Freedom of Information Disclosure Log – 2012/13

The log is chronological and lists the requests for information Southampton Solent University has received and the responses provided under the Freedom of Information Act 2000. For reasons of Data Protection, applicant details have been omitted.

<u>**Academic Year 2012/13**</u>

Date Received	Information Requested	Applicant type	Response	Date of Disclosure
August 2012	1. Please can you release the following departmental organisational charts for Human Resources and Estates & Facilities.	Individual	Full Disclosure	19/09/2012
August 2012	1. Does your University/College have a policy on plagiarism? Please provide details of the policy. 2. Does it apply to both academic staff and students? 3. Can you provide figures for the last three academic years for the incidence of plagiarism by (a) students (b) academic staff 4. On completion of a postgraduate thesis, do you have a policy for retaining a copy of the thesis within the University/College? Please provide details. After submission, who owns the copyright – the author or the University/College?	Organisation	Partial Disclosure: s.40(2)- data protection.	18/09/2012
September 2012	1. Please could you please send me the current University's Academic Promotion Policies and Procedures?	Organisation	Full Disclosure	27/09/2012
September 2012	1. Can you please tell me how many applications for hardship funds – or similar schemes to help students in times of financial difficulty - were made to your institution in each of the past three academic years (2009-10,2010-11, 2011-12)? 2. Can you also tell me how many hardship funds – or similar awards to help students in financial difficulty - were allocated to students by the institution in each of the past three academic years? Please also disclose the total value of awards given out in each of the past three academic years. 3. Some universities have also distributed aid in non-monetary forms – such as food parcels. Can you say how many similar non-monetary awards were made by your university in the past three academic years?	Organisation	Partial Disclosure: s.21- information intended for future publication. s.22- information accessible by other means.	27/09/2012

September 2012	1. I write to request an up to date list of Subcontractors for the Construction of the Student Accommodation within 5 miles of the postcode SO17 1BJ. Scheme comprises construction of around 1,000 student bed spaces. The associated works include access roads, enabling, sewer systems, infrastructure and landscaping. 2. Secondary Please may I request the information under the Freedom of Information Act 2000.	Unknown	Full Disclosure	27/09/2012
September 2012	1. Does your University (including all/any subsidiary colleges) conduct testing on animals? If so please can you disclose the number of animals, broken down by species as examples below, for the duration of 2011 and 2010. E.g 2010: Pigs 4, Mice 12 etc. 2011: Pigs, 5, Mice 9 etc.	Unknown	Full Disclosure	01/10/2012
September 2012	1. I would like to know how many complaints you have received regarding the following (I would like to see this information for the past 3 years, broken down on a yearly basis):Bullying, Stalking, Sexual Harassment, Racial Harassment, Religious Harassment, Disability Harassment, Sexual Orientation Harassment, Cases of Physical Assault. 2. For each instance I would like to know whether the complaint was made by a university student or a staff member (if the complaint has been made by a staff member I would like to know the pay grade at which they are working) Whether the complaint was made against a university student or a staff member (if the complaint has been made against a staff member I would like to know the pay grade at which they are working) If any action was taken as a result of the complaint The date of the complaint	Organisation	Full Disclosure	18/10/2012
September 2012	1. Number of staff hired, or anticipated to be in post (eg where there are plans to recruit, the position is advertised or the recruitment process is underway) at your institution between 1 January 2012 and 31 December 2012, who have an annual salary range that starts at or above £40,000 and have research within their job description. 2. Number of staff hired at your institution between 1 January 2011 and 31 December 2011, who have an annual salary range that starts at or above £40,000 and have research within their job description. The salary brackets of the staff falling into the above categories.	Organisation	Full Disclosure	23/10/2012
September 2012	1. How much money was awarded in total to International students on scholarships in each of the past three academic years. 2. A breakdown of how this money is divided. (For example, X scholarships of £XX). 3. Aggregate data of where each scholarship student's country of origin is.	Organisation	Partial Disclosure: s.36- information that would prejudice the effective conduct	25/10/2012

	4. How much money was awarded in total to UK students on scholarships in each of the past three academic years. 5. A breakdown of how this money was divided. 6. Where each of the scholarship students are from in the UK. 7. The total number of students studying at your institution, broken down by UK, EU and NON-EU students. 8. The total number of students eligible for a scholarship. 9. How much of the total scholarship money is allocated by the National Scholarship Programme.		of public affairs.	
October 2012	1. Of undergraduates who failed their first year exams in 2011-12, could you let me know how many have had to re-register as new students in 2012-13, thus incurring higher fees how many have been allowed to retake the first year again in 2012-13, so not incurring higher fees. 2. Could we also have the same statistics but for the previous year, so, of the students who failed their first year exams in 2010-11, how many a) had to re-register as new students in 2011-12, or b) were able to retake the year.	Organisation	Partial Disclosure: s.36- information that would prejudice the effective conduct of public affairs.	08/11/2012
October 2012	REF Contract : Unified Communications Solution 1. The name and contact email of person responsible for telecommunications and ICT Infrastructure 2. The total contract value, duration, expiry and review date for this awarded project 3. The name of the winning bidder 4. A full copy of the winning bidder's Tender submission and PQQ Submission including the full scoring matrix used for this project 5. Confirmation of the number of bids received and from whom they were 6. Details of the highest and lowest pricing received for this project	Individual	Partial Disclosure- University does not hold some of the information.	09/11/2012
October 2012	1. The total number of applications received by the university for consideration for the Post Graduate or higher level courses from the Indian Sub-Continent for the following academic year 2012 & 2011 and the number of applicants who actually enrolled.	Individual	Refused: s.21-information accessible by other means s.36- information that would prejudice the effective conduct of public affairs.	12/11/2012
October 2012	1. Please provide me with any list of options available for students needing to brush up on their English for academic reasons (both for students for whom English is their first and second language). 2. Please provide copies and/or weblinks to resources given out to students	Organisation	Partial disclosure: s.36- information that would prejudice the	16/11/2012

	who need to brush up on their English. If it is not possible to provide all resources within the appropriate limit, please provide the most basic. 3. If you put on English classes for students who need to brush up (both home and international), please state how much this cost in the 2011-2012 academic year. How many hours of classes did you provide in total? 4. What percentage of the classes' attendance was made up by home students and what by foreign students in the 2011-2012 academic year? 5. What is your minimum IELTS entry requirement for undergraduates? What is it for postgraduates? Did you accept any students with a score below this minimum to begin their course in 2012-2013? If so, how many and what was the lowest score? 6. How many foreign students (both undergraduate and postgraduate) does the university have this year? What is the total projected income from course fees? 7. How many home students (both undergraduate and postgraduate) does the university have this year? What is the total projected income from course fees?		effective conduct of public affairs.	
October 2012	1. What proportion of your academic staff hold a PhD? 2. What proportion of academic staff in place 10 years ago held a PhD (if this information can be sourced within the appropriate time frame)? 3. What is your policy on minimum qualification levels for academic new hires and has this policy changed in the past 10 years? 4. Does your institution have any aim/commitment to increase the number of academic staff holding a doctorate? Please give any specific targets if they exist.	Organisation	Full Disclosure	06/11/2012
October 2012	1. Who is insuring these student films? 2. Who has responsibility for H&S and employment contracts? 3. What is the nature of the tasks, hours and responsibilities involved for the actor? 4. How much are the students taught about contractual obligations? 5. Can you provide a sample contract?	Individual	Full Disclosure	02/11/2012
November 2012	1. The name and email address of the head of refuse collection at the university. 2. The name and email address of the head of cleaning at the university. 3. The name and email address of the head of grounds maintenance at the university. 4. The name and email address of the head of parking and car parks at the university. 5. The name and email address of the head of health and safety at the university.	Unknown	Full Disclosure	30/11/2012

	6. Please can you also confirm the name and email address of the Head of Estates at the university			
November 2012	1. The proportion of job applications made by ethnic minority candidates. 2. The proportion of successful ethnic minority candidates v successful non-ethnic candidates. 3. Of the staff that receive and process job applications in the recruitment office, what percentage are ethnic minorities? 4. What is the overall ethnic minority population at Southampton Solent University with regards the staff / student ratio?	Individual	Full Disclosure	11/12/2012
November 2012	The information should be as up-to-date as possible but not older than 3 months. 1. If your IT is not totally Outsourced then how many individual Staff – NOT whole/full time equivalents – are employed within your IT Department? 2. To which Company or Companies are the following areas of IT Outsourced: Infrastructure? Desktops/Laptops/Thin Clients? Systems Development / Applications Management? (Can you please answer the questions 3 to 9, even if your IT is Outsourced) 3. How many Desktops are in use? 4. How many Laptops are in use? 5. How many Thin Clients are in use? 6. Which Server Platform(s) and Operating System(s) do you use? 7. How many Physical Servers are in use? 8. How many Virtual Servers are in use? 9. What is the name and job title of the most senior person in IT?	Unknown	Full Disclosure	14/12/2012
November 2012	1. I am updating our CRM System and I looking to get the correct name for the person responsible for the Universities IT Network, Could I please have a name, email and contact number?	Organisation	Full Disclosure	14/12/2012
December 2012	Please could you send the following information as outlined in the Freedom of Information Act for the year ending 31 July 2012, or for the financial year in which 31 July 2012 falls. If information for that period is not yet available, please use the most recent information you have. Please specify what period this information refers to at the beginning of your answer. 1. The number of individuals employed by the university who receive total remuneration* of £140,000 pa or more 2. The total remuneration* of the highest paid employee		Partial Disclosure: s.21 information intended for future publication. s.40(2)- data protection.	05/02/2013

	3. The number of individuals directly employed by the university 4. who are paid less than the Living Wage of £7.20 per hour [or £8.30 per hour within Greater London] 5. If available, the number of individuals employed by outside contractors to provide services at your university who are paid less than the Living Wage of £7.20 per hour [or £8.30 per hour within Greater London] 6. Whether your university has a policy to require on-site staff working for external contractors to be paid Living Wage rates as a minimum. 7. The number of employees paid at exactly the National Minimum Wage, including those employed by outside contractors to work at your university. 8. The ratio between the total remuneration* of the highest-paid employee and the total remuneration* of the lowest-paid employee 9. The ratio between the total remuneration* of the highest-paid employee and the total remuneration* of the median-paid employee *[adapted from the government's definition of remuneration (for local authority chief officers) under section 43 of the Localism Act 2011] Remuneration meaning: salary or, in the case of an individual engaged under a contract for services, payments made by the university to the individual those services, any bonuses payable by the university to the individual, any charges, fees or allowances payable by the authority to the individual, any benefits in kind to which the individual is entitled as a result of their office or employment, any increase in or enhancement of the individual's pension, entitlement where the increase or enhancement is as a result of a resolution of the university, and any amounts payable by the university to the individual on the individual ceasing to hold office under or be employed by the university, other than amounts that may be payable by virtue of any enactment calculated as full-time equivalent.			
December 2012	Please can you detail the name and e-mail contact details of the following persons: 1. The person in charge of health and safety matters; 2. The person responsible for the estates and facilities team; 3. The person responsible for the grounds maintenance/parks teams; 4. The person responsible for car parking teams; 5. The person responsible for property maintenance teams;	Organisation	Full Disclosure	17/12/2012

	6. The person responsible for waste management and recycling			
December 2012	Under the Freedom of Information Act 2000 I seek information about the contract which Southampton Solent University awarded Norland in 2012 for the provision of hard FM: http://www.norlandmanagedservices.co.uk/index.php/news/norland-secures-maintenance-term-contract-for-southampton-solent-university/ I would be grateful if you could please provide the following information regarding the contract: 1. The start date. 2. The duration. 3. The annual value (exact or, if not possible, approximate).	Organisation	Full Disclosure	17/01/2013
December 2012	1. I was looking for figures for the participation of women on your course in Warsash Maritime Academy?	Organisation	Full Disclosure	15/01/2013
January 2013	1. I'm interested in the details of your course: BA (Hons) English and Screenwriting. Under the Freedom of Information Act, please supply all the module specifications (syllabuses) for modules that are core or optional to that programme.	Individual	Full Disclosure	30/01/2013
January 2013	1. The number bomb threats received by your university. Specifically: the number of warnings that an explosive device or other potentially dangerous items have been sent to you or deposited on your premises. I would like these for the period from 1 January 2008 to 31 December 20012. For each warning I would also like, if possible, the date it was received (or at least the month), who delivered the warning (if known) and the suspected perpetrator (if known). 2. Additionally I would like to know if any of your university security staff or senior managers (grade I or above) attended meetings with the following organisations between 1 January 2010 and 31 December 2012: The National Domestic Extremism Unit (NDEU), the National Public Order Intelligence Unit (NPOIU), the National Domestic Extremism Team (NDET) or the National Extremism Tactical Coordination Unit (NETCU). If so, how many members of staff attended each meeting and the dates of each meeting.	Organisation	Partial Disclosure: s.31- information that would prejudice the apprehension or prosecution of offenders (NCND). s.24- information that would prejudice the purpose of national security (NCND)	30/01/2013

January 2013	1. The amount spent on advertising to promote the university to potential students (eg in newspapers, on the radio, on the web etc) in the financial years 2009-10, 2010-11 and 2011-12. 2. This amount as a percentage of the university's total expenditure in that year. 3. The amount you expect to spend on advertising the university to potential students in 2012-13, or, if there is no estimated figure, whether it is likely to be more or less than in 2011-12.	Organisation	Full Disclosure	30/01/2013
January 2013	1. Could you tell me how many Cypriot students you have in your university? And how many of them attend this year(2012-2013)	Unknown	Partial Disclosure: s.36- information that would prejudice the conduct of public affairs	31/01/2013
January 2013	For the academic year 2011 - 2012, details of payments made under the Special Payment Scheme: 1. By faculty, the number of academic staff who received additional payments under the Special Payment Scheme for "acting roles" "high performance" and "additional responsibilities", the three criteria for which payments may be made. 2. By faculty, the number of non-academic staff who received additional payments under the Special Payment Scheme for "acting roles" "high performance" and "additional responsibilities", the three criteria for which payments may be made 3. The number of academic staff at WMA campus who received additional payments under the Special Payment Scheme for "acting roles" "high performance" and "additional responsibilities", the three criteria for which payments may be made 4. The number of non-academic staff at WMA campus who received additional payments under the Special Payment Scheme for "acting roles" "high performance" and "additional responsibilities", the three criteria for which payments may be made.	Individual	Partial Disclosure: s.40(2)- data protection.	05/02/2013
January 2013	1. The name of the University 2. Total amount of money spent on private management consultancy agencies in the financial year 2011/12 3. Total number of reported cases of sexual harassment, sexual assault and rape which are alleged to have happened on University owned property in the year 2012. 4. Is the University aware of the existence of any asbestos in any land or	Unknown	Full Disclosure	13/02/2013

	property which is owned or managed by the University? 5. If the answer is yes, how many student bedrooms are known or suspected to contain asbestos? 6. The total number of undergrad students who dropped out of their degree before completing their course in the academic year 2011/12?			
January 2013	1. What LMS/VLE is the University currently using, and what version? (I believe it is Moodle, but please correct me if otherwise) 2. When is the current licensing contract with the LMS/VLE vendor due to expire? 3. Similarly, if the University is using any external LMS/VLE support services, when are they due to expire? (e.g. technical maintenance, training, troubleshooting, or any other service associated with the LMS/VLE provided by a third party) 4. How many users does your LMS/VLE currently support? 5. Is the University self-hosting the LMS/VLE, or is this dealt by a third-party? 6. How many University employees are assigned to implement, to maintain and to support the LMS/VLE? (e.g. IT staff, back-end administration and support, etc.) 7. What is the price of your LMS (per year), broken down into: Licensing cost of software, Cost of external support services, Cost of salaries and any other costs associated to internal support and maintenance 8. If possible, I would also like to be provided with the following documents (in electronic format): the LMS/VLE Requirements document(s) used during the selection of your current LMS/VLE if available, the documents that motivate the selection of your current LMS/VLE among all considered options (irrespective of whether you continued with the same LMS vendor or switched to a new one) if available, any document that analyses the effectiveness and return of investment (ROI) on the use of the current LMS/VLE	Organisation	Partial Disclosure: s.12- the cost of compliance exceeds the appropriate limit.	19/02/2013
January 2013	1. A breakdown of the ethnicities that applied for the position of Academic Support Assistant 2. A breakdown of the ethnicities of those you selected for interview	Individual	Partial Disclosure: s.40(2)- data protection.	22/02/2013
January 2013	1. Please can you provide total funding amounts provided to the establishment in £Sterling for financial years 2011-12 and 2012-13? 2. Please can you provide as a percentage, how much of the funding is allocated to ICT spend for both the years 2011-12 and 2012-13? 3. Please can you provide a breakdown of where your funding comes from i.e. Government, Private sectors 4. Can you supply details of any Preferred Supplier List/Framework	Organisation	Partial Disclosure: s.36- information that would prejudice the conduct of public affairs.	25/02/2013

	Agreements for the supply of ICT and/or Project/Programme (Technical) Management? 5. If you do have a Preferred Supplier List/Framework for ICT and/or Project/Programme (Technical) Management can you supply the names of the companies included on the contract. Please detail the start and end dates of the above contracts. 6. Can you specify how much you spend annually on ICT and/or Project/Programme (Technical) Management temporary/contract staff. 7. Can you provide the name(s) and contact details (telephone number and email) of the person/team responsible for recruitment matters?			
February 2013	1. I am a requesting that your University provides a full list of companies it invests in, including pension funds, hedge funds and banks, including the value of each investment. This includes any held in subsidiary companies or bodies in which the University is the majority shareholder or in other form, the owner. Where the university funds are investments are managed by a third party, please provide information about the companies that university funds have been invested by that third party.	Unknown	Full Disclosure	28/02/2013
February 2013	1. Name of the Chief Executive 2. Name of the HR Director 3. Name of the Deputy HR Director 4. Name of the Head of Learning and Development 5. Name of the Head of Compensation and Benefits 6. Name of the Head of Recruitment 7. Number of Employees in the Human Resources Department 8. How many Perm hires year to date in the HR team 9. How many interim workers are there in the HR Team 10. Is there a recruitment framework or PSL that is used Name of the person responsible for the recruitment PSL 11. HR Org chart	Organisation	Partial Disclosure: s.21- information accessible by other means.	28/02/2013
February 2013	1. How much did Southampton Solent University spend on marketing to potential domestic students in the 2011 – 2012 financial year? 2. How much did Southampton Solent University spend on marketing to potential domestic students in the 2010 – 2011 financial year? 3. How much did Southampton Solent University spend on marketing to potential domestic students in the 2009 – 2010 financial year? 4. How much did Southampton Solent University spend on marketing to potential domestic students in the 2008 – 2009 financial year? 5. How much did Southampton Solent University spend on marketing to potential domestic students in the 2007 – 2008 financial year? 6. How much did Southampton Solent University spend on marketing to	Organisation	Partial Disclosure- section 36 information that would prejudice the effective conduct of public affairs.	28/02/2013

	potential international students in the 2011 – 2012 financial year? 7. How much did Southampton Solent University spend on marketing to potential international students in the 2010 – 2011 financial year? 8. How much did Southampton Solent University spend on marketing to potential international students in the 2009 – 2010 financial year? 9. How much did Southampton Solent University spend on marketing to potential international students in the 2008 – 2009 financial year? 10. How much did Southampton Solent University spend on marketing to potential international students in the 2007 – 2008 financial year? 11. What was the domestic undergraduate student intake at Southampton Solent University in 2012? 12. What was the domestic undergraduate student intake at Southampton Solent University in 2011? 13. What was the domestic undergraduate student intake at Southampton Solent University in 2010? 14. What was the domestic undergraduate student intake at Southampton Solent University in 2009? 15. What was the domestic undergraduate student intake at Southampton Solent University in 2008? 16. What was the international undergraduate student intake at Southampton Solent University in 2012? 17. What was the international undergraduate student intake at Southampton Solent University in 2011? 18. What was the international undergraduate student intake at Southampton Solent University in 2010? 19. What was the international undergraduate student intake at Southampton Solent University in 2009? 20. What was the international undergraduate student intake at Southampton Solent University in 2008?			
February 2013	I would like to submit a Freedom of Information Request relating to specific a ICT contract(s) for Servers which may include: Server Hardware Maintenance, Server Software (Licensing), Server Storage, Microsoft Support (Server) and SAN Maintenance For each of the types of ICT contract above can you please send me the following data types: 1. Contract Title: 2. Existing/Current Supplier: 3. Hardware/Software Brand(s): 4. Number of Users:(Total number of users within the org) Operating System (Platform) : (Windows, Linux, Unix etc.)	Unknown	Partial Disclosure: s.12 cost exceeds appropriate limit	13/03/2013

	5. Total number of Servers (per supplier): 6. Number of Virtual Servers: (of the total number of server how many are virtual) 7. Total Contract Value: (For the whole duration of the contract, if the total value sent is per annum please state this in the response) 8. Duration: (Please can you also include notes if the contract includes any contract extension periods.) 9. Contract Expiry Date: 10. Contract Review Date: (An approximate date of when the organisation is planning to review this particular contract.) 11. Brief Contract Description: 12. Internal Contact: (The person from within the organisation that is responsible for reviewing and renewing this particular contract. Please include there full name, job title, direct contact number and direct email address.) 13. Also if there is more than one supplier can you please split the contract up individually and also please be more precise into the data for number of servers, hardware brand, operating system etc.			
February 2013	Could you please provide me with: 1. A list of any undergraduate or taught postgraduate programmes offered for 2012-13 entry that did not enrol any students in that year and the equivalent data for 2011-12. Please do not include joint or combined honours courses as there could be thousands of potential programmes on offer. However, if there was the option to take a course part-time please do count this as a separate programme (for example, if a full-time BA in Archaeology enrolled 25 students, but the part-time option did not enrol any, please do include the part-time programme in any list).	Organisation	Full Disclosure	14/03/2013
February 2013	1. Please provide the number of staff (headcount) employed by the institution on a) 01/08/2010 and b) 01/08/2011, broken down into the following categories: Management (SOC 2010 major group 1), Academic and research staff, other staff. 2. Please provide the number of staff (headcount) employed on a) 01/08/2011 and b) 01/08/2012 who are i) Male, ii) Female, iii) Black Minority and ethnic staff and iv) Disabled 3. For those staff leaving due to redundancy between 01/08/2011 and 31/07/2012, please provide the number (headcount) taking a) compulsory redundancy, b) voluntary redundancy, c) voluntary early retirement. 4. Please provide the number of staff leaving due to redundancy between	Organisation	Partial Disclosure: s.40(2)- data protection.	17/03/2013

	01/08/2011 and 31/07/2012, within each of the following categories, broken down into the following categories: Management (SOC 2010 major group 1), Academic and research staff and other staff. 5. Please provide the number of staff leaving due to redundancy between 01/08/2011 and 31/07/2012, who are i) Male, ii) Female, iii) Black Minority and ethnic staff and iv) Disabled 6. Did the institution have a drop in a) total student enrolments, b) mature student enrolments, c) overseas student enrolments in September 2012 compared to September 2011? 7. If the answer to question 6a is yes, was this due to a) increase in fees, b) reduced research funding, c) reduced teaching grant 8. What is the minimum adult hourly rate of pay at the institution including any regional pay supplement, excluding apprentice pay rates? (Hourly rate should be inclusive of holiday pay). 9. What is the minimum adult hourly rate of pay for apprentices (if employed), including any regional pay supplement? (Hourly rate should be inclusive of holiday pay). 10. How many directly employed staff (headcount), excluding apprentices, are paid less than the Living Wage (£7.45 per hour outside Greater London and £8.55 per hour in Greater London). 11. What was the total remuneration of the highest paid employee for 2011/2012. Remuneration should include salary, benefits in kind and pension contributions. 12. How much money, including VAT, has been spent on employment agencies (hiring agency staff) between 01/08/2011 and 31/07/2012? 13. Does the university contract out any services in the following areas? If yes, in what year was the service first contracted out? Please give the names of the companies to whom the services are currently contracted out. 14. Is a minimum rate of pay specified in the university's contracts with external companies providing the following services. If so, what is the minimum rate of pay?			
February 2013	1. For the current academic year, for the admission of Welsh-domiciled students, what is the total number of Welsh-domiciled students on the academic roll and of these students, how much funding did you receive from the Welsh Government per student? 2. What subjects did they study?	Organisation	Partial Disclosure: s.36- information that would prejudice the effective conduct of public affairs.	18/03/2013

March 2013	1. What form does the University's cooperation with Campuslife have? 2. What services does Campuslife provide on behalf of the University? 3. Does the University pay Campuslife for its services? If yes, how much payment does Campuslife receive? 4. Since when does the University cooperate with Campuslife? How long is the cooperation expected to last? 5. What specific goals (e.g. video views) does Campuslife have to meet? Have the goals been met so far? If no goals have been defined, why not? 6. Based on what criteria does the University assess the success of its cooperation with Campuslife?	Organisation	Partial disclosure: s.46 information likely to prejudice commercial interests.	12/04/2013
March 2013	1. Please can you tell me how many applications your university received for full-time undergraduate degrees for entry in 2013/14 by the end of Jan 15th, 2013. 2. Can you also please tell me the number of applications for full-time undergraduate degrees for entry to the previous academic year, specifically 2012/13, that were received by the end of Jan 15, 2012.	Unknown	Refused: s.46 information is likely to prejudice commercial interests. S.36 information that would prejudice the conduct of public affairs.	12/04/2013
March 2013	1. For each of the foundation of legal knowledge / core law subjects taught on undergraduate programmes provided by the University: the average mark attained by students sitting the first diet examination in each subject in the academic year 2011/12. Please provide the information based on the actual marks attained in the respective examinations and not on 'compensated' or 'capped' marks. Please exclude data related to resit examinations taken at a later exam diet. Where, for example, the first examination was taken in May 2012 and there was a resit examination in August 2012 the average mark should be based on the marks attained by all students taking the exam in May, whether or not they were sitting the examination for the first time or resitting. The marks attained by students in the August resit should not be taken into account. 2. The percentage of students attaining an examination mark of 40 or above in the first examination for each of the subjects in the academic year 2011/12 Again, as above, please base calculations on the actual marks attained and limited to the first diet examination.	Organisation	Full Disclosure	16/04/2013

	If the foundation / core subjects are taught on a number of different programmes or by different modes I would be pleased to receive the information requested for each programme / mode separately or for all programmes / modes aggregated. Please indicate the programmes / modes to which the data refers. Please note that my request is for information about the marks awarded for examinations only and not for marks awarded for other forms of assessment.			
March 2013	1. Under the Freedom of Information Act 2000 I seek information about Southampton Solent's facilities management contracts, including those for waste management, cleaning, security, catering and maintenance of buildings and equipment. I would be grateful if you could please provide me with the following information: the start date, duration, annual value and name of the supplier(s) of any such contracts you currently hold.	Organisation	Partial Disclosure: s.46- information is likely to prejudice commercial interests. AFTER OBJECTION TENDER VALUES RELEASED	24/04/2013
March 2013	1. The number of people currently employed across the organisation? 2. Who supplies you printer/copier/scanners across organisation? 3. What make and model of printers/copiers/scanners do you have and how many of each across the organisation? 4. How many multifunctional devices, printers, copiers, scanners are there across the organization? 5. When is the contract for this hardware due to end? 6. What print management software's do you use across the organisation? 7. What scanning software's do you use across the organisation? 8. What PDF software's do you use across the organisation? 9. How much do you spend on PDF software's across the organisation? 10. What is the overall cost of the managed print service contract? 11. What document management software's/systems do you use across the organisation? 12. What IT provider do you use within the organisation? 13. What IT consultants do you use across the organisation? Also could you include the name, title, contact number, and email address for the people responsible for managing the print estate in the organisation?	Unknown	Full Disclosure	24/04/2013
May 2013	1. What is your spend on business travel and subsistence (or travel alone if total costs unavailable) for staff for the 2011/12 financial year? 2. What did you spend on rail travel in the 2010/11 and 2011/12 financial years? 3. What did you spend on car hire in the 2010/11 and 2011/12 financial years? 4. What mileage rates do you pay to staff for using their own vehicle? 5. What is the total mileage claimed by your staff for the 2010/11 and	Organisation	Full Disclosure	04/06/2013

	2011/12 financial years? 6. What is/are your preferred travel agency/ies for business travel? 7. What is/are your preferred travel agency/ies for student travel? 8. Do you allow the use of business and/or first class and if so, what are the rules governing its' use? 9. If you do foreign air travel, what are the three most visited destinations? 10. Which online booking tools do you use, if any? 11. Do you measure travel carbon emissions from business travel and, if so, what were your emissions for the 2011/12 financial year? 12. Do you use a corporate or procurement card for travel and subsistence spend and, if so, which one do you use? How do you currently process expense claims? (e.g. paper, spreadsheet, dedicated expense management system. Please state which one you use) Please provide a copy of your current travel and expenses/subsistence policy.			
March 2013	1. Number of full-time students registered 2012/13 2. Number of part-time students registered 2012/13	Organisation	Full Disclosure	03/05/2013
April 2013	In the academic year 2012/13: 1. How many Indian students are studying at this university? 2. Of these how many Indian students are studying at postgraduate level? 3. Of these how many Indian students are studying at undergraduate level? 4. Of these how many Indian students are studying a Masters in Business Administration?	Individual	Refused: s.36- information that would prejudice the effective conduct of public affairs. AFTER OBJECTION FIGURES GIVEN	03/05/2013
April 2013	1. What system (if any) is used to communicate with your international agents and students pre-enrolment? 2. What systems are used between the application to enrolment process for administering your overseas student applications? 3. What are the costs for each of the above systems? 4. Who is the current software vendor that is supplying/ed the system? 5. What is the average time period between receiving an application from an overseas student and confirming a decision (offer/rejection) to the student? 6. What percentage of all applications received from overseas students result in a successful student enrolment?	Organisation	Partial Disclosure: s.46- information is likely to prejudice commercial interests.	10/05/2013
April 2013	1. I ask that you supply data relating to payments for staff, which were paid on points above the 51-point Framework Agreement spine at the institution for the period August 2011 to July 2012.	Organisation	Partial Disclosure: s.40(2)- data protection.	15/05/2013

April 2013	1. The amount of students dismissed from their course due to drug related crimes in the year 2011/12	Individual	Full Disclosure	09/05/2013
April 2013	1. The number of students who used counselling services provided by your university in the academic years 2008/9, 09/10, 10/11, 11/12. 2. The funding which was provided for the counselling services during the same years. 3. The number of staff working in the department/service over the same period. 4. The number of people in the waiting list to use counselling services presently 5. The average time it takes for people on the waiting list to be called back (in the last year)	Individual	Full Disclosure	15/05/2013
April 2013	1. Is the University licensed to carry out scientific procedures on animals as required by the Animals (Scientific Procedures) Act 1986? 2. Does the University conduct research involving animals? 3. If the University conducts research involving animals please list all species of animal that have had licensed procedures carried out on them for the years 2007 – 2012 inclusive – including all mammals, amphibians, reptiles, invertebrates, fish and birds. 4. Please provide a breakdown of figures for the years 2007 – 2012 inclusive, detailing the number of each species which have been used in procedures conducted by the University 5. Please provide a breakdown of the number of procedures each animal was subject to at the University 6. Please provide the number of separate research projects each animal was used for at the University 7. Please provide the number of animals that were given aesthetic at the University during the procedures 8. Please provide the number of animals given pain relief at the University during and following the procedures 9. Please provide the number of animals euthanized as part of the research at the University 10. Please provide the number of animals euthanized not due to the research but as no longer of any use at the University	Individual	Full Disclosure	13/05/2013
April 2013	1. Under the freedom of information act please disclose the content and outcome of any recommendations, challenges and/or re-assessments by HMRC, in the last 6 years, on your tax returns. These could include: potential VAT liabilities and recovery input tax, and potential liabilities for direct taxes [for instance donations or giftaid received by your	Organisation	Refused: s.12- where the cost exceeds the appropriate limit	23/05/2013

	organisation from a trading subsidiary			
May 2013	1. The number of Somalian and Nigerian students at the University	Organisation	Partial Disclosure; s.40(2) Data Protection.	03/06/2013
May 2013	1. List of all current University investments- companies in which the University owns shares or other securiteis, or invests using any other method which your institution defines as an investment. 2. Please also disclose the amounts which you have invested, though this will not be necessary should you estimate that this will take you over your costs limit. I can be contacted using this email address should you require any further clarification.	Unknown	Full Disclosure	03/06/2013
May 2013	1. Please could you forward me copies of job descriptions, person specifications and grading information for officer posts related to international students at your institution. For example the positions of International Officer, International Student Officer, International Admissions Officer etc.	Unknown	Full Disclosure	10/06/2013
May 2013	1. The number of compromise agreements made with former or current staff from the start of 2007-2013 (so far). The number of these agreements that contain confidentiality clauses. If the cost limit of this request is not yet exceeded could you now answer enquiry 3 and then if it is still not exceeded, 4 then 5 and 6. 2. The total amount spent on compromise agreements or total amount paid to those who have signed them. 3. The most paid to an individual who has signed a compromise agreement, and the most paid to an individual who has signed one with a confidentiality clause. 4. Could the number of compromise agreements signed, and cost be broken down to each year, for example 5 agreements in 2008 at a cost of 50k and whether they are with former or current staff. 5. The names of the staff that signed compromise agreements, what department they were in and the reasons for it.	Unknown	Partial Disclosure: s.40(2)- Data Protection.	10/06/2013
May 2013	1. Could we get the average grade of the following groups of applicants to the University for the following years 2010/11, 2011/12, 2012/: Black and Ethnic Minority applicants from the UK. White students from the UK. Black and Ethnic Minority applicants from outside the UK. White students from outside the UK. Male applicants. Female applicants. If it is easier to	Unknown	Information not held	11/06/2013

	represent the grades in UCAS points rather than A-levels or qualifications that is fine.			
May 2013	1. The number and percentage of White applicants that received an offer from the University for the following years: 2009/10, 2010/11, 2011/12, 2012/13. 2. The number and percentage of Black and ethnic minority applicants that received an offer from the University for the following years: 2009/10, 2010/11, 2011/12, 2012/13. 3. The number and percentage of male applicants that received an offer from the University for the following years: 2009/10, 2010/11, 2011/12, 2012/13. 4. The number and percentage of female applicants that received an offer from the University for the following years: 2009/10, 2010/11, 2011/12, 2012/13. Could all questions be broken down into students from the UK and outside the UK.	Unknown	Full Disclosure	12/06/2013
May 2013	1. If your organisation has (or has had in the last 20 years) any trading subsidiary/ies, I would be grateful if you could disclose, under the freedom of information act, for the last 20 years: abreakdown of all transfers [eg :of assets / funds/shares] , with dates, from your organisation to the trading subsidiary/ies, and viceversa, and a breakdown of donations (eg giftaid) received by your organisation from its subsidiary/ies.	Organisation	Refused: s.21- information reasonably accessible to applicant by other means.	13/06/2013
May 2013	1. What is your full organisation name? 2. Does your organisation hold any of the following contract types? Telephony- PBX Only, Telephony, Call logger, Call recording, video conferencing, Contact Centre, LAN, WAN, WLAN, Phone Lines PTSN, Internet connectivity-broadband, and dedicated connectivity. Mobile contracts, Microsoft Server-Windows server, Microsoft exchange server, Microsoft office, Microsoft desktop, Microsoft Lync, Microsoft-database-sql server. 3. Please provide a description of the contract 4. What version is the technology? 5. What is the main equipment type? 6. Who is the incumbent supplier? 7. When was the contract start date? 8. When is the contract end date? 9. What is the contract value?	Organisation	Refused: s.12- where the cost of compliance would exceed the appropriate cost limit.	21/06/2013

	10. What Microsoft agreement do you have? E.g. Enterprise Agreement 11. Do you have software assurance? Yes/No 12. How many remote workers do you have?			
May 2013	1. I'm writing to you to request information regarding the word count and amount of units in final year for the following courses: BSc (Hons) Business Information Technology (Full Time), BA (Hons) Events Management (Full Time), BA (Hons) Criminology and Psychology (Full Time)	Individual	Full Disclosure	21/06/2013
May 2013	1. Name of Institution 2. Number of appeals logged in 2011 3. Number of appeals upheld 4. Number appeals rejected 5. Number of OIA completion of procedures letters used.	Unknown	Full Disclosure	21/06/2013
June 2013	1. Please confirm how much you have calculated the Performance Analysis 6 unit costs to run for 2013 – 2014 (and a breakdown of this calculation) 2. Please confirm how much the Performance Analysis unit costs to run for the academic years 2011 – 2012 and 2012 – 2013 (and a breakdown of this calculation) 3. Please confirm how much per student you have allocated for my third year (2013 – 2014) 4. Please confirm how much you allocated per third year student for the academic years 2011 – 2012 and 2012 – 2013 5. Please confirm how much the alternative unit you have put forward for us costs to run (and a breakdown of this calculation) 6. Please confirm how much per student you have allocated for this alternative unit 7. Please confirm how many units the University has run with less than fifteen students in the past three academic years 8. If the University has run units with less than fifteen students in the past three years, please confirm how much money the university has lost as a result 9. If the University has run units with less than fifteen students in the past three years, please confirm who has taken the decision to run them and the reasons why 10. Please confirm the student numbers for all option units run in the second and third years over the last 3 years.	Individual	Refused: s.12- where the cost of compliance would exceed the appropriate cost limit	02/07/2013
June 2013	1. An up-to-date version of your estates/facilities/capital projects organisational structures including names, email addresses, telephone numbers and reporting lines where possible. 2. Any current vacancies in the estates/facilities/projects department (may	Organisation	Partial Disclosure: s.21- information reasonably accessible to	04/07/2013

	be included in the Organisation Structures if easier). 3. Total spend on both agency (temporary) workers and permanent recruitment fees by the estates/facilities/projects departments over the last 2 years.		applicant by other means.	
June 2013	1. Please could you send me the total number of international students(non-EEA nationals) studying at your institution.	Unknown	Full Disclosure	04/07/2013
June 2013	1. In accordance with the Freedom of Information Act 2000, I would like details of the following, if available: 2. How many people students or university staff have used the university's mental health services over the past five years (with data given for each year from 2008, and different details given for the number of students and staff); and, if recorded, what their level of satisfaction with the service was. (This can be sent grouped in the way the university has recorded it, if these responses are held on record.) 3. How many people are employed in a capacity of mental health counselling or any other counselling position at the university; and what each of these people's roles are; and if available, what their qualifications are to deal with mental health. 4. How much the service has cost to run for the past five years (with data collected for each year from 2008); 5. How much funding has been given to the centre by the university or from other sources; and whether funding for it has increased or declined over the last five years.	Unknown	Full Disclosure	08/07/2013
June 2013	1. How many undergraduate students in full-time or part-time education have demanded full or partial refunds of tuition fees due to unsatisfactory standards of teaching from Southampton Solent University in the most recent academic year on record (ideally 2012-2013; if not 2011-2012) ? 2. How many graduates (who have left university) have demanded full or partial refunds of tuition fees due to unsatisfactory standards of teaching from Southampton Solent University in the most recent academic year on record? 3. How many postgraduate students in full-time or part-time education have demanded full or partial refunds of tuition fees due to unsatisfactory standards of teaching from Southampton Solent University in the most recent academic year on record 4. Could you send a year-by-year (academic years) breakdown of demands for tuition fee refunds from the university due to unsatisfactory teaching from 1996 to 2013?	Unknown	Full Disclosure	03/07/2013

| June 2013 | Please can you send me the organisation's Local Area Network (LAN) including private contracts, which may include the following: Individual Support and Maintenance, Managed, Cabling.

1. Existing Supplier: Who is the current supplier?
2. Annual Average Spend: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.
3. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
4. Contract Type: Managed, Maintenance
5. Hardware Brand: What is the hardware brand of the LAN equipment?
6. Contract Description: Please provide me with a brief description of the overall contract.
7. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.
8. Contract Expiry Date: When does the contract expire?
9. Contract Review Date: When will the organisation is planning to review the contract?
10. Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address?

If the LAN maintenance is included in-house please include the following information:

11. Hardware Brand: What is the hardware brand of the LAN equipment?
12. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
13. Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address?
14. If the contract is also expiring within the next three months please state what the likely outcome will be.
15. If the contracts within the response are under four months old can you please state the shortlist of suppliers that bid on this contract? | Unknown | Full Disclosure | 12/07/2013 |

June 2013	1. How many Locum (Temporary) Social Workers do you have working in the Local Authority working within Adults social care. 2. What teams are the Locum (Temporary) Social Workers working in? For Example 2 x Temp Social Workers in the Adults Assessment Team? 3. What location (office) are the Teams the Locum (Temporary) Social Workers are based? 4. What Team Manager do each of the Locum (Temporary) Social Workers report to ? 5. What Agency are the Locum (Temporary) Social Workers placed by? 6. Please provide Management Structure Chart for Adult Social Services including Team Managers Names and their positions held.	Unknown	Full Disclosure	03/07/2013
June 2013	1. Current Fixed Line (Voice Circuits) Provider- Supplier's name 2. Fixed Line- Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers 3. Fixed Line- Contract Duration- the number of years the contract is for each supplier. 4. Number of Lines- Please can you split the number of lines per each supplier? 5. Minutes/Landline Provider- Supplier's name (Fixed Voice not Mobiles) 6. Minutes/Landline Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. 7. Minutes Landline Monthly Spend- Monthly average spend. An estimate or average is acceptable. 8. Minute's Landlines Contract Duration: the number of years the contract is with the supplier. 9. Number of Extensions- Please state the number of telephone extensions the organisation currently has. An estimate or average is acceptable. 10. Fixed Broadband Provider- Supplier's name 11. Fixed Broadband Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers 12. Fixed Broadband Annual Spend- Annual average spend. An estimate or average is acceptable. 13. VOIP/PBX Installation Date: - please provide day, month and year (month	Unknown	Full Disclosure	16/07/2013

	and year is also acceptable).If various date please state date for the main telephone system. 14. Renewal Date on any leased Telephony systems - please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. 15. Lease Provider- Supplier's name. 16. WAN Provider- please provide me with the main supplier(s) 17. WAN Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers 18. WAN Annual Spend- Annual average spend. An estimate or average is acceptable. 19. Internal Contact: please can you send me there full contact details including contact number and email and job title. IMPORTANT- If there is more than one supplier for some of the contract information please can you split each of the contracts for each supplier that provide that service/support. For example Fixed Lines BT, Virgin Media Business: Supplier, Renewal Date, Contract Duration, Number of Lines, VMB 01/06/2013 1 100 BT 01/09/2013 3 600 20. If there is more than one contract please can you send me the main contracts? 21. If your organisation has a managed services contract which includes all or two out of three of the services stated above please state which of these is included with the contract. It would also be for me to if there are any other service support areas that are included within these contracts Managed Service Contract, Contract Title, Supplier's Name, Services Included, Total Contract Value, Duration Expiry Date- please provide day, month and year (month and year is also acceptable), Review Date- please provide day, month and year (month and year is also acceptable) Internal Contact: please can you send me there full contact details including contact number and email and job title.			

June 2013	For the following years,1 January 2010 - 31 December 201,0 1 January 2011 - 31 December 2011, 1 January 2012 - 31 December 2012 1. What percentage of your staff have declared a physical disability? 2. What percentage of your staff have declared a developmental disability? 3. What percentage of your staff have declared a mental disability? 4. What is the total number of your staff who have declared any disability to the University? 5. What is the total number of staff employed by your University?	Unknown	Full Disclosure	08/07/2013
July 2013	1. The total number of teaching staff employed on zero hours contracts. For the purposes of this request, please include the use of all contracts for which the employer has no obligation to offer work and guarantees no minimum hours of work – you may not refer to this type of contract as a 'zero hours contract' locally. 2. The number of such teaching staff who currently have no work allocated 3. The number of such teaching staff who were offered no work in at least one calendar month since October 2012 4. The number of research staff employed on zero hours contracts 5. The number of such research staff who currently have no work allocated 6. The number of such research staff who were offered no work in at least one calendar month since October 2012 7. For the groups above, the period over which hours are offered and agreed e.g. daily, weekly, monthly, per term / semester, annually 8. If you do not make use of zero hours contracts to deliver teaching or research please indicate how you manage the need for flexibility in the provision of such services. 9. Please also supply a copy of any relevant policy on the use of zero hours that is in use at your institution or provide a link to any such policy if it is publically available on your website.	Organisation	Full Disclosure	11/07/2013
July 2013	1. The number of people currently employed across the organisation? 2. Who supplies your multifunctional devices (Printer/Copier/Scanners) across organisation? 3. What make of MFD (printers/copiers/scanners) across the organisation? 4. How many multifunctional devices, printers, copiers, scanners are there across the organization? 5. When is the contract for this hardware due to end? 6. What print management software's do you use across the organisation? 7. What scanning software's do you use across the organisation? 8. What PDF software's do you use across the organisation 9. How much do you spend on PDF software's across the organisation?	Unknown	Full Disclosure	31/07/2013

	10. What is the overall cost of the managed print service contract (if you have one)? 11. What document management software's/systems do you use across the organisation? 12. Also could you include the name, title, contact number, and email address for the people responsible for managing the print estate in the organisation?			
July 2013	1. The name of your current HR/Payroll software solution and provider. (If this is outsourced provide the name of the outsourcing provider.) 2. The date that the contract was signed with your HR/Payroll provider. 3. The length of the current contract term for both HR and Payroll. 4. The value of the current contract. 5. The date that the HR and Payroll contracts are due to be renewed. 6. How many employees are there in your organisation?	Unknown	Full Disclosure	15/08/2013
July 2013	1. Please state how many instances of sexual assault, sexual harassment or any other sexual offence have been reported to you since January 2012. In each instance please state the month and year when the allegation was reported, the nature of the alleged offence, and all further action taken.	Individual	Refused: s.40(2) Data Protection.	19/08/2013
July 2013	I am seeking information under the Freedom of Information Act as follows: 1. The job title of the most senior qualified professional with responsibility for health and safety 2. The job description of the most senior qualified professional with responsibility for health and safety	Individual	Full Disclosure	19/08/2013
July 2013	1. Number of Males and Females on your courses (Any course not just Engineering) 2. The number of students you currently have and have had each year for the past 30 years.	Organisation	Full Disclosure	19/08/2013
July 2013	1. How much did your organisation spend last year on training within the IT department? 2. Please furnish me with the names of the training organisations that the IT training budget was spent with and how much was spent with each organisation. 3. I would like an organisational structure of the IT department complete with names of relevant directors, departmental heads and line managers. 4. What databases and IT development technologies are predominantly employed within your organisation?	Organisation	Full Disclosure	19/08/2013

| July 2013 | 1. How many students in total did Southampton Solent University send to overseas institutions in the academic year 2012/2013?
2. How many Southampton Solent University students studied at an overseas institution within Europe/the European Higher Education Area (EHEA) in the 2012/2013 academic year as part of the Erasmus programme?
3. How many Southampton Solent University students studied at an overseas institution within Europe/the European Higher Education Area (EHEA) as part of their degree but not as Erasmus students in the 2012/2013 academic year?
4. How many Southampton Solent University students studied at an overseas institution outside of Europe/the European Higher Education Area (EHEA) in the 2012/2013 academic year? | Organisation | Refused- section 36 where the release of information would prejudice the effective conduct of public affairs. | August 2013 |