: Please provide me with the day/month/year. 9) Contract Review Date: Please provide me with the day/month/year 10) Contract Description: Please provide me with a brief description of the overall service provided under this contract. 11) Contact Detail: Of the person from with the organisation responsible for each contract full Contact details including full name, job title, direct contact number and direct email address. If the service support area has more than one provider for telephone maintenance then can you please split each contract up individually for each	Organisation	Full Disclosure	December 2013

	<p>provider.</p> <p>If the contract is a managed service or is a contract that provides more than just telephone maintenance please can you send me all of the information specified above including the person from with the organisation responsible for that particular contract.</p> <p>If the maintenance for telephone systems is maintained in-house please can you provide me with:</p> <ol style="list-style-type: none"> 1. Number of Users: 2. Hardware Brand: The primary hardware brand of the organisation's telephone system. 3. Application(s) running on PBX/VOIP systems: Applications that run on the actual PBX or VOIP system. E.g. Contact Centre, Communication Manager. 4. Contact Detail: Of the person from with the organisation responsible for telephone maintenance full Contact details including full name, job title, direct contact number and direct email address. <p>Also if the contract is due to expire please provide me with the likely outcome of the expiring contract.</p> <p>If this is a new contract or a new supplier please can you provide me with a short list of suppliers that bid on this service/support contract?</p>			
November 2013	I am writing to request information on the number of students enrolled on postgraduate and taught masters courses at your university in the period 2008/9 to 2013/14.	Unknown	2013/14 not given	December 2013
November 2013	I am writing to request information on the number of law undergraduate students enrolled at your university in the period 2009/10 to 2013/14.	Unknown	Full Disclosure (13-14 not given)	December 2013
November 2013	I am writing to request a breakdown of the cost of student accommodation (halls of residence) at your university. I would like these figures for the period 2009/10 to 2013/14.	Unknown	Full Disclosure	December 2013
November 2013	Please provide me with the total number of times people have entered the university's libraries between 1st September 2012 and 30 June 2013. Please provide the figures for each library separately. If you do not hold	Journalist	Full disclosure	December 2013

	information on certain libraries, please provide the available ones.			
November 2013	Please provide me with a full breakdown of the spend for 2011/2012 for all university recruitment advertising and agency spend. The agency report to concentrate on temporary cover staff and permanent agency recruitment.	Organisation	Full Disclosure	Clarification not received
November 2013	Could you let me know the 10 countries that you have the highest volume of students from and the total students from each country?	Individual	Refused: section 43 FOIA- where to release information would be likely to prejudice commercial interest- Data Protection Act 1998.	December 2013
November 2013	Mobile Device Management Policy; Software Asset Management Policy; and Bring Your Own Device (BYOD) Policy.	Unknown	Full Disclosure	December 2013
November 2013	I would like to make the following Freedom of Information request: <ol style="list-style-type: none"> 1) I would like a list of the disciplinary cases brought against students at the university in the last three years. 2) I would like to know why the case was brought, what were the circumstances surrounding it, when it happened, what punishments were given out (i.e. fine, academic sanctions, meetings with senior staff). 3) I would also like to know how many students have been removed from the university in the last three years. I would like to know why they were removed and when they removed. 4) Finally I would like a list of donations the university has received in the last five years. I would like to know where the donations came from, how much was donated, when it was donated and what was done with the money. 	Unknown	2. Partial Disclosure- s.40(2) - Data Protection Act 1998. 3. Refused section 40(2) - Data Protection Act 1998.	December 2013
November 2013	<ol style="list-style-type: none"> 1) Are there any courses, modules or part of a module dedicated to the teaching of terrorism, radicalization and/or extremism at your university? 2) Could you please provide the following details about the courses or modules you have identified: Name of course/module, Level, Teaching Staff as well as a reading list and course guide/ prospectus 3) How many research students at your university are writing dissertations, MPhils or PhD thesis on Terrorism, radicalization and/or extremism, and who 	Individual	Withdrawn	WITHDRAWN

	<p>are there supervisors?</p> <p>4) How many members of your Research staff are pursuing research in terrorism, radicalization and/or extremism?</p>			
November 2013	<p>Please provide actual spend for 2012/13 (i.e. what you actually spent over the whole year). Instead of 2014/15, please provide budget for 2013/14 (i.e., what you plan to spend in the whole year)</p> <ul style="list-style-type: none"> • Sub-category • Desktop computers • Portable computers • Servers • IT consumables • Network equipment (LAN*) • Storage • Peripherals • Application licences (including SaaS*) • Middleware licences (including PaaS*) • System licences (including SaaS*) • Hardware maintenance • Software maintenance • Custom software (including SaaS*) • Hosting (including IaaS*) • Managed communications • IT consultancy • System integration • Training • Desktop • Hosting • Application Development • Software Licensing and Maintenance • Service Integration and Management • Fixed line • Wireless • Networking equipment (WAN*) • Staff • Total ICT 	Organisation	Partial disclosure: 2013-14 exempt under section 36 FOIA, prejudice the conduct of public affairs - Data Protection Act 1998.	December 2013

November 2013	For our Business Consultancy Project Unit BIS245, we have been assigned the task of investigating why the attendance rates for the HND year's 1 and 2 courses have drastically changed over the last 5 years. We are required to assess the statistics of attendance for each of the six units for both years of the course over a period of the last 5 years to present. Would it be possible for you to provide me with some form of statistics to assess this theory?	Individual	Do not hold data	December 2013
November 2013	<p>1. All office costs and expenses from the Vice-Chancellor's Department/Office and claimed by the Vice-Chancellor for 2011-12, 2012-13, 2013/14 (so far).</p> <p>Could this be broken down as far as possible i.e. travel, accommodation, food etc. and if possible into individual purchases and transactions with a list of the items bought and what cost was for each as far as possible. ?</p> <p>This includes expenses or purchases made by support staff, assistants, or others in the department, or any claims made by them.</p>	Unknown	Partial disclosure: 2013-14 exempt under s.22, information intended for future publication - Data Protection Act 1998.	
December 2013	<p>Would it be possible for you to send me the following information about your Construction Management, Civil Engineering and Quantity Surveying courses:</p> <ul style="list-style-type: none"> · How many males and females applied for the 2012 and 2013 intakes? · How many ethnic minority students applied for the 2012 and 2013 intakes? · What were the marks received by your 2012 graduates? If possible to receive a breakdown by gender and race, that would be very useful. 	Unknown	Partial disclosure: 2013-14 exempt under section 36 FOIA, prejudice the conduct of public affairs.	December 2013
December 2013	<ol style="list-style-type: none"> 1. Who was/were the main supplier/s of translation and interpreting services to the university for the 2012/13 academic year? 2. Was the work provided under the terms of an exclusive supply agreement or on an ad-hoc basis charged as single transactions? 3. If the work was provided under the terms of an exclusive supply agreement, when does that agreement expire? 4. Who is the designated contact (name or position) within the university responsible for procuring translation and interpreting services? 5. How much did the university spend centrally on translation and interpreting services during the 2012/13 academic year? 6. Looking specifically at translation services - if the work was provided under an exclusive supply agreement, how much did the agreement cost and how many words did it cover? If the work was provided on an ad-hoc basis how many words were translated during the 2012/13 academic year? 	Unknown	Full Disclosure	December 2013

December 2013	<p>Where the term 'garments' is used, please take this to include course wear, staff wear, sportswear, uniforms, clothing sold by the student union and any other garments that you hold data for. If you do not hold data on any of these categories, please send all data you do hold on the others.</p> <p>Also, if procurement is so decentralised at your institution that you do not know the companies that you have purchased from then please say this.</p> <p>a) In the past three years that you have information for has Southampton Solent University purchased any garments from the following companies: i. Premier Clothing ii. Dickies iii. Matalan</p> <p>b) I request any emails or briefings of Southampton Solent University procurement or sustainability departments pertaining to labour rights violations or breaches of any university ethical, social responsibility or labour rights standards in procurement policies (or a general sustainability policy that covers this) that pertains to university supply chains potential or actual.</p> <p>In particular any mention of the Rana Plaza factory collapse or Tazreen factories fire.</p> <p>c) In the past year has Southampton Solent University purchased garments from any on the companies listed as signatories to the ACORD listed here: http://www.bangladeshaccord.org/signatories/</p>	Organisation	Full Disclosure	December 2013
December 2013	<ol style="list-style-type: none"> 1. Do you currently advertise Events, Initiatives or similar on billboard hoardings, bus shelters or in poster boxes? 2. Do you own any of your own billboard hoardings or advertising sites? If so, how many of each type of site? 3. Do you currently purchase your own billboard or other sized advertising posters? 4. If so, how many a year do you buy of each type and what is your annual spend by type? 5. Is this currently contracted? If so who has the contract? / If so when does this contract end? 6. Do you currently purchase PVC external Banners for advertising purposes? 	Organisation	Full Disclosure	December 2013

	<p>7. If so, how many a year do you buy and what is your annual spend?</p> <p>8. Is this currently contracted?</p> <p>9. If so who has the contract? / If so when does this contract end?</p> <p>10. What is the name, email address and contact number of the person who manages your Advertising for billboards, 6 sheets, posters and banner advertising?</p>			
December 2013	<p>1. I would like to know how many FOI requests you have received in each of the last three years (2011, 2012 and 2013). For each year, I would also like to know how many you declined to answer, either in whole or in part.</p> <p>2. Of the latter, I would like to know – in each of the three years, if possible, the number of times each of the different exemptions in the FOI Act were relied on. I realise that more than one exemption might apply in any particular case, so the total number of exemptions relied on is likely to exceed the total number of information requests refused.</p>	Journalist	Full Disclosure	December 2013
December 2013	<p>1. For each school, the number of academic staff on each salary scale (please include figure and not just number/letter representing scale), broken down by male and female and for the following:</p> <ul style="list-style-type: none"> - Non-professor full time academic staff - Full time professors <p>2. Full details of your current severance package for voluntary and involuntary redundancy</p> <p>3. The total number of academic staff who took voluntary/involuntary redundancy since the beginning of 2008. Please ignore this request if it falls beyond compliance costs.</p> <p>4. Full results of the most recent staff survey that included questions on issues of wellbeing and/or job satisfaction. If a university wide survey is conducted, please only supply this. But if surveys are only conducted on an individual school level, then please supply the most recent of those for each school instead.</p> <p>5. Any report produced on the most recent staff/academic staff survey(s) which included questions on wellbeing and/or satisfaction.</p>	Organisation	N/A	Clarification sought from requester
December 2013	<p>1. For the academic years 08/09, 09/10, 10/11, 11/12, 12/13, 13/14, please give a list of all items reported lost or stolen on any of your premises. Please give:</p> <ul style="list-style-type: none"> - As much detail as possible on the item - If possible, note whether it was reported lost or stolen - Which building it was reported lost or stolen in 	Unknown	N/A	Clarification sought from requester

	<p>- If held, whether the item was retrieved</p> <p>2. For the academic years 08/09, 09/10, 10/11, 11/12, 12/13, 13/14, the number of students found to have stolen an item on premises. Please detail the item they stole, where it was stolen and what happened to them as a result. Should this information go beyond compliance costs for the years requested, please provide the most recent years and work backwards.</p> <p>3. For the academic years 08/09, 09/10, 10/11, 11/12, 12/13, 13/14, the number of staff found to have stolen an item of university property. Please detail:</p> <ul style="list-style-type: none"> - The item they stole - Where it was stolen - Which department they belonged to - What happened to them as a result 			
December 2013	<p>1. For each of your Schools (by this I mean Arts, Engineering etc., not History, English Lit etc.) the total number of students who undertook a Foundation Year course and then came to study a subject at undergraduate level.</p> <p>Please break this information down by Home, European, and international students.</p> <p>Please also provide this information for the academic years 2010-11, 2011-12, 2012-13.</p> <p>2. For each School/faculty, the pass rate of all students admitted into Year 1 from Foundation Year courses.</p> <p>Please provide for the academic years 2010-11, 2011-12, 2012-13.</p> <p>Please also indicate for each School whether these courses are run by your own University, by another University, or are managed by private companies such as Kaplan etc. (please indicate which private company if so).</p> <p>3. For each school and for the most recent year of graduates, please supply final the grades for:</p> <ul style="list-style-type: none"> - Home and EU students who entered university through A level or equivalent secondary sector qualification. 	Unknown	Section 40(2)- Data Protection for figures equal to or less than 5.	January 2014

	<ul style="list-style-type: none"> - International students who entered university without taking a Foundation Year course. - Home students lacking the required A level or equivalent requirements entering university after undertaking a Foundation Year course. Should you not hold this, please indicate and provide grades simply on all home student entering university after undertaking a foundation year course. - International students entering university having undertaken a foundation year course who did not have the required academic requirements at a secondary school level for an undergraduate course. Again, should you not hold data on this, please provide grades for all international students entering. <p>Should Q3 exceed the compliance costs, please provide this data for just the school with the most students enrolled.</p>			
January 2014	<ol style="list-style-type: none"> 1. The results for, and any reports on, feedback/evaluation surveys for the PGCEHE course. I would only like to ask for data on the most recent completed course. 2. Annually since 2008 (academic or financial, whichever is easier), the number of incidents of hacking into university servers. This includes breaches into department websites, databases on students, blackboard and any other IT service under the university's control. Please indicate, if it was noted: <ul style="list-style-type: none"> - Date of the attack - Motive of the attack - Whether the hackers changed/altered anything - Who the perpetrators were - If it was a student, the punishment for the incident - Whether any data was lost/stolen and whether that data was personal and/or sensitive information on individuals - Whether the hacker(s) gained access to, or could have theoretically gained access to, personal and/or sensitive information on individuals. <p>Should this request go beyond compliance costs, please refine it to 2011/2012, 2012/13.</p> 3. Any report or minute meeting that centred on any incident of hacking against the university as described above. 	Unknown	Full Disclosure	January 2014

January 2014	<ol style="list-style-type: none"> 1. How many people are currently employed by the university at a rate of less than £7.65 per hour? 2. What percentage does this make up of the overall workforce of the university? 3. What grade of workers do those earning less than £7.65 per hour fall into? 4. I also wish to see any communications, whether discussions, minutes of meetings, emails or otherwise on the Living Wage. 	Unknown	Full Disclosure	January 2014
January 2014	<p>Annually since 2008 (broken down by each year, calendar or financial whichever is easiest), how many promotions to full professorships have been made through a teaching route process? That is to say, promotions to professorships based on their teaching work rather than research.</p> <p>Please also supply (if the information is held):</p> <ul style="list-style-type: none"> - In which department these promotions were made - For each year, what percentage these type of promotions made up of all total promotions to full professorships (i.e. teaching based promotions to full professorships were 10% of the total promotions to full professorships in 2010). <p>Please only supply data for the most recent year and work backwards if searching since 2008 goes beyond FOI cost limits. Please give an acknowledgement/receipt upon receiving this FOI.</p>	Unknown	Full Disclosure	January 2014
January 2014	<ol style="list-style-type: none"> 1. The University's Self-Evaluation Document. 2. The first draft of the QAA report (word format). 3. Feedback sent to the QAA about the draft report. 4. The approved wording for the final QAA report (word format). 5. The action plan agreed with the QAA. 6. Any follow up minutes to date for work done on the action plan. 	Individual	Full Disclosure	January 2014
January 2014	<p>I want to make a Freedom of Information request, could you please send me the following information with regards to the organisation's Mobile Phones:</p> <ol style="list-style-type: none"> 1. Existing Supplier(s) - If there is more than one supplier please split the contract up including the contract value, number of users, duration, contract dates and internal contact details. 2. Annual Average Spend- Can you please provide me with the average annual spend over the 3 years. If this is a new contract can you please provide the 	Unknown	Full Disclosure	January 2014

	<p>estimated annual spend.</p> <p>3. Number of Users- Number of connections for each network provider.</p> <p>4. Duration of the contract- please state if the contract also include contract extensions for each provider.</p> <p>5. Call off Contract/Framework Agreement Start Date- please provide me with information on when the framework commenced and include the month and year and day if possible for each network provider.</p> <p>6. Call off Contract/Framework Agreement Expiry Date- please provide me with information on when the framework expires and include the month and year and day if possible for each network provider.</p> <p>7. Contract/Framework Agreement Review Date- please provide me with the month and year and day if possible of when the organisation plans to review it mobile phone contracts for each network provider.</p> <p>8. The person within the organisation responsible for this particular contract. Can you send me the full contact details Contact Name, Job Title, Contact Number and direct email address for each network provider?</p> <p>If the has more than one supplier can you please split the contract into to so they show information for both supplier including, total contract value, users, duration, and the other dates.</p> <p>If the supply of mobile phones if provided by an external organisation please state the name of the organisation, the number of users (Connections of your organisation only) and the name of the network provider.</p> <p>Please can you provide me with the latest information- If the organisation's is currently out to tender please can you also state the approx. date of award along with the information above.</p> <p>If this contract was awarded within the past three months can you please provide me with a shortlist of suppliers that bid on the contract?</p>			
January 2014	<p>1. I would like to know how you record instances of research misconduct, both proven cases and allegations.</p> <p>a) For how many years do you hold this information and in what format.</p> <p>b) Do you have a central database where you record this information?</p> <p>c) Do you keep records at a lower level e.g. within each school or faculty at your</p>	Unknown	Full Disclosure	February 2014

	<p>institution.</p> <p>d) If your record keeping falls under either (b) or (c) above then I would like to know how you record instances of research misconduct.</p> <p>2. I would like to know what procedure the university follows when there is a breach of your policy or guidelines on research integrity, e.g. there is an instance of research misconduct.</p> <p>a) In instances where the allegation is proven, what happens with regards to the present and future funding of the relevant research?</p> <p>b) In instances where the allegation is proven, what ramifications are there for the guilty party(s)?</p> <p>c) What procedure is followed where research funds (e.g. through a grant) have been used by a person later found guilty of research misconduct.</p>			
January 2014	<p>I request details of the number of undergraduate and postgraduate students who have dropped out of their courses since the beginning of the 2010 academic year. I would also like a breakdown with reasons for leaving - such as financial issues, health problems or academic performance.</p>	Unknown	<p>Partial disclosure - The University has considered the request and has found the information to be exempt under section 40(2) of the Data Protection Act 1998.</p>	February 2014
January 2014	<p>In this FOI I am referring to undergraduate viva voce examinations which occur after the final written exams and are part of the consideration of a student's final degree award rather than where viva's are used as an integral form of assessment and apply to all students taking the module</p> <p>1. Does the university use viva voce examinations in some circumstances to help decide the degree classification of undergraduate students?</p> <p>2. If so, please outline the circumstances where an undergraduate student would face a viva voce examination?</p> <p>3. Who carries out the viva voce examination?</p> <p>4. Please give the number of undergraduate viva voce examinations held in the most recent year for which you have figures (2012/13 if possible).</p> <p>5. What proportion of final year undergraduates had a viva that year?</p>	Unknown	<p>Full disclosure</p>	January 2014

	<p>6. Please provide the number (and proportion) of final year undergraduate who had a viva voce examinations each year from 2002/2003 (if figures do not go back that far, please provide whatever data you do have).</p> <p>7. If the proportion of undergraduate viva's has gone down over the period, please provide information to explain the decrease.</p> <p>8. If viva voce examinations are no longer used by the university for undergraduate degree classification, please give details of when they ceased to apply and why they are no longer used.</p>			
January 2014	<p>Can you please say how many appeals were made by students against academic decisions (such as challenges to marks received in coursework, exams and other assessment methods) in your institution in 2012-13?</p> <p>Please can you also provide details of the number of appeals against academic decisions in the previous two years (2010-12, 2011-12) respectively?</p>	Journalist	Full disclosure	February 2014
January 2014	<ol style="list-style-type: none"> 1. Have you begun or completed any IT projects in Q4 2013, or shall you begin any IT projects this quarter? 2. If so, what shall the projects entail, who is responsible for project delivery, and what is the budget? 	Unknown	Full disclosure	February 2014
January 2014	<ol style="list-style-type: none"> 1. Student accommodation <ol style="list-style-type: none"> a) Does the university have a strategic plan or forecast for student accommodation (whether in halls or flats managed directly by the university or by a separate supplier) for the next 5-10 years? b) Is this document available to the public? If so, may I have a copy? 2. Parking for students <p>Can you list each university run accommodation site showing:</p> <ol style="list-style-type: none"> a) number of students usually accommodated at that site b) number of parking places allocated for student parking at that site c) if applicable: the number of parking places for students which have not been taken up d) the number of student on waiting lists (if they exist) for student parking at that site. 	Unknown	Full disclosure	January 2014
January 2014	<p>I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect of any current framework agreement(s)/contract(s) that relate to washroom hygiene services or mat rental services within the University:</p>	Company	Full disclosure	February 2014

	<ul style="list-style-type: none"> • Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages.* • Contract values of each framework/contract (& any sub lots), year to date • Start date & duration of framework • Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension? • Name/ Provision of the senior person responsible for this contract/ framework • Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed? 			
January 2014	<p>1. Does your organisation insure with Zurich Municipal via their Select group of policies - Yes/No</p> <p>2. If yes, does your organisation have an All Risks - Part K policy under the select group of policies - Yes/No</p> <p>This is the policy which provides wider perils cover for higher value items and where All Risks cover is needed. It would normally reside under Part K of the select policies but may be contained in another section depending on how your policies are arranged.</p> <p>If the answer is no to either of the above then please discontinue with this FOI and reply as appropriate.</p> <p>If you do have an All Risks - Part K (or All Risks policy under another section) then please supply a copy of this document as part of this FOI request and answer the following:</p> <p>This question relates to the theft cover under the All Risks - Part K (or All Risks policy under another section) of the select policy which has no specific definition of theft within the policy itself. As such it will be necessary to seek clarification by e-mail from your insurers asking them to confirm whether:</p> <p>a) Theft cover is restricted to forcible and violent entry/exit from the premises.</p> <p>b) Theft cover is not restricted to forcible and violent entry/exit from the premises ie day time walk-in theft is covered.</p>	Unknown	Full disclosure	February 2014

	<p>This question should be easily answered as your insurers are duty bound under the conditions of the Financial Conduct Authority Handbook which contains fundamental obligations of all firms under the regulatory system. Item 7 refers to Communications with Clients - A firm must pay due regard to the information needs of its clients and communicate to them in a way which is clear, fair and not misleading.</p> <p>The question therefore is simple and straightforward requiring a yes answer to either a) or b).</p> <p>If an answer is not forthcoming from your insurers or is unclear then please select</p> <p>c) No clearly understood answer provided.</p>			
January 2014	1. Is it possible to get the names of staff and organisational structure for your ICT department for part of a major dissertation i am completing	Unknown	Full disclosure	February 2014
January 2014	<p>I am currently in the process of writing a journal article about corporate governance across universities in the UK between the years of 1999/2000 and 2011/2012.</p> <p>However, I am having problems with getting all the data because the financial statements are not all publically available for all the years.</p> <p>I have already looked at your website and I have managed to locate them between the years of 2003/2004 and 2011/2012.</p> <p>However, financial statements between 1999/2000 to 2002/2003 are missing, and I am wondering whether it is possible you could assist me in locating them.</p>	Student	Full disclosure	February 2014
February 2014	<p>The name and email addresses of the following:</p> <ol style="list-style-type: none"> The Principal Business Development Manager 	Unknown	Full disclosure	February 2014
February 2014	<ol style="list-style-type: none"> A list of disciplinary cases brought against students in the last 3 academic years (2010-11, 2011-12, 2012-13) Details of when and why each case was brought and the surrounding 	Journalist	Partial disclosure: Section 40(2) of the Freedom of Information Act	February 2014

	<p>circumstances.</p> <p>3. Details of which punishments were given out for each case (i.e. fines, academic sanctions, meetings with senior staff)</p>		2000, Data Protection	
February 2014	<p>1. Please provide the information requested below for each of the designated corporate services functions. At the end of this email, I have included a list of key processes/services that Kable believes are included within these functions:</p> <ul style="list-style-type: none"> - Payroll - HR - Finance & accounting - Procurement <p>2. Number of FTE headcount (employed directly by your organisation) dedicated to this function</p> <p>3. What is the annual budget for providing this function?</p> <p>4. Please provide a breakdown of the annual costs as you would usually present it. (e.g. by staff, software, services)</p> <p>5. Is any part of this service function provided by an external supplier (i.e. not by your organisation)? If so, please name the supplier(s).</p> <p>6. What type of services do these suppliers provide? (e.g. bureau service, shared service capability, full outsourcing)</p> <p>7. Is any part of this service function shared with other public sector organisations? If so, please indicate what is shared and with whom</p>	Company	Full disclosure	February 2014
February 2014	<p>1. May I request if you have data on how many of your current final-year undergraduates have completed course-related work experience at any point over the length of their course?</p>	Unknown	Full disclosure	February 2014
February 2014	<p>1. I'm looking to obtain the exact number of all 1st year student studying at Solent University this current academic year.</p>	Student	Section 36 of the Freedom of Information Act 2000 - where disclosure could prejudice the effective conduct of public affairs.	February 2014

February 2014	<ol style="list-style-type: none"> 1. The number of female academics in each discipline. Please indicate how many are teaching staff and how many are academics. 2. The number of male academics employed in each discipline. Please indicate how many are teaching staff and how many are academics. 3. The number of women in top or managerial positions including the posts held by the women, for example, dean of faculty, principal investigator, etc. Top managerial positions include principal investigators and those who are either heading a faculty, department or are a vice-chancellor or deputy vice-chancellor. I am not looking for figures of those involved in departments such as finance or human resources or anyone not involved in teaching and or research. 4. Teaching staff are those who only teach 5. Academic would be those who only do research or mainly do research but are also involved in teaching as outlined in this HESA definition: I only want figures for permanent staff. 	Unknown	N/A	Clarification sought from requester
February 2014	<ol style="list-style-type: none"> 1. Number of Vietnamese students that have attended each kind of course (including undergraduate and graduate degree) in a university in the last 5 years. Please provide the number of Vietnamese students in all courses. 2. The fees for each course. 3. How many Vietnamese students did not complete a course? How many of them are currently studying? How many Vietnamese students attained a pass? How many of the Vietnamese students attained a high distinction? Please provide the details for the number of Vietnamese students in all courses 4. How many Vietnamese students attended another course (including undergraduate and graduate degree) at this university or at a different university after graduating? Please provide the data for the last 5 years 5. How many Vietnamese students in each course returned to Vietnam? Please provide the data for the past 5 years 6. How many Vietnamese students in each course attained employment in the three months period following graduation? Please provide the data for the past 5 years 	Student	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data Protection	February 2014
February 2014	<ol style="list-style-type: none"> 1. Has the university spent any money on any of these students to either pay completely or subsidise them to undertake new training courses, internships or employment. If so how much money has been spent and how many students have benefited from this? 2. I relation to Q.1 what was the biggest sum of payments you made to a single 	Journalist	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data	February 2014

	provider of training or employment? How many students did this cover? What was the name of the organisation, and what sort of work/training did it pay for the students to do?		Protection.	
February 2014	<p>For each of the years;</p> <p>[a] 2013 [b] 2012 [c] 2011</p> <p>the percentage of students graduating from the university with an LLB degree (whether single honours or combined honours and all modes of study aggregated) with each of the following awards</p> <p>[a] First class honours [b] Second class (upper division) honours [c] Second class (lower division) honours [d] Third class honours [e] Pass degree [f] Other award (please specify)</p>	Journalist	Full disclosure	March 2014
February 2014	1. For the academic year 2012/2013, a complete list of belongings reported lost and/or stolen from all your library buildings. Please detail whether or not, if it falls within FOI compliance costs, these items were recovered.	Unknown	Full disclosure	February 2014
February 2014	<p>1. Please could you provide the number of students who registered with the University but failed to graduate due to suicide for each year from 2010-2013.</p> <p>2. Please could you provide the number of students who registered with the University but failed to graduate due to death for each year from 2010-2013.</p>	Unknown	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data Protection	February 2014
February 2014	<p>I would like to request the following information under freedom of information laws:</p> <p>a) The total number of animals used in research experiments in 2013 and</p> <p>b) For each species of animal used in research experiments in 2013,</p> <p>i) The name of the species ii) A brief description of the experiment(s) for which that species was used iii) The number of animals of that species that were used for each of those experiment(s)</p>	Journalist	Full disclosure	February 2014

	iv) The number of animals that died as a direct result of those experiment(s).			
February 2014	<ol style="list-style-type: none"> Please list the numbers of Chinese undergraduates and post graduates in the last five years. Please list the five most popular courses Chinese students studied in the last five years, for both post graduates and undergraduates, and the number of Chinese students who studied the five courses. 			February 2014
February 2014	<p>I would like to know the number of academics who have taken maternity leave/paternity leave within the last 5 years (not including 2014).</p> <p>I would like this information separated by;</p> <ol style="list-style-type: none"> Gender Year Length of time taken off (if possible) 	Unknown	Partial disclosure: under section 40(2) of the Freedom of Information Act 2000, Data Protection	March 2014
February 2014	<ol style="list-style-type: none"> How many establishments serve or sell caffeinated drinks at your university? Does your university or student union have any promotional, marketing or sponsorship agreements/ contracts with purveyors of caffeinated energy drinks e.g. Red Bull or Monster, or coffee retailers such as Starbucks? If yes, how much money has been paid to the university from these contracts per year since 2010? (Where possible, I would also appreciate meeting minutes discussing these agreements or contracts, or details on the nature of these contracts). Is the university aware of any students who have experienced illness or anxiety as a result of their caffeine use which negatively impacted their ability to study? 	Student	Full disclosure	February 2014
February 2014	<p>I would like to ask a few questions about your prospectus design & artwork and your website design & management;</p> <ol style="list-style-type: none"> Prospectus Design and Artwork When will you be tendering for your next prospectus? Who designed your last prospectus and when was this? How many people tendered for your last prospectus and who were they? How much did you pay for your last prospectus for the design and artwork? How many did you get printed? How much did you pay for the printing? 	Unknown	Full disclosure	March 2014

	<p>Website Design and Management</p> <p>8. When will you be next be tendering for a refresh or redesign of your website? 9. When your website was last updated in terms of the design, look and feel and when was this? 10. How many people tendered for your last website refresh and who were they? 11. How much did this cost?</p>			
February 2014	<p>I would like to know the number of students at the University who were reported to have committed suicide over the past 5 years (not including 2014).</p> <p>1. Year 2. Gender</p>	Unknown	N/A	Clarification sought from requester
February 2014	<p>For each of the last four full calendar years (namely, 2010, 2011, 2012 and 2013), how many employment disputes your institution has been involved with that have ended in a financial settlement being paid out or an employment tribunal hearing; in other words, the total number of disputes with which the institution was involved, including those that were settled before any legal proceedings began. (In the event of more than one employee being involved in related cases, this should be counted according to the total number of individuals involved)</p> <p>For each of the four years, the number of cases that specifically resulted in an employment tribunal hearing.</p> <p>For each of the four years, the amount your institution agreed to pay out in financial settlements either before or after any hearing (regardless of when the payment was actually made).</p> <p>For each of the four years, the amount your institution spent in defending employment disputes, both externally (such as on barristers' fees) and internally (such as the cost of the time of in-house solicitors and HR professionals).</p>	Journalist	Full disclosure	March 2014
February 2014	<p>Please could you provide the following information in relation to Photocopiers, Multi-Functional Devices and Desktop Printers:</p> <p>1. Current Contract details, including contract end date 2. Companies awarded 3. Length of contract/s 4. Annual spend</p>	Unknown	Full disclosure	March 2014

	5. Details on how these were procured - Framework (if so which one)/OJEU (provide OJEU Notice number)/local quote if under EU threshold.			
February 2014	<p>I would like to request any data that you have on graduate employment over the last 5 years, comprising:</p> <ol style="list-style-type: none"> 1. the number of graduates in employment up to a year after graduating (for each degree course that you have) 2. degrees the students have graduated in and job title or industry they are currently working in (for each degree course that you have) 3. whether the graduates are employed full time or part time 	Unknown	Full disclosure	March 2014
February 2014	<p>Could I please be advised how many applicants for courses at your university, from January 1 2011 to December 31 2011, and, January 1 2012 to December 31 2012, have declared one or more criminal convictions?</p> <p>Could this information be broken down by:</p> <ul style="list-style-type: none"> - Sex/Gender - Courses applied for - Age - Number and type of conviction <p>If applicants had convictions did they receive an offer from your university?</p> <p>Do you have policies in place on how to handle applications made by those with previous criminal convictions? If so, please provide a copy.</p>	Student	Section 40(2) of the Freedom of Information Act 2000, Data Protection.	March 2014
February 2014	<p>Given Southampton Solent University's racist and discriminatory policies, and the fact that it blatantly ignores any concerns the public/former students make in letter or e-mail form, please furnish me with the following information as a matter of urgency:</p> <ol style="list-style-type: none"> 1. The percentage of students enrolled at the university who are of a non-white ethnicity (i.e. the people that pay to be there) 2. The percentage of staff who are of a non-white ethnicity (i.e. the people who are paid to be there) 3. The percentage of non-white ethnicity staff who are in low grade admin roles and those that are in higher management roles, and the equivalent rates for white staff. 	Unknown	Full disclosure	March 2014

	<ol style="list-style-type: none"> 4. The percentage of non-white ethnicity staff employed in the human resources recruitment department, and of the staff that have decision making responsibility in terms of recruitment the percentage that are of a non-white ethnic background. 5. Of all the Law graduates taken on as associates by the Law faculty over the last 10 years, how many were/are of a non-white ethnicity. 6. During the same period, what percentage of students enrolled on the LLB Law degree course have been of a non-white ethnic background. 			
March 2014	<p>I require the organisation to provide me with contract information relating to insurance services which include the following:</p> <ol style="list-style-type: none"> 1. Motor 2. Property 3. Accident and Liability 	Unknown	Full disclosure	March 2014
March 2014	<p>We would like to be provided with a complete list of all the current undergraduate course module names and their corresponding course codes in an electronic format, preferably in a spreadsheet, for the current academic year at Southampton Solent University please.</p>	Company	Information accessible to the requester by other means	March 2014
March 2014	<ol style="list-style-type: none"> 1. Please confirm you received a letter from the Office for Fair Trading (OFT) in February 2014 asking you to review your rules and regulations, terms and conditions and practices in light of their views outlined in their report into how universities treat consumers. In light of receiving this letter (which was sent to all universities across the UK) is your institute reviewing the rules and regulations that may 'breach' consumer law, according to the OFT? 2. Under your institute's current rules and regulations, terms and conditions or practices, are undergraduate or postgraduate students prevented from graduating if they still owe non-tuition fee debt? If so how many, if any, students have been stopped from graduating in the last fifteen years? 3. How much non-tuition fee debt is currently owed to the institute? 4. What is the biggest contributor towards non-tuition fee debt? E.g. Library fines. 5. What is the most amount of non-tuition fee debt incurred by one student? 	Unknown	Full disclosure	April 2014
March 2014	<p>Can I please make a request under the Freedom of Information Act and I would like to request the following information with regards to the organisation's Local Area Network (LAN) environment.</p> <p>Please can you send me the organisation's Local Area Network (LAN) contract, which may include the following:</p>	Unknown	Section 43 (2) Freedom of Information Act 2000, Data Protection	April 2014

	<ul style="list-style-type: none"> · Support and Maintenance- e.g. switches, router, software etc · Managed · Installation · Cabling <ol style="list-style-type: none"> 1. Existing Supplier: Who is the current supplier for each contract? 2. Annual Average Spend for Supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier. 3. Number of Users: Please can you provide me with the number of users each contract covers. Approximate number of users will also be acceptable. 4. Number of Sites: The number of sites where equipment is supported by these contract. 5. Contract Type: For each contract is the contract Managed, Maintenance, Installation, Software 6. Hardware Brand: What is the hardware brand of the LAN equipment? 7. Contract Description: Please provide me with a brief description of the overall contract. 8. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include for each contract. 9. Contract Expiry Date: When does the contract expire for each contract? 10. Contract Review Date: When will the organisation is planning to review the contract? 11. Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address? <p>If the LAN maintenance is included in-house please include the following information:</p> <ol style="list-style-type: none"> 1. Hardware Brand: What is the hardware brand of the LAN equipment? 2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable. 3. Number of Sites: Estimated/Actual number of sites the LAN covers. 4. Responsible Officer: Who within the organisation is responsible for LAN please provide me with contact details including name, job title, contact number and email address? 			
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	<p>If the contract is managed by a 3rd party e.g. Commissioning Support Unit can you please provide me with</p> <ol style="list-style-type: none"> 1. Existing Supplier: Who is the current supplier? 2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable. 3. Number of Sites: Estimated/Actual number of sites the LAN covers. 4. Contract Type: Managed, Maintenance, Installation, Software 5. Hardware Brand: What is the hardware brand of the LAN equipment? 6. Contract Description: Please provide me with a brief description of the overall contract. 7. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include. 8. Contract Expiry Date: When does the contract expire? 9. Contract Review Date: When will the organisation is planning to review the contract? 10. Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address? <p>If the contract is also expiring within the next three months please state what the likely outcome will be.</p>			
<p>March 2014</p>	<p>This FOI is about streaming/setting of first year undergraduate honours degree students i.e. dividing students in to different teaching groups on the basis of previous educational experience or levels of knowledge and/or attainment.</p> <p>Does the university stream/set students (see definition above) in any of the following subject areas</p> <ol style="list-style-type: none"> 1. Maths 2. Physics 3. Engineering 4. Chemistry 5. Accountancy 6. Foreign languages 	<p>Journalist</p>	<p>Full disclosure</p>	<p>April 2014</p>

	<p>If so, please give the following details for each subject area</p> <p>A. How many streams/groups are there?</p> <p>B. How are students allocated to groups? For instance, are they tested at the start of the year - what kind of test is used? Are A-level grades used (please give details e.g. one group has students with A/B grades, second group has C/D grades. Are students self-selecting?</p> <p>C. When was streaming introduced?</p> <p>D. Why was streaming introduced? Please provide minutes of meetings, reports, memos etc. relating to the introduction of streaming.</p>			
March 2014	<ol style="list-style-type: none"> 1. How many students do you currently have registered on your BA Sports Journalism programme? 2. How many of these students are female? 	Organisation	Section 36- of the Freedom of Information Act 2000, Data Protection	March 2014
March 2014	<ol style="list-style-type: none"> 1. In what way does the University cooperate with http://www.campuslife.co.uk ? 2. What services does Campuslife provide on behalf of the University? 3. Does the University pay Campuslife for its services? If yes, how much payment does Campuslife receive? 4. How long has the University been cooperating with CampusLife and how long is the cooperation expected to last? 5. What specific goals (e.g. video views) does Campuslife have to meet in relation to the University? Have the goals been met so far? If no goals have been defined, why not? 6. Based on what criteria does the University assess the success of its cooperation with Campuslife? 	Organisation	Section 43 (2) and section 36	April 2014
March 2014	<ol style="list-style-type: none"> 1. Number of recorded cases of dyslexia for each academic year. If possible, please give details of: 2. <ol style="list-style-type: none"> i. Number dyslexic students of each different ethnicity for each academic year. ii. Number of dyslexic students of each country of birth for each academic year. iii. Number of dyslexic students of each different university course for each academic year. 3. Sum of cost for university of diagnostic assessments if any, in each academic 	Unknown	Partial disclosure - section 40(2) of the Freedom of Information Act 2000	April 2014

	<p>year. Please state if the university does not help with this funding.</p> <ol style="list-style-type: none"> 4. The operating budget available to the dyslexia support service (if not available, the budget for the disability service in general) for each academic year and the total budget available to the university for each academic year. 5. Details of any other help or type of support the university offers to students with dyslexia. <ol style="list-style-type: none"> e. Number of students with dyslexia that receive extra time for each academic year. 6. Total number of students in university for each academic year. 7. How do you verify cases of dyslexia? 8. A copy of the guidance sheet for academic staff for the assessment of dyslexic students' work. <p>I would like to receive all the records for the last 10 academic years (2003-2013) and the academic year past of 2014. If the amount of information exceeds the monetary limit I am allowed, please provide records for the last three academic years (2010-2013) only.</p>			
March 2014	<p>Please can I have an up to date list of subcontractors, suppliers and consultants involved with Scheme comprises design and construction of an extension for a new teaching building, providing the University with approximately 8,665 sqm of accommodation on the East Park Terrace Campus.</p> <p>It will comprise a 'mixed economy' of shared book-able space and will be used for general academic teaching purposes which will be shared by different faculties within the University. The associated works will include infrastructure, enabling, sewer systems, and landscaping.</p>	Unknown	Full disclosure	April 2014
March 2014	<ol style="list-style-type: none"> 1. How are tutors for undergraduate and postgraduate courses recruited? 2. What minimum standards must applicants demonstrate in order to be employed as a tutor on an undergraduate or postgraduate degree course? 3. What specific qualifications must a prospective tutor hold? <i>Performance management of undergraduate and postgraduate tutors</i> 4. How is the performance of tutors on undergraduate or postgraduate degree courses monitored? <i>Training and professional development of undergraduate and postgraduate tutors</i> 	Organisation	Full disclosure	April 2014

	<p>5. What pedagogical training is offered to tutors of undergraduate and postgraduate degree courses?</p> <p>6. If so, is this optional or compulsory?</p> <p>7. Does the university offer a formal qualification in higher education, for example, a <i>Postgraduate Diploma in Higher Education</i>? Please provide details.</p> <p>8. If so, is this optional or compulsory for tutors on undergraduate or postgraduate degree courses?</p> <p>9. If optional, are the tuition fees and any associated fees waived?</p> <p>10. What other policies are in place to further the professional development of tutors on undergraduate or postgraduate degree courses?</p> <p>Your University may have a university-wide policy and/or different policies for each school of faculty. Please make clear in answers which they refer to. In the latter case, please provide information for all schools/faculties and indicate those for which you have been unable to find information.</p>			
April 2014	<p>For all of these requests I am asking for information from the last 3 years of your records.</p> <p>1. How many students details have you passed on to the police.</p> <p>a) In how many, if any, of these cases has the University required a court order before releasing the detail?</p> <p>2. What is the usual procedure regarding the passing of information regarding students to the police, including what information is required from the police before students details are passed on. Please include any policies, guidance documents or similar information relating to this request.</p> <p>3. Please provide a breakdown of the type of offence which subjects have been suspected of and the number in each category, which has led to their details being released.</p>	Unknown	Section 40(2) of the Data Protection Act 1998	April 2014
April 2014	<p>1. How many electric vehicles (purely electric not hybrid or plug-in hybrid) does the university own? And what are the makes + models of these vehicles?</p> <p>2. What percentage of the university's overall owned fleet of vehicles is made up of those powered purely by electricity?</p>	Unknown	Full disclosure	April 2014
April 2014	<p>1. In the last three academic years how many of your undergraduate students were expelled for unacceptable behaviour? Please provide a narrative summary of each incident of the behaviour that students were excluded for.</p>	Journalist	Partial disclosure: section 40(2) of the Freedom of Information Act	April 2014

	<p>2. In the last three academic years how many undergraduate students were given formal written warnings for unacceptable behaviour?</p> <p>3. In the last year 2012/2013 how many incidents where students were given written warnings for unacceptable behaviour did the case involve the inappropriate use of social media? Please give a narrative summary of each such case.</p> <p>4. In each of the last three financial years how many university staff have declared that they are involved in a sexual relationship with a student?</p> <p>5. In each of the last three financial years how many university staff faced disciplinary procedures because they were engaged in an inappropriate relationship with a student? How many of these cases led to the staff member being dismissed or resigning?</p>		2000, Data Protection	
April 2014	<p>1. Where the term 'garments' is used, please take this to include course wear, staff wear, sportswear, uniforms, clothing sold by the student union and any other garments that you hold data for. If you do not hold data on any of these categories, please send all data you do hold on the others.</p> <p>Also, if procurement is so decentralised at your institution that you do not know the exact figures of expenditure on these categories then please say this, and give, if you can, a figure that you believe represents the probable amount.</p> <p>* What was the total amount (in pounds) spent by the university on garments in the last financial year (1st April 2013- 31st March 2014) or the last year you have figures for?</p> <p>* What was the total amount spent on garments by the university's student union in the last financial year (1st April 2013- 31st March 2014) or the last year you have figures for?</p> <p>* What was the total amount spent on garments by societies, including sports teams at the university in the last financial year (1st April 2013- 31st March 2014) or the last year you have figures for?</p>	Campaign group	Full disclosure	April 2014

April 2014	Please provide a copy of the most recent set of minutes for the remuneration committee. I would be grateful if you could provide this in either PDF or Word format.	Unknown	Full disclosure	April 2014
April 2014	We are seeking information on higher education institutions' use of related companies such as wholly or part-owned subsidiaries and joint ventures, or use of partnerships with other companies, in order to deliver education services. We have structured our questions in a short survey here: https://www.surveymonkey.com/s/relatedcompaniesfoi	Campaign group	Full disclosure	April 2014
April 2014	<ol style="list-style-type: none"> 1. Please could you provide the total number of professors currently employed by the university either permanently or on contract, including both full and part time posts. 2. Please could you provide the number of those professors who have been entered into the 2014 Research Exercise Framework. 3. What was the annual salary of the highest paid professor who was not entered into the 2014 Research Exercise Framework. 4. Please could you provide the total number of professors employed by the university either permanently or on contract, including both full and part time posts, on April 1 2008. 5. Please could you provide the number of those professors who were successfully entered into the 2008 Research Assessment Exercise. 	Unknown	Section 40(2) of the Freedom of Information Act 2000, Data Protection.	April 2014
April 2014	<ol style="list-style-type: none"> 1. In the past three years have to you sought or successfully pursued any legal action, civil, disciplinary or criminal, against participants in 'protests' such as occupations at the university, this could include (but is not limited to) injunctions against occupations or trespass cases? 2. Please provide all documents relating to these cases. Details should include, but not be limited to, any affidavits, witness statements and other evidence given support of such an injunction. 3. How much money has the university spent (including but not limited to) on these cases. Please provide a breakdown by case, and if possible costs, e.g. court fees, legal expenses, etc. 4. How many disciplinary have you conducted against students for protest related offences in the past 3 years? 5. How many of the aforementioned disciplinary against students have been 	Unknown	Full disclosure	April 2014

	<p>upheld (where the student have been found 'guilty')?</p> <p>6. Please provide copies of any injunctions relating to protest situations (including but not limited to occupations) which you have taken out in this time period.</p>			
April 2014	<ol style="list-style-type: none"> 1. What is the total number of employees at your institution on any type of contract? 2. How many employees were on zero-hour contracts in the last twelve months, if any? 3. What is the demographic break down of your employees on zero-hour contracts over the last 12 months? Please include age, gender and ethnicity if available. 4. How many staff employed by the University over the last 12 months have been paid less than the Living Wage? 5. Does the University have any stipulations in tenders or contracts with firms providing 'outsourced' services in regards to any of the following: <ul style="list-style-type: none"> • Working conditions including sick pay, holiday pay or minimum wages? • Excluding Zero hour contracts? • Paying the Living Wage? 	Organisation	Full disclosure	May 2014
April 2014	<p>All questions relate to the procurement of Emergency Lighting, UPS and Fire Alarm batteries and planned building maintenance.</p> <ol style="list-style-type: none"> 1. What is the name of the person who is currently in charge of responsive maintenance contract procurement? 2. What is their Job title? 3. How many buildings are in your current stock? 4. Do you purchase emergency lighting, UPS and fire alarm batteries through a third party? 5. If so who do you use? 6. Do you use a third party to install/ maintain your emergency lighting, UPS and fire alarm systems? 	Company	Full disclosure	May 2014

	<p>7. If so, who do you use?</p> <p>8. Can you purchase batteries direct from ourselves (we are an authorised distributor for Yuasa amongst others) or do we have to be added to your approved suppliers list?</p> <p>9. If we have to be added to your approved suppliers list, how do we go about this?</p>			
April 2014	<p>1. In each of the last three academic years 2010/2011, 2011/12, 2012/13 and this academic year to date (2013/14), how many academic appeals/complaints have been formally submitted by undergraduates and postgraduates? How many of those were upheld and rejected in each of the academic years?</p> <p>2. In each of the last three academic years 2010/2011, 2011/12, 2012/13 and this academic year to date, how many compensation/goodwill payments have been made to undergraduates and postgraduates as a result of complaints upheld by the OIA (Office of the Independent Adjudicator). What is the total amount paid in each academic year (2010/2011, 2011/12, 2012/13 and this academic year to date)?</p> <p>3. In each of the last three academic years 2010/2011, 2011/12, 2012/13 and this academic year to date (2013/14), how many legal claims have been brought by undergraduates and postgraduates against the university?</p> <p>4. In each of the last three academic years 2010/2011, 2011/12, 2012/13 and this academic year to date (2013/14), how many of these legal claims have been settled with a confidentiality clause?</p> <p>5. In each of the last three academic years 2010/2011, 2011/12, 2012/13 and this academic year to date (2013/14), how much have you awarded in compensation/goodwill payments to undergraduates and postgraduates as a result of legal action or prospective legal action against the university?</p>	Journalist	Partial disclosure: section 40(2) of the Data Protection Act 1998	May 2014
April 2014	<p>1. Copy of the winning bid for manned security services running currently.</p> <p>2. Evaluation notes of the same manned security services tender method statements</p>	Company	Section 43(2) of the Freedom of Information Act	May 2014

April 2014	<ol style="list-style-type: none"> 1. The number of officially declared romantic or sexual relationships between faculty members and students (undergraduate and postgraduate) from 2004 to 2014. 2. The number of cases where staff have been disciplined for conducting romantic or sexual relationships with undergraduate and postgraduate students. 3. The courses and degrees studied and taught by the parties involved. 	Journalist	Full disclosure	May 2014
April 2014	<ol style="list-style-type: none"> 1. Please could you provide the total number of all academics (people rather than Full Time Equivalents) currently employed by the university either permanently or on contract, including both full and part time posts. 2. Please could you provide the total number of academics who have been entered into the 2014 Research Exercise Framework. <p>I would be grateful if you could provide me with the following information:</p> <ol style="list-style-type: none"> 1. Please could you provide the total number of professors currently employed by the university either permanently or on contract, including both full and part time posts. 2. Please could you provide the number of those professors who have been entered into the 2014 Research Exercise Framework. 3. What was the annual salary of the highest paid professor who was not entered into the 2014 Research Exercise Framework. 4. Please could you provide the total number of professors employed by the university either permanently or on contract, including both full and part time posts, on April 1 2008. 5. Please could you provide the number of those professors who were successfully entered into the 2008 Research Assessment Exercise. 	Journalist	Full disclosure	May 2014
May 2014	<ol style="list-style-type: none"> 1. The annual number of students caught plagiarising any coursework (essays, term coursework, dissertations or extended studies, broken down by type of degree course (i.e. undergraduate, masters, and postgraduate degree), and the nationality of each student caught plagiarising work, for academic years 	Journalist	Full disclosure	June 2014

	<p>2003/04-2012/13 inclusive, in whichever electronic format is easiest to supply;</p> <p>2. Any documents, including external documents or advice given to students, and internal emails between staff or staff and students, discussing the university's anti-plagiarism measures or policy for the academic year 2012/13 (including the university-standard terms of punishment for plagiarism), in whichever electronic format is easiest to supply;</p> <p>3. Any documents, including emails and formal letters, relating to disciplinary action against students caught plagiarising work at your university in academic year 2012/13, in whichever electronic format is easiest to supply;</p> <p>4. Details, including the name, name of supplier, length of contract, and annual cost of the contract, of any anti-plagiarism software or service your university or university college uses, and how anti-plagiarism checks are carried out (i.e. are all students' essays and work checked for plagiarism, a small random selection, or another method, and how often), in whichever electronic format is easiest to supply.</p>			
May 2014	<p>Under the FOI Act 2000, can you please disclose for the academic years 2010-11, 2011-2012, 2012-2013, 2013-present (where possible for the latter):</p> <p>1. A breakdown of the number of incidents of academic misconduct by students at the university</p> <p>2. Whether it was a postgraduate or undergraduate and where possible the subject they were studying</p> <p>3. What the nature of the misconduct found out was (including, but not limited to plagiarism [within coursework], submitting the same piece of work for different assessments, using essays from online or essay banks, attempting to influence a teacher or examiner improperly, pretending to be another student, cheating during the exam using a mobile phone, tablet and/or other device)</p> <p>4. What the subsequent process and result was following discovery (including, but not limited to: a fine, expulsion, suspension and/or academic penalty)</p>	Unknown	Partial disclosure: section 40(2) of the Freedom of Information Act 2000, Data Protection	June 2014

May 2014	<p>Please provide me with the following information about university accommodation, for first-year undergraduate students in the 2014/15 academic year.</p> <p>The cost per person per year:</p> <ol style="list-style-type: none"> 1. The least expensive self-catered shared room, if these are offered. 2. The least expensive catered shared room, if these are offered. 3. The least expensive self-catered single-student undergraduate university room. 4. The least expensive catered single-student undergraduate university room (please consider rooms where there is a catered option, as well as rooms that are catered as standard). 5. The most expensive self-catered single-student undergraduate university room. 6. The most expensive catered single-student undergraduate university room (please consider rooms where there is a catered option, as well as rooms that are catered as standard). <p>Please also tell me:</p> <ol style="list-style-type: none"> 7. The median cost of a university room (shared or single-student). When calculating this, please assume that rooms that can either be self-catered or catered are self-catered. 8. The total number of places available in university accommodation. 	Organisation	Section 21 - Information accessible to the requester by other means	June 2014
May 2014	<ol style="list-style-type: none"> 1. Could you please supply me with your organisation's full financial accounts/statement of accounts including notes from FY 1996/1997 through to FY 2002/2003. 	Student	N/A	Clarification sought
May 2014	<p>This is a request for information relating to fire incidents within the kitchens of University Halls of Residence.</p> <ol style="list-style-type: none"> 1. I would like to receive a list of all fire incidents and the cost of any resulting repairs/refurbishments during the last 3 years. Would you please include all 	Unknown	Full disclosure	June 2014

	incidents regardless of whether the fire service was called?			
May 2014	<p>Please give details of the number of trips abroad undertaken by the vice chancellor (or equivalent e.g. rector etc.) in the last two years i.e. since May 2012</p> <p>Please provide the following:</p> <ol style="list-style-type: none"> 1. The number of foreign trips and their duration 2. How many of these trips were funded or partly funded by the university? 3. For trips funded or partly funded by the university please provide the following: <ol style="list-style-type: none"> i) the destination and the reason for the visit ii) how many other members of staff or individuals funded or partly funded by the university, accompanied the VC (if any) iii) the cost of the airfare, name of the airline and type of seat iv) the cost of the accommodation per night, the name of the hotel (or equivalent), the length of stay v) The cost of taxis, trains, car hire, parking etc. vi) The cost of subsistence e.g. meals, drinks etc. <p>Please give details of the number of trips abroad undertaken by any pro-VCs (or equivalent) in the last two years i.e. since May 2012</p> <p>Please provide the following</p> <ol style="list-style-type: none"> 1. The number of foreign trips and their duration 2. How many of these trips were funded or partly funded by the university? 	Journalist	Full disclosure	June 2014

	<p>3. For trips funded or partly funded by the university please provide the following;</p> <p>i) the destination and the reason for the visit</p> <p>ii) how many other members of staff or individuals funded or partly funded by the university, accompanied the VC (if any)</p> <p>iii) the cost of the airfare, name of the airline and type of seat</p> <p>iv) the cost of the accommodation per night, the name of the hotel, the length of stay</p> <p>v) the cost of taxis, trains, car hire, parking etc.</p> <p>vi) the cost of subsistence e.g. meals, drinks etc.</p>			
May 2014	<p>1. Please provide minutes of meetings/reports/memos/updates (from December 2013 until present) from or to the following groups (or their equivalents) - the senate/council, finance committee, teaching and learning committee, admissions committee/group - which mention/discuss the Government's announcement in December 2013 of an extra 30,000 undergraduate places for 2014 and the university's reaction to or plans arising from the announcement.</p> <p>2. Please provide any memos/reports/minutes of meetings submitted to or emanating from the VC's or Pro-VC's offices which mention/discuss the Government's December 2013 announcement and the university's reaction to it or plans arising from it.</p>	Journalist	Section 43(2) of the Freedom of Information Act	June 2014
May 2014	<p>1. What is your spend on business travel and subsistence (or travel alone if total costs unavailable) for staff for the 2012/13 and 2013/14 financial years?</p> <p>2. What did you spend on rail travel in the 2012/13 and 2013/14 financial years?</p> <p>3. What did you spend on car hire in the 2012/13 and 2013/14 financial years?</p> <p>4. What mileage rates do you pay to staff for using their own vehicle?</p>	Unknown	Partial disclosure	June 2014

	<p>5. What is the total mileage claimed by your staff for the 2012/13 and 2013/14 financial years?</p> <p>6. What is/are your preferred travel agency/ies for business travel?</p> <p>7. What is/are your preferred travel agency/ies for student travel?</p> <p>8. Do you allow the use of business and/or first class and if so, what are the rules governing its' use?</p> <p>9. Which online booking tools do you use, if any?</p> <p>10. Do you measure travel carbon emissions from business travel and, if so, what were your emissions for the 2012/13 and 2013/14 financial years?</p> <p>11. Do you use a corporate or procurement card for travel and subsistence spend and, if so, which one do you use?</p> <p>12. Do you have a traveller safety/risk policy? If yes, please attach a copy of the policy.</p> <p>13. Do you have a method of tracking the location of travellers in real time? If yes, which system?</p> <p>14. Please provide a copy of your current travel and expenses/subsistence policy.</p>			
June 2014	<p>Please could you supply me with some figures relating to REF2014 as follows:</p> <p>1. Expenditure on external consultants and advisors, excluding external editors and writers (total invoiced value excluding VAT)</p> <p>2. Expenditure on external writers and editors (total invoiced value excluding VAT) - Note: these were typically hired to support the production of REF impact case studies</p> <p>3. Number of, and expenditure on, new administrative posts created specifically for the REF2014 process (total value of gross salaries + other employer</p>	Company	Full disclosure	July 2014

	contributions/benefits such as pension contributions)			
June 2014	<ol style="list-style-type: none"> 1. Since the 9/11 attacks, have any speakers/events at your institution been cancelled because of police or security concerns about controversial speakers? 2. If so, please provide the names of the speakers, the date and time when they had been due to appear and where they had been due to appear please, and a brief description of what the concerns raised were? 3. Does your institution have any list of controversial speakers it 4. Since the 9/11 attacks, have any speakers/events at your institution been cancelled because of police or security concerns about controversial speakers? 5. If so, please provide the names of the speakers, the date and time when they had been due to appear and where they had been due to appear please, and a brief description of what the concerns raised were? 6. Does your institution have any list of controversial speakers it would advise its staff should not be allowed to speak on campus/guidance on speakers it provides staff? If so, can you provide a copy? If your institution has been provided any such list by another body, such as the Home Office, please name that body and say when it was provided and how long the list/guidance has been in use. 	Unknown	Full disclosure	June 2014
June 2014	<ol style="list-style-type: none"> 1. I am writing to request information relating to your organisations use of Telephone Conference Call services and use of online Web Meeting tools, under the Freedom of Information Act 2000. <p>In summary, we are interested in any information held by you regarding our request for your 2013-2014 financial year. We understand that under the Act, we do not have to specify particular files or documents and that it is your department's responsibility to provide the information we require.</p>	Company	Full disclosure	July 2014
June 2014	<ol style="list-style-type: none"> 1. Please can you provide all the public-facing Internet Protocol addresses (IP addresses) that the university uses. 	Unknown	Section 43 (2)	July 2014

June 2014	<ol style="list-style-type: none"> 1. I hope to receive information on all illnesses and injuries you have on record for the past year, sustained by students and staff in the science faculty, either by contact with dangerous substances, illnesses in the course of dissection and practical experiments and any others you would deem relevant to this request. 2. Please list the dates of all cases, as well as the nature/circumstances of the accident to the best detail in your records, and the nature of any subsequent illness. 3. Please can you also provide me with some general information on how the university governs safety procedures and any protection measures in place for the health of staff and students. 	Unknown	Full disclosure	July 2014
June 2014	<ol style="list-style-type: none"> 1. Is Hands On Education Consultants Company Limited working with you an agent or representative of your organisation? Please restrict your answer to only Yes or No. 2. Is Hands On Education Consultants Company Limited working with you on commission basis? Please restrict your answer to only yes or no. 3. Either products or services the company is supplying you with? Please restrict your answer to only "Products" or "Services". 4. If it is services, please elaborate what the services and customers are? 	Company	Full disclosure	July 2014
June 2014	<ol style="list-style-type: none"> 1. Which of the following services / activities are carried out via an alternative delivery model? Please clarify if fully or partially the subject of an AD model, and to what extent. 2. If direct provision is used for any of these, and you have previously actively decided not to move to an AD model, please give the reasons for this decision. 3. Would you, or are you, consider(ing) AD for any areas currently being provided directly? 4. If there are activities not on the list which are provided through an AD model, could you please give the details requested below in respect of those 	Unknown	Full disclosure	July 2014

	activities.			
June 2014	<p>1. Since 2010, how much money has your university's Faculty of Science and its departments, or any of its academic staff, received from the following organisations or its representatives:</p> <ul style="list-style-type: none"> a) The Salt Institute b) The Salt Association c) EU Salt d) British Salt Ltd e) Tata Chemicals Ltd <p>In each case, please provide a description of who the money was paid to and a description of why the money was paid.</p> <p>2. Please provide details of any meetings between your Faculty of Science, its departments and the organisations listed in 1.a) to e) since January 2010 on the subject of the reduction of salt intake in diet. In each case please disclose the date, nature and content of each meeting, as well as any relevant documents.</p> <p>3. Please provide details of any correspondence between your Faculty of Science, its departments and the organisations listed in 1.a) to e) since January 2010 on the subject of the reduction of salt intake in diet. In each case please disclose the date, nature and content of each meeting, as well as any relevant documents.</p> <p>4. Has anyone working at the university's Faculty of Science provided consultancy services to the organisations listed in 1.a) to e) since January 2010? If so please disclose the sort of services they provide, and to which organisation. Please disclose the name of the individual and how much they are paid for their services.</p> <p>5. Have any academics working at the faculty of science been paid by any third parties, including those listed in 1.a) to e) to conduct any research in relation to the effects of salt on the body?</p>	Journalist	Full disclosure	July 2014

	If so, please provide the name of the organisation who paid the staff, a brief description of the report produced and its findings			
June 2014	<ol style="list-style-type: none"> 1. The name of the most senior HR contact (e.g. Director of HR, Director of Workforce etc.) and also the most senior IT contact (e.g. IT Director, Chief Information officer etc.) 2. The name of your Human Resources software (e.g. iTrent, Resourcelink) 3. Is this software for Human Resources, Payroll, Pensions processing (please list your usage) 4. The approximate number of current and historical staff (Full-time or FTE) held within the system 5. Is the application hosted internally or remotely at the software vendors site 	Company	Full disclosure	July 2014
June 2014	<p>Please could you send the following information as outlined in the Freedom of Information Act for the year ending 31 July 2013, or for the financial year in which 31 July 2013 falls? If information for that period is not yet available, please use the most recent information you have. Please specify what period this information refers to at the beginning of your answer.</p> <ol style="list-style-type: none"> 1. i) The number of individuals employed by the university who receive total remuneration* of £140,000 pa or more. ii) The number of these individuals who are women. 2. The total remuneration* of the highest paid employee. 3. i) The number of individuals directly employed by the university who are paid less than the Living Wage of £7.65 per hour [or £8.80 per hour within Greater London]. ii) The number of these individuals (paid less than Living Wage) who are women. iii) If available, the number of individuals employed by outside contractors to provide services at your university who are paid less than the Living Wage of £7.65 	Unknown	Full disclosure	July 2014

<p>per hour [or £8.80 per hour within Greater London].</p> <p>iv) Whether your university has a policy to require on-site staff working for external contractors to be paid Living Wage rates as a minimum.</p> <p>4. i) The number of employees paid at exactly the National Minimum Wage, including those employed by outside contractors to work at your university.</p> <p>ii) The number of these individuals (paid at exactly National Minimum Wage) who are women.</p> <p>5. i) The number of apprentices employed by your university.</p> <p>ii) The lowest remuneration* received by apprentices employed by your university.</p> <p>6. The ratio between the total remuneration* of the highest-paid employee and the total remuneration* of the lowest-paid employee.</p> <p>7. The ratio between the total remuneration* of the highest-paid employee and the total remuneration* of the median-paid employee.</p> <p>*[adapted from the government's definition of remuneration (for local authority chief officers) under section 43 of the Localism Act 2011] Remuneration meaning:</p> <p>(a) salary or, in the case of an individual engaged under a contract for services, payments made by the university to the individual those services,</p> <p>(b) any bonuses payable by the university to the individual,</p> <p>(c) any charges, fees or allowances payable by the authority to the individual,</p> <p>(d) any benefits in kind to which the individual is entitled as a result of their office or employment,</p> <p>(e) any increase in or enhancement of the individual's pension entitlement where the increase or enhancement is as a result of a resolution of the university, and</p>			
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	(f)any amounts payable by the university to the individual on the individual ceasing to hold office under or be employed by the university, other than amounts that may be payable by virtue of any enactment. (g) calculated as full-time equivalent			
June 2014	<ol style="list-style-type: none"> 1. In the company's proposal to work with your institute, or the introductory letter sent to your institute, whom was/were indicated as the founder(s) of the company? Referred to the document, what is his nationality? 2. In the prior mentioned document, who was (were) the shareholder(s) of the company? What is his nationality? 3. Earlier last year, the company was brought by a British Company domiciled in Japan named British Education Office (BEO). Have you been notified of the change? 4. Soon after, BEO was taken over by Kaplan Inc. and Kaplan (Hong Kong). Hands On Education Consultants, as then wholly owned by BEO, has been taken over together as part of BEO. Can you confirm your university has been notified of such change? 	Unknown	Full disclosure	July 2014
June 2014	<ol style="list-style-type: none"> 1. Has your institution hosted any of the individuals or organisations from the two lists below in the past five financial years? 2. If the answer is yes, please name the individuals or organisations and please say in what month and year they appeared and what was the purpose of the visit i.e. to deliver a lecture; to award prizes to students etc.? 	Journalist	Full disclosure	July 2014
June 2014	<ol style="list-style-type: none"> 1. Please can you also provide minutes from the remuneration committee's which discussed pay rises. 	Unknown	N/A	Clarification sought
June 2014	<ol style="list-style-type: none"> 1. Could you please tell me the name, job title, phone number and email address of the person who holds the role of 'Senior Information Risk Owner (SIRO)' within your organisation? 	Company	Full disclosure	July 2014
July 2014	<p>Contract 1</p> <ol style="list-style-type: none"> 1. Current Fixed Line (Voice Circuits) Provider- Supplier's name, if there is not information available please can you provide further insight into why? 			July 2014

	<p>2. Fixed Line- Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers</p> <p>3. Fixed Line- Contract Duration- the number of years the contract is for each supplier.</p> <p>4. Type of Lines- Please can you split the type of lines per each supplier? PSN, Analogue, SIP</p> <p>5. Number of Lines- Please can you split the number of lines per each supplier? SIP trunks, PSN Lines, Analogue Lines</p> <p>Contract 2</p> <p>6. Minutes/Landline Provider- Supplier's name (Fixed Voice not Mobiles) if there is not information available please can you provide further insight into why?</p> <p>7. Minutes/Landline Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract.</p> <p>8. Minutes Landline Monthly Spend- Monthly average spend. An estimate or average is acceptable.</p> <p>9. Minute's Landlines Contract Duration: the number of years the contract is with the supplier.</p> <p>10. Number of Extensions- Please state the number of telephone extensions the organisation currently has. An estimate or average is acceptable.</p> <p>Contract 3</p> <p>11. Fixed Broadband Provider- Supplier's name if there is not information available please can you provide further insight into why?</p>			
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	<p>12. Fixed Broadband Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers</p> <p>13. Fixed Broadband Annual Average Spend- Annual average spend. An estimate or average is acceptable.</p> <p>14. VOIP/PBX Installation Date of the organisation's primary telephone system: - please provide day, month and year (month and year is also acceptable).</p> <p>Contract 4</p> <p>15. WAN Provider- please provide me with the main supplier(s) if there is not information available please can you provide further insight into why?</p> <p>16. WAN Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers</p> <p>17. WAN Annual Average Spend- Annual average spend. An estimate or average is acceptable.</p> <p>18. Internal Contact: please can you send me there full contact details including contact number and email and job title.</p>			
July 2014	<ol style="list-style-type: none"> 1. Software as a Service (SaaS) is a software distribution model in which applications are hosted by a vendor or service provider and made available to customers over a network, typically the Internet. 2. E-commerce hosting is a business that furnishes merchants with solutions for selling their merchandise online. The merchant is typically billed monthly for using space on the hosting company's server. Software is also leased for online order processing. E-commerce hosting businesses usually manage all the technical facets of commercial website development and maintenance for their clients. E-commerce hosting can also include electronic data interchange (EDI). 	Unknown	Full disclosure	July 2014

	<p>3. Exchange Hosting is a service in the telecommunications industry whereby a provider makes a Microsoft e-mail box and space available on a server so its clients can host their data on the server. The provider manages the hosted data of its clients on the server.</p> <p>4. Web Hosting is the activity or business of providing storage space and access for websites.</p> <p>5. VOIP Hosting is a methodology and group of technologies for the delivery of voice communications and multimedia sessions over Internet Protocol (IP) networks, such as the Internet. Other terms commonly associated with VoIP are IP telephony, Internet telephony, voice over broadband (VoBB), broadband telephony, IP communications, and broadband phone service.</p> <p>6. Contact Centre: A hosted contact centre offers all the utilities associated with running a customer service outfit with a pay-as-you-go plan. This means that managers don't need to buy prohibitively expensive hardware, instead they can add software as needed and get deeper in their involvement as they grow.</p> <p>7. Unified communications is the integration of real-time communication services such as instant messaging, presence information, telephony, video conferencing, data sharing, call control and speech recognition with non-real-time communication services such as unified messaging.</p>			
July 2014	<p>1. I would like to know how much your university has spent over each of the last three years on staff benefits over and above their standard salaries.</p> <p>This could include benefits such as:</p> <ul style="list-style-type: none"> · Car or transport allowances · Shared equity arrangements in housing, or other housing support · Private healthcare · Membership of clubs · Private school fees · Bonuses · Discretionary payments or market adjustments. 	Unknown	Full disclosure	August 2014

	<p>2. For each category of payment, I would ideally like to know how many people received it, broken down by gender and by job area (general academic, clinical academics and professional services), the average value of the payment and the total amount spent.</p>			
July 2014	<p>I would like to request the following breakdown of the University's hardware maintenance and costs:</p> <ol style="list-style-type: none"> 1. A list of the models of the physical servers, storage devices, tape libraries, network switches and routers under support contracts; 2. The cost and duration of said contracts, with start and end dates and service level associated with the equipment. 3. Could you also supply the names of the suppliers of aforementioned support services? <p>I would also request the name of the person/s in your organisation responsible for the maintenance support contracts.</p>	Unknown	Full disclosure	July 2014
July 2014	<ol style="list-style-type: none"> 1. How many employees does your organisation currently have? 2. How many students do you currently support? 3. Who supplies your multifunctional devices (main printer fleet)? 4. How many devices do they supply? 5. What BRAND device/s do they supply (Canon, Ricoh, Xerox, Kyocera, Dell, Samsung, HP, Epson, Toshiba, Konica Minolta, etc.)? 6. Do they also supply print management software? 7. Do they also supply any additional scanning software? 8. When does the contract for your print fleet expire? 9. What PDF solutions do you pay for (not free readers like Adobe)? 10. What Document Management/Document Repository/s do you use within the organisation? 	Unknown	Full disclosure	August 2014

	11. Who is the contact within the organisation responsible for the print fleet?			
July 2014	<p>I am interested in your print and scan environment. I was wondering if you could answer the following please.</p> <ol style="list-style-type: none"> 1) How many employees does your organisation currently have? 2) How many students do you currently support? 3) Who supplies your multifunctional devices (main printer fleet)? 4) How many devices do they supply? 5) What BRAND device/s do they supply (Canon, Ricoh, Xerox, Kyocera, Dell, Samsung, HP, Epson, Toshiba, Konica Minolta, etc.)? 6) Do they also supply print management software? 7) Do they also supply any additional scanning software? 8) When does the contract for your print fleet expire? 9) What PDF solutions do you pay for (not free readers like Adobe)? 10) What Document Management/Document Repository/s do you use within the organisation? 11) Who is the contact within the organisation responsible for the print fleet? 	Unknown	Full disclosure	August 2014
July 2014	<p>Please note that the information requested relates to your construction procurement activities over the past 12 months.]</p> <ol style="list-style-type: none"> 1. What monitoring and reporting do you have in place to check whether your main contractors are paying their sub-contractors within 30 days? 2. If your response to Q1 is in the negative what other steps does your organisation take to ensure fair payment is applied along construction supply chains? 	Unknown	Full disclosure	August 2014

	<ol style="list-style-type: none"> 3. Please provide information showing the average time taken by your organisation to discharge payments to your direct or main contractors? 4. Do you apply a cash retention in your works contracts? 5. If you apply a cash retention what use do you make of the cash whilst it's in your possession? 6. Have you or are you about to put in place project bank accounts on your construction projects? 7. Please provide information about any plans which your organisation has for improving payment performance along the supply chain [e.g. making payments to sub-contractors within 30 days (of the main contract due payment dates) a pre-qualification requirement for lead contractors]. 8. Has your organisation been using PAS 91 as the pre-qualification standard to be the exclusion of other pre-qualification requirements? 9. If you are not currently using PAS 91 as the exclusive route to pre-qualification does your organisation have plans to use PAS 91 (exclusively) in the future? 			
July 2014	<ol style="list-style-type: none"> 1. What insurance contracts does the University have and what do they cover? 2. Which insurance company is each contract with? 3. a) Which contracts are purchased through a broker? b) If so how long has this been with them / times renewed 4. a) Which contracts are purchased direct with the insurer? b) If so how long has this been with them / times renewed? 5. What is the cost of each contract? 6. Are contracts paid in full or are the paid over instalments? 7. Who is the decision maker for each contract? 8. When is the expiry date of each contract? 	Unknown	Full disclosure	August 2014

	<p>9. Which contracts will have to go to tender & where will these tenders be advertised?</p> <p>10. How many employees does the University have?</p> <p>11. How many students does the University have?</p> <p>12. Is the basis of selection based on level of cover, price or service, a combination of one or more of these reasons?</p> <p>13. Are you able to receive quotes from other insurers/brokers whilst under contract with current insurer?</p>			
July 2014	<p>1. Number of sites linked by phone system.</p> <p>2. The connection medium linking the sites</p> <p>Is it DPNSS Yes or No Is it QSig 931 Yes or No</p> <p>3. Are the sites linked by WAN Yes or No</p> <p>4. Are the sites linked by fixed rented private circuits Yes or No.</p> <p>5. If yes how many circuits linking the sites.</p> <p>Total number of ISDN30e channels per site Total number of ISDN2e channels per site.</p> <p>6. Total number of:</p> <p>Analogue extensions per site. Total number of Digital extensions per site. Total number of VoIP extension per site.</p> <p>7. Does the University have a centralised operator suite facilitating call answer for all sites Yes or No</p>	Unknown	Full disclosure	August 2014

	<p>Telecom Brand name per site. Maintainer per site Maintenance Contract expiry date.</p> <p>8. DATA</p> <p>Total number of 24 port PoE switches Total number of 48 Port PoE Switches. Total Number of Servers Total number of wireless lan base stations. Equipment Brand per site. Maintenance Contract supplier per site. Maintenance Contract renewal per site.</p> <p>9. IT Director Contact details.</p>			
July 2014	<p>1. Please provide me with figures for the number of complaints the university has received about academic staff/student relationships in the previous 5 academic years (2009-10, 2010 -11, 2011 – 12, 2012-13, 2013-14)</p> <p>2. Please provide an average figure for your student population (undergraduate and postgraduate) for the previous 5 academic years (2009-10, 2010 -11, 2011 – 12, 2012-13, 2013-14)</p> <p>3. Please provide me with figures for the number of academic staff who have notified their department head that they are in a relationship with a student in the previous 5 academic years (2009-10, 2010 -11, 2011 – 12, 2012-13, 2013-14)</p> <p>4. Please provide me with figures for the number of academic staff who have faced disciplinary action due to a relationship with a student in the previous 5 academic years (2009-10, 2010 -11, 2011 – 12, 2012-13, 2013-14)</p> <p>5. Does your university have a policy on staff/student relationships? (Yes/No)</p>	Unknown	Partial disclosure: 2013/2014 exempt under section 22 of the Freedom of Information Act 2000.	August 2014