

Freedom of Information Disclosure Log - 2014/15

The log is chronological and lists the requests for information Southampton Solent University has received and the responses provided under the Freedom of Information Act 2000. For reasons of Data Protection, applicant details have been omitted.

Academic Year 2014/15

Date Received	Information Requested	Applicant type	Response	Date of Disclosure
August 2014	<p>Information relating to civil claims made against your organisation.</p> <p>My request relates to how many legal proceedings have been served to you regardless of outcome and regardless of whether the claim was subsequently withdrawn, settled before court or reached court.</p> <p>I would like to know how many you have received each year for the last 12 years. You may choose whatever is easiest for you when choosing type of year e.g. calendar year, academic year, financial year. You should advise what you are using.</p>	Unknown	Full disclosure	August 2014
August 2014	<p>Please supply the following information for the academic year 2013/14:</p> <p>(a) The number of undergraduates who were registered at your institution</p> <p>(b) A breakdown of the figure in (a) according to whether their country of domicile was (i) UK, (ii) other EU, or (iii) non-EU</p> <p>(c) A breakdown of the figure in (a) by specific country of domicile</p> <p>(d) A breakdown of the figure in (a) by gender</p> <p>(e) The number of undergraduates found to have cheated or attempted to cheat (whether in coursework, exams or any other assessment process)</p>	Journalists	Section 22 - Information intended for future publication, FOIA 2000.	August 2014

	<p>(f) A breakdown of the figure in (e) according to whether their country of domicile was (i) UK, (ii) other EU, or (iii) non-EU</p> <p>(g) A breakdown of the figure in (e) by specific country of domicile</p> <p>(h) A breakdown of the figure in (e) by gender</p> <p>(j) Please provide the same information, with the same breakdown for post-graduate students</p>			
August 2014	<p>1) The name of the most senior financially focused employee at the organisation (e.g. Director of Finance, Chief Financial Officer, Treasurer etc.) and his/her Deputy.</p> <p>2) The name of your General Ledger software (e.g. Agresso, Oracle Financials, SAP)</p> <p>3) Is your General Ledger application hosted internally or remotely (e.g. at the software vendors site or via an outsource partnership)</p> <p>4) The name of the persons who oversees the development of Annual budgeting/planning and who undertakes the Student Number Planning review process</p> <p>5) The name of the application currently used for Financial Planning, Budgeting, Forecasting (e.g. a specific Planning application such as TM1, or simply Excel)</p> <p>6) The approximate number of devolved budget holders.</p>	Companies	Full disclosure	August 2014
August 2014	<p>Request regarding the 2012 Concordat to Support Research Integrity. Please confirm if your institution has signed the concordat and is following the commitments outlined in the concordat.</p> <p>If your institution has signed what impact has this had on the research conducted at your university? Has this reduced the number of instances of research misconduct?</p> <p>This includes instances of:</p>	Journalists	Full disclosure	August 2014

	<ul style="list-style-type: none"> · Fabrication or falsification of data, information or processes · Plagiarism /fraud · Deception (providing false information) · Impersonation / misrepresentation · Violation of ethical standards regarding human or animal experiments including failure to obtain ethical approval · Ghost writing · Copyright violations <p>Please provide the number of instance of research misconduct before the signing of the 2012 Concordat to Support Research Integrity (3 years before) as well as the number of instances after signing. Please provide a full copy of any databases/spreadsheets from which information was extracted in response to this request. In the event that these records contain columns that hold personal information covered by data protection provisions, please simply delete the offending columns and send the rest of the data without them.</p> <p>If your institution has not yet signed the concordat do you plan on signing it? If so when?</p>			
August 2014	<ul style="list-style-type: none"> · How many animals, and of which species, have been used in scientific procedures at the university in each of the last two years. · How many active projects at the university involve non-human primates, and what severity banding has been allocated to each project? 	Campaign groups	Full disclosure	August 2014
August 2014	<p>Interserve Construction have been announced as the successful Main Contractor for the new 7 storey Teaching block. Can you please answer the following questions</p> <p>1 DATA</p> <p>1.1 Will the University be inviting tenders conforming to lowest compliment bid status or will it only invite current approved suppliers?</p> <p>1.2 If it is inviting open competition where will the invitation be made OJEU etc.</p> <p>2 Voice</p> <p>2.1 Will this construction cause the University to upgrade and expand its current Siemens platform.</p> <p>2.2 If the answer is yes will the University be inviting tenders conforming to</p>	Individuals	Full disclosure	September 2014

	lowest compliant bid or will it only invite current approved suppliers? 3 Department 3.1 Please advise WHO will be heading this DATA and Voice Project?			
August 2014	1 Servers - hardware 1a: How many physical servers does the organisation manage? (Please specify numbers on site, Offsite)? 1b: Which vendor(s) does the organisation use? 1c: How much did the organisation spend on purchasing server hardware in the past 2 years? 1d: Who is responsible for purchasing new server equipment, technically and commercially? 1e: Who do you make your server purchases though?	Unknown	Full disclosure	September 2014
August 2014	How many students had exam/assessment accommodations? The numbers should include where a student has had at least 1 accommodation to their exams or assessments due to disability. This could include but is not limited to extra time. Numbers should be provided by academic year for the last 6 years and current year 13/14	Unknown	N/A	Clarification sought from requester
August 2014	We would like to be provided with a complete list of all the new undergraduate course modules that are being taught for the first time in the upcoming academic year (2014/2015) and their corresponding module codes in an electronic format, preferably in a spreadsheet, at Southampton Solent University please.	Companies	Full disclosure	September 2014
August 2014	I am writing to obtain information about the amount your organisation pays to the Confederation of British Industry and its subsidiaries. Please provide the amount paid to the CBI (and its regional subsidiaries) (a) in membership fees (b) fees for one off conferences or other events and	Companies	Full disclosure	August 2014

	<p>(c) fees paid to the CBI for any other services.</p> <p>Please make clear if the response includes payments from any Non-Departmental Public Bodies, Executive Agencies etc. which fall under the department and please provide a breakdown of what payments came from which agency/body.</p> <p>Please provide this information for the period 2009-2014 set out by calendar or financial year.</p>			
August 2014	<p>Please publish the total amount paid to the publishers:</p> <p>Oxford University Press Wiley Springer</p> <p>For academic journals for each of the last five years (2010, 2011, 2012, 2013, and 2014).</p>	Individual	Full disclosure	August 2014
August 2014	<p>The request questions pertain to 10 distinct areas of information across a range of topics.</p> <p>People & Planet have set up an online portal through which the information can be submitted. This is often referred to as the 'survey'. The requested information is outlined in detail through the survey portal, as in previous years. People & Planet have requested and collated information through this process since 2007. The information will be used to compile the People & Planet Green League 2014.</p> <p>People & Planet has also sent the questions that form the information request directly to the person(s) at Southampton Solent University responsible for completing the survey (usually the Estates Manager or Environmental Sustainability Manager). Most UK universities have updated People & Planet with the key contacts responsible for completing the survey (information request) for 2014.</p>	Campaign groups	Full disclosure	September 2014

	<p>Here is the link to the 2014 survey for Southampton Solent University</p> <p>http://j.mp/1IQS3o8</p> <p>Your unique online survey is partly pre-filled with the data submitted by Southampton Solent University last year (if applicable) to save time for the person(s) compiling and completing the information request.</p> <p>You will need to provide information and evidence where circumstances have changed or new information is required, i.e. in some circumstances the questions may have changed slightly or there may be deleted or new questions.</p> <p>The survey questions (information request details) can also be found on our website and are available as a downloadable pdf which contains additional information and clarification as requested by HE sector professionals.</p>			
September 2014	<p>Can you please provide details of any payments that your institution has agreed to pay its vice-chancellor upon their retirement. These could include bonuses, ex-gratia lump sums, termination payments or other form of emolument to mark the end of the vice-chancellor's end of office.</p> <p>For clarity, I am not seeking any information on payments related to the USS, which is a private pensions – rather, I am interested in any supplementary arrangements that the university has put in place for its institutional head.</p>	Journalists	Full Disclosure	September 2014
September 2014	<p>Under the Freedom of Information Act 2000, please provide me with a document copy of the winning bid for;</p> <p>ID: 53935-2014 Title: United Kingdom-Southampton: Computer network services Document Type: Contract Notice Published By: Southampton Solent University Date Published: 15 February 2014 Deadline Date: 01 April 2014</p>	Companies	Section 36 and section 43(2) of the Freedom of Information Act 2000 and	September 2014
September 2014	1. What VLE/LMS is the University currently using?	Unknown	Partial	September

	<p>2. How many users does your VLE/LMS currently support?</p> <p>3. Is the University self-hosting the VLE/LMS, or is this hosted by a third-party?</p> <p>4. How many University employees are assigned to implement, to maintain and to support the VLE/LMS? (Please state if full time or the proportion of time given to the role.)</p> <p>5. What is the price of your VLE/LMS (per year), broken down into:</p> <ul style="list-style-type: none"> - Licensing cost of software - Cost of external support services - Cost of salaries and any other costs associated to internal support and maintenance <p>6. If possible, I would also like to be provided with the following documents (in electronic format):</p> <ul style="list-style-type: none"> · the LMS/VLE Requirements document(s) used during the selection of your current VLE/LMS · the documents that motivate the selection of your current VLE/LMS among all considered options · any document that analyses the effectiveness and return of investment (ROI) on the use of the current VLE/LMS <p>7. Were students involved in the process for choosing it? if yes, please explain how they were involved.</p> <p>8. What do you use the VLE/LMS for in terms of learning and teaching?</p> <p>9. What do you use the VLE/LMS for in terms of processes? (e.g. assessment; timetables etc.)</p> <p>10. How do you measure its success?</p> <p>11. Please could you provide the contact details for of the lead person for maintaining and updating content in the VLE/LMS</p>		<p>disclosure: Section 12 of the Freedom of Information Act 2000</p>	<p>2014</p>
<p>September 2014</p>	<p>Please publish the total amount paid to the publishers:</p>	<p>Unknown</p>	<p>Full disclosure</p>	<p>October 2014</p>

	<p>Taylor & Francis Sage Cambridge University Press</p> <p>For academic journals for each of the last five years (2010, 2011, 2012, 2013, and 2014).</p>			
September 2014	<p>I would like to make the following two requests:</p> <p>1. The papers, minutes and agenda for all remuneration committee meetings from 1996 until the present – although I do appreciate that the earlier records might not be available (e.g. Mergers/demerger/deleting records etc.) and any records you have would be happily received.</p> <p>2. The papers, minutes and agenda for all audit committee meetings from 1996 until the present – although I do appreciate that the earlier records might not be available and any records you do have would be happily received.</p>	Individuals	Full disclosure	October 2014
September 2014	<p>To outline my query as clearly as possible, I am requesting: The total number of employees who received remuneration equal to, or in excess of £100,000 in 2013-14. For those who received remuneration in excess of £150,000:</p> <ul style="list-style-type: none"> i. The employee's name ii. The employee's job title iii. The remuneration received by the employee iv. An itemised list of expenses claims made by the employee. 	Journalists	Partial disclosure: Section 40(2) Freedom Of Information Act 2000	October 2014
September 2014	<p>1. Since 1 January 2013, has any software company exercised their contractual rights to, or otherwise requested, an audit of the use of their software in your organisation?</p> <p>2. Was the request made in 2013 or 2014?</p> <p>3. Did they use an external consultant or license management company to carry out such audit?</p> <p>If so, which company:</p>	Unknown	Full disclosure	October 2014

	<p>a. License Management Services b. Other (please specify)</p> <p>4. Did the audit result in a demand in respect of: a. Under-licensing; and/or b. Arrears of support and maintenance?</p> <p>5. Did your organisation negotiate with the software vendor to reduce the figure?</p> <p>6. If so, what %ge reduction was obtained from the vendor's first demand: a. None b. 1-10%; c. 11-25% d. 26-50% e. More than 50%?</p> <p>7. If any payment was made to regularise the situation, was the amount: a. Zero b. Less than £50,000 c. £50,000 to £100,000 d. £100,000 to £250,000 e. £250,000 to £500,000 f. £500,000 to £1m; g. £1m to £2m; h. £2m to £5m i. Above £5m?</p> <p>8. Was the software vendor involved: a. Oracle b. SAP c. SAS</p>			
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	<p>d. PeopleSoft; e. IBM f. Microsoft; g. Sybase h. Adobe i. Other? (please specify)</p> <p>9. In dealing with the software vendor, did your organisation rely on: a. In-house counsel b. External solicitors; c. A firm of accountants; d. License management specialist's e. Other consultant's f. None of the above.</p> <p>10. What is: a. The name of your Chief Technology Officer (CTO) and Chief Information Officer (CIO); and b. The email address of your CTO/CIO?</p>			
September 2014	<ul style="list-style-type: none"> · The estimated total annual spend on electrical materials for estates and facilities. E.g. Lamps, HVAC, cable, batteries etc. · Provide the top 10 lines used for example lamps, cable, batteries etc. · Detail any potential energy efficiency project you are considering if possible and any carbon reduction target you have · Detail any major new electrical work you are considering including new building projects. 	Unknown	Full disclosure	October 2014
September 2014	<p>Could you please send information relating to on-campus deaths of students for each year from 1999 to the present including;</p> <ul style="list-style-type: none"> - Cause of death - The programme of study the student was enrolled in - Whether the student was a UK Citizen - The age of the student 	Companies	Full disclosure	October 2014

September 2014	<p>1. For each of the LLB subjects taught at the University the dates of examinations taking place between March 1st and June 30th 2015.</p> <p>2. If the University does not currently hold information about the precise exam dates then please provide the most precise information currently held regarding the dates of the exam period or periods during which the LLB examinations will take place.</p> <p>3. A list of those LLB subjects (if any) which are not assessed by examination between March 1st and June 30th 2015.</p> <p>4. The LLB term dates for academic year 2014 - 2015</p> <p>5. For each of the GDL (PGDL, CPE) subjects taught at the University the dates of examinations taking place between March 1st and June 30th 2015.</p> <p>6. If the University does not currently hold information about the precise exam dates then please provide the most precise information currently held regarding the dates of the exam period or periods during which the GDL (PGDL, CPE) examinations will take place.</p> <p>7. A list of those GDL (PGDL, CPE) subjects, if any, which are not assessed by examination between March 1st and June 30th 2015.</p> <p>8. The GDL (PGDL, CPE) term dates for academic year 2014 - 2015</p>	Companies	Full disclosure	October 2014
September 2014	The Greek NARIC requests universities have the majority of their full-time academic staff possess a doctorate/PhD.	Individuals	Full disclosure	October 2014
September 2014	Please provide reports/memos/research/minutes of meetings produced since June 2013 by or for the admissions/academic/equality/senate or other related sub committees//working groups which relate to the use of contextual data in university admission.	Journalists	Partial disclosure: Section 36 (c) of the Freedom of Information Act 2000	October 2014
September 2014	1. What were the emoluments of the vice-chancellor (including benefits in kind and pension contribution) in the year ending 31 July 2014?	Companies	Full disclosure	October 2014

	<p>2. What were the emoluments for the vice-chancellor in the year ending 31 July 2014 within the following categories?</p> <ul style="list-style-type: none"> a. Remuneration b. Benefits in kind c. Pension contributions <p>3. How much (in pound sterling) did the vice-chancellor receive in personal expenses in the year ending 31 July 2014?</p> <p>4. How much (in pound sterling) was spent on travel costs for the vice-chancellor in the year ending 31 July 2014?</p> <p>5. Of the total amount of the travel costs identified in Q4, how much was spent on air fares?</p> <p>6. How much of the total air fare spend identified in Q5 was on the following travel classes:</p> <ul style="list-style-type: none"> a. Economy b. Premium Economy c. Business d. First <p>7. How many pre-booked flights did the higher education institution cancel in the year between 1 August 2013 and 31 July 2014 and what was the total value of those flights (in pound sterling)?</p> <p>8. How much (in pound sterling) was spent on hotel accommodation for the vice-chancellor in the year ending 31 July 2014?</p> <p>9. How many members of staff (excluding the vice-chancellor) at the university had emoluments (excluding pension costs but including benefits in kind) within the following remuneration bands in the year ending 31 July 2014:</p> <p>£100,000-£149,999</p> <p>£150,000-£199,999</p> <p>£200,000-£249,999</p> <p>£250,000-£299,999</p>			
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	<p>£300,000-£349,999 £350,000-£399,999</p> <p>10. How many members does the university's Remuneration Committee have? 11. How many members of the university's Remuneration Committee are paid employees of the university? 12. How many independent members (defined as external and independent of the institution) of the university's governing body are members of the Remuneration Committee? 13. Is the vice-chancellor of the university a member of the Remuneration Committee? 14. We would like to request a copy of the most recently ratified minutes for the Remuneration Committee. 15. Does this higher education institution belong to any membership organisations and if so: a. Please state the name of the organisations below: b. Please state the annual membership fee for each organisation below</p>			
October 2014	<p>Please publish the total amount paid to Elsevier for academic journals in each of the last five years (2010, 2011, 2012, 2013, and 2014).</p> <p>I understand that your expenditure records may be held in academic financial years rather than calendar years. If so please provide figures for 2009/10, 2010/11, 2011/12, 2012/13, and 2013/14.</p> <p>The figures should include payments made directly to Elsevier as well as any payments made to subscription agents or intermediaries for the purchase of, and/or access to, Elsevier academic journals. They should also include payment for journal packages such as Jisc Collections' NESLi agreement, as well as for individual journals. Please include VAT where possible.</p> <p>Please do not include payments for other products from the same company, such as Scopus, which are not academic journals.</p>	Unknown	Full disclosure	October 2014
October 2014	<p>Please can you provide me with the following information:</p>	Companies	Partial disclosure: Section 43(2) and	October 2014

	<ul style="list-style-type: none"> • Name of financial accounting software system in use at the university • Original date of purchase (financial accounting software) • Cost of annual support and maintenance for the financial accounting software system (last financial year) • Other annual spend relating to the financial accounting software system, outside the support and maintenance costs • Number of members of staff involved in the internal support of the financial accounting software system for users and IT 		Section 36 of the Freedom of Information Act 2000,	
October 2014	<p>I would like to know the following:</p> <p>The number of students for each of the three most recent and complete academic years (11/12, 12/13 and 13/14), broken down by year, that have had at least one counselling session.</p> <p>Of this number, and again broken down into the same years, I would like to know the number of students who attending counselling partly or solely due to anxiety or depression.</p> <p>I would also like to know the figure for the total number of students attending the university in each of these years.</p>	Journalist	Partial disclosure: Section 22 Freedom of Information Act 2000.	November 2014
October 2014	<p>I wish to receive a breakdown of data from your internet network used by students and staff, whether in halls, on campus or elsewhere, for the last academic year 2013-14.</p> <p>Please provide for me total numbers of students (or, inevitably, staff if there is no way of telling the difference) banned temporarily and (separately) permanently, for attempting to download illegal content from the web (music/film etc from torrent and streaming websites).</p> <p>How many users were banned in the course of the year for accessing any kind of explicit adult content?</p>	Unknown	Full disclosure	November 2014

	<p>How many times was the online encyclopaedia, Wikipedia, used over the course of the year (total number of entries in your network's web history).</p> <p>How many times was Facebook accessed over the course of the year?</p> <p>How many times was the university's internal online workspace accessed over the course of the year?</p> <p>If your history does not go back full academic year please provide data for as far back as you have, from the date this request is received.</p>			
October 2014	<p>A complete breakdown of the number of men and women enrolled in computing and computing related courses at the university over the last five years.</p> <p>Please break this down by:</p> <ul style="list-style-type: none"> - - Number of men enrolled currently in this academic year 2014/2015 - - Number of women enrolled currently in this academic year 2014/2015 - - Number of men who graduated with computing or computing related degrees broken down by 2013, 2012, 2011, 2010 and 2009 - - Number of women who graduated with computing or computing industry related degrees broken down by 2013, 2012, 2011, 2010 and 2009. 	Unknown	Partial disclosure: Section 36, Freedom of Information Act 2000.	November 2014
October 2014	<p>I would like to request information under the Freedom of Information Act on the number of students who have been caught using essay writing services in their university work.</p> <p>I would like these figures to be broken down into each of the last five years and between undergraduate and postgraduate students.</p> <p>I would also like to request any documents held by the university in relation to the use of such services, such as how it might be tackled.</p>	Journalist	Full disclosure	November 2014
October 2014	<p>I am conducting research into your university for the Free Speech University Rankings, the UK's first ever university ranking for free speech.</p> <p>Founded by spiked, in partnership with the Joseph Rowntree Reform Trust and</p>	Journalist	Full disclosure	November 2014

	<p>Policy Exchange, the FSUR is evaluating university and students' union policy in order to assess the intellectual openness of British universities.</p> <p>I would like to request copies or links to the following documents so that we can properly assess your university.</p> <p>The final rankings are due to be published this January.</p> <p>University Constitution - any ordinances, articles of association or articles of governance</p> <p>Free Speech Policy - also known as a 'Code of Practice on Free Speech' that outlines the university's obligations to uphold free speech</p> <p>Code of Conduct - any guidelines concerning student behaviour</p> <p>Equal Opportunities Policy - any policies regarding discrimination and equality of access</p> <p>Bullying and Harassment Policy - with regard to students</p> <p>Dignity at Work and Study Policy - with regard to students</p> <p>External Speakers Policy - any additional rules or procedures for students to follow when inviting speakers or organising events</p> <p>Internet/Social Media policies- rules students must follow when using the internet and social media</p> <p>Leafletting/marketing policies - any policy concerning students distributing leaflets or any form of literature on campus</p>			
October 2014	I would like the following information for years: 2011/12, 2012/13, 2013/14 Please provide:	Journalist	Full disclosure	November 2014

	<p>:: Copies of all expense claims submitted by the vice-chancellor and any pro-vice chancellors of the university.</p> <p>:: Copies of all university credit card bills submitted by the vice chancellor and any pro-vice chancellors of the university.</p> <p>:: Details of any non-monetary remuneration received by the vice-chancellor and any pro-vice chancellors of the university, including property and vehicle privileges.</p>									
October 2014	<p>Under the FOIA would you please provide me with details of IT equipment that is purchased for personal use by staff albeit for business purposes and in addition to desktop provision. These are high value items and information should therefore be readily available in asset registers and retrievable within the statutory timescale.</p> <p>I would therefore be grateful if you could provide the following information in the format department/position/equipment e.g.:</p> <table border="1"> <thead> <tr> <th>Department</th> <th>Position</th> <th>Item</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Department	Position	Item				Unknown	Full disclosure	November 2014
Department	Position	Item								
October 2014	<p>Q1a. Please provide the number of staff (headcount) employed by the institution on a) 01/10/2013 and b) 01/10/2014, broken down into the following categories</p> <p>i) Management (SOC 2010 major group 1) ii) Academic and research staff iii) Other staff</p> <p>Please do not include casual/sessional staff or staff on zero-hours contracts in the counts.</p> <p>Q1b. How many staff (headcount), who are not managers, academics or research staff, were employed on zero-hours contracts (a contract under which the employer has no obligation to offer work and guarantees no minimum</p>	Company	Full disclosure	November 2014						

<p>hours of work) on 01/10/2013 and on 01/10/2014?</p> <p>Q2. Please provide the number of staff (headcount) employed on a) 01/10/2013 and b) 01/10/2014 who are; i) Male, ii) Female, iii) Black Minority and ethnic staff and iv) Disabled</p> <p>Q3a. For those staff leaving due to redundancy between 01/10/2013 and 30/09/2014, please provide the number (headcount) taking a) compulsory redundancy, b) voluntary redundancy. If you cannot provide separate numbers for compulsory and voluntary redundancies, please provide the total numbers of redundancies. Please do not include redundancies due to the end of fixed term contracts if it is possible to exclude them from the counts.</p> <p>Q3b. Please provide the number of staff taking redundancy due to the ending of fixed term contracts between 01/10/2013 and 30/09/2014.</p> <p>Q4a. Please provide the number of staff leaving due to redundancy between 01/10/2013 and 30/09/2014, within each of the following categories, broken down into the following categories i) Management (SOC 2010 major group 1) ii) Academic and research staff iii) Other staff</p> <p>Please do not include those staff leaving due to the ending of fixed term contracts in the counts.</p> <p>Q4b. Please provide the number of staff on fixed term contracts leaving due to redundancy between 01/10/2013 and 30/09/2014, within each of the following categories, broken down into the following categories i) Management (SOC 2010 major group 1) ii) Academic and research staff iii) Other staff</p>			
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	<p>Please only include those staff leaving due to the ending of fixed term contracts in the counts.</p> <p>Q5. Please provide the number of staff leaving due to redundancy between 01/10/2013 and 30/09/2014, who are i) Male, ii) Female, iii) Black Minority and ethnic staff and iv) Disabled</p> <p>Q6a. What is the minimum adult hourly rate of pay at the institution, including any regional pay supplement, excluding apprentice pay rates? (Hourly rate should be exclusive of holiday pay).</p> <p>Q6b. What is the minimum adult hourly rate of pay for apprentices (if employed), including any regional pay supplement? (Hourly rate should be exclusive of holiday pay).</p> <p>Q7. How many directly employed staff (headcount), excluding apprentices, are paid less than the Living Wage (£7.65 per hour outside Greater London and £8.80 per hour in Greater London).</p> <p>Q8a. How many staff (headcount) were paid £100,000 or higher, excluding pension contributions, benefits in kind and national insurance contributions during the financial year 2013/2014?</p> <p>Q8b. How many of the staff in 8a received benefits in kind worth £10,000 or more during the financial year 2013/2014?</p> <p>Q9. How much money, including VAT, has been spent on employment agencies (hiring agency staff) during the financial year 2013/2014?</p> <p>Q10a. Does the university contract out any services in the following areas? Please give the names of the companies to whom the services are currently contracted out. In what year was the service first contracted out? When is the contract for the service up for renewal (if multiple contracts what is the earliest date)?</p>			
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	<p>Cleaning Catering Security</p> <p>Q10b. Is a minimum rate of pay specified in the university's contracts with external companies providing the following services? If so, what is the minimum rate of pay?</p> <p>Cleaning Catering Security</p>			
<p>October 2014</p>	<p>1. The number of these agreements (named above) made with former or current staff, students, donors, or any other people from the start of 2008-2014 (so far). To clarify I mean calendar year, not academic or financial year.</p> <p>Could this be broken down by year, type of agreement (compromise, settlement, compensation) and category (current staff, former staff, donors, students, etc.).</p> <p>2. The number of each type of agreement that contained confidentiality or non-disclosure clauses.</p> <p>If the cost limit of this request is not yet exceeded could you now answer question 3 and then if it is still not exceeded, 4 then 5 and 6.</p> <p>3. The total amount spent on each type of agreement or the total amount paid to those who have signed them for the years 2008-2014. For example five compromise agreements in 2008 cost £75k in pay-outs.</p> <p>4. The most paid to an individual who has signed any of these agreements with a confidentiality clause. If possible could this be done for each of the following categories: staff, students, donors, businesses, others.</p>	<p>Journalist</p>	<p>Partial disclosure: Section 40(2) of the Freedom of Information Act 2000</p>	<p>November 2014</p>

	<p>5. I would also like a copy of the agreement with the highest pay-out. I understand data protection restrictions may apply but it should be possible to release a redacted version.</p>			
October 2014	<p>1. Does your university use international student recruitment agents? 2. How many non-EU students were enrolled at your institution using international student recruitment agents during the following years, broken down year-by-year: 2011/12, 2012/13, 2013/14? 3. What was the total amount spent by your institution on international student recruitment agents during the following years, broken down year-by-year: 2011/12, 2012/13, 2013/14?</p> <p>Please disclose the additional following information:</p> <p>4. Do students recruited to your institution using international student recruitment agents have to pay a fee to the agent? 5. Do international student recruitment agents recruiting for your institution tell prospective students that a) they are paid commission; and b) the amount of commission they will receive? 6. On how many occasions during 2011/12, 2012/13, 2013/14 has your institution had to take action regarding allegations of fraud, forgery, dishonesty, or other improper behaviour by an international student recruitment agent working on your behalf? For each instance, please provide brief details of the allegation and the action taken.</p>	Journalist	Partial disclosure: Section 36 and 43(2), Freedom of Information Act 2000.	November 2014
November 2014	<p>I am writing to ask if it is possible to gain the ratio regarding the number of applicants that apply to the BSc Psychology degree at Southampton Solent University in comparison to the number of applicants that are accepted into the course.</p>	Unknown	N/A	Clarification sought from requester
November 2014	<p>I am currently conducting some independent research into the number of talent entering the creative digital economy in both Southampton and Bournemouth. As such I'm looking for graduation figures from Creative courses provided by Universities like Southampton Solent. Are you able to provide me with figures for the number of students that have graduated from the courses detailed in the attached document in the past 2 academic years (2012/13 &</p>	Individual	Partial disclosure: Section 40(2), Freedom of Information 2000.	November 2014

	2013/14)?			
November 2014	<p>I would like to request information concerning any IT server, storage and maintenance support contracts (including any care packs) which you may hold, and request details of the following components of these contracts:</p> <ul style="list-style-type: none"> • Existing supplier - if there are various suppliers please split up into individual contracts • Hardware/vendors brand • Contract description • Total value of the contract - please state if you have provided an annual figure • Duration of the contract - please provide me with a particular month as well as the year and details of whether there are any extension periods or break clauses within the contracts • Expiry date of the contract - please provide me with a particular month as well as the year • Contract review date - please provide me with a particular month as well as the year. • Internal contact responsible for reviewing and renewing contracts - please provide me with their full name, job title, direct contact number and direct email address. 	Unknown	Full disclosure	December 2014
November 2014	<p>I am currently conducting some independent research into the number of talent entering the creative digital economy in both Southampton and Bournemouth. As such I'm looking for graduation figures from Creative courses provided by Universities like Southampton Solent. Are you able to provide me with figures for the number of students that have graduated from the courses detailed in the attached document in the past 2 academic years (2012/13 & 2013/14)?</p>	Individual	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data Protection.	December 2014
November 2014	<ul style="list-style-type: none"> • Which IT disposal company does the organisation currently use to dispose of redundant IT equipment? • How do you advertise upcoming contracts? • How long is the IT disposal contract for and when does it expire? 	Unknown	Full disclosure	December 2014

	<ul style="list-style-type: none"> • Who is the best contact to speak to responsible for IT disposal and WEEE recycling in the organisation? • What is important to the organisation when choosing an IT disposal supplier? • What type of security accreditations does the organisation take into consideration when choosing an IT disposal supplier? • How often does the organisation dispose of redundant IT equipment? • How many sites does the organisation require collections from? • On average how much equipment is collected on a normal collection? • What type of documentation does the organisation require back for auditing purposes? • Do you receive a financial return from your current IT disposal partner? • Do you require onsite data destruction services? • How many IT users do you have in your estate? • Do you have any current or upcoming projects that'll result in redundant IT equipment? 			
November 2014	<p>I would like to make a request for information under the Freedom of Information Act. I would like to know the following:</p> <ul style="list-style-type: none"> • Is your institution a member of the Confederation of British Industry? • If yes how much money has it paid over to the organisation in either membership fees or other payments? For surveys commissioned - for example. 	Journalist	Full disclosure	December 2014

	<ul style="list-style-type: none"> • If your institution is not currently a member but was in the past please tell me when it cancelled its membership and how much the last fees paid were. 			
November 2014	<p>1. Documents that set out the overarching rights and responsibilities of students at your institution – whether called a “student contract”, “student terms and conditions” or otherwise – that are made available:</p> <p>a. to prospective students; b. to students when an offer of a place is made; and c. to students after they have accepted an offer of a place.</p> <p>2. Documents that set out your institution’s right to vary a document that falls within category 1 above.</p> <p>3. Documents that set out your institution’s right to vary the courses you offer, whether before or after enrolment. By way of example, variations to a course might include a change of staff, change of location, change of teaching or assessment method, increase in fees, or cancellation of a course or unit.</p>	Company	Full disclosure	December 2014
November 2014	<p>1. Are any of your IT operations outsourced to a third party? If so, please list the following details for each such outsourcing agreement:</p> <p>a. What is the company name of the third party? b. What is the budget for each particular outsourcing agreement? c. Which IT Services are included in each outsourcing agreement? d. What are the start and end dates of each outsourcing agreement?</p> <p>2. Are you planning any projects to begin the update or upgrade of your IT infrastructure within the next three months with a budget of over 50,000 GBP? If so, please list the following details for each such project:</p>	Company	Full disclosure	December 2014

	<p>a. Which applications and/or systems will be updated or upgraded?</p> <p>b. What is the budget for each particular update or upgrade project?</p> <p>3. How many people currently work in your IT department? Are you intending to hire additional IT staff or are you planning to downsize? If so, what is the projected cost/savings?</p>			
November 2014	<p>Please provide the following information, from 01.09.2011 to present:</p> <p>1. The amount of students disciplined</p> <p>2. Cause for discipline</p> <p>3. Discipline measures taken</p> <p>Please provide the following information for 01.09.2011 to present:</p> <p>1. The number of members of staff disciplined 2. Reasons for discipline</p>	Unknown	Full disclosure	December 2014
November 2014	<p>I need some stats about the number of foi and sar requests you have received.</p> <p>1, how many sars have you received ?</p> <p>2, how many fois have you received?</p> <p>Data is required for the last 5 years, total per year. Calendar year or academic year is fine.</p>	Unknown	Full disclosure	December 2014
November 2014	<p>Under the auspices of the FOIA 2000, I would be grateful if you could supply me with details of the IT equipment given to individual members of the University staff for business use, additional to desktop PC's, namely laptops, IPad, Tablets</p> <p>This information should be held by individual service/faculty administrators. Perhaps you would be kind enough to provide the information as per the following example: Dept., Position, equipment</p>	Individual	Partial disclosure: Section 40(2) FOIA.	December 2014

November 2014	<p>For each of the subjects taught on LLB programmes provided by the University:</p> <p>(a) the average mark awarded to students in 2012, 2013 and 2014.</p> <p>(b) the percentage of students awarded a mark of 60 - 69% in 2012, 2013 and 2014.</p> <p>(c) the percentage of students awarded a mark of 70 - 100% in 2012, 2013 and 2014.</p>	Company	Full disclosure	December 2014
November 2014	<p>Under the Freedom of Information Act could I please ask you to provide, for each year listed below (Or year to date for 2014):</p> <ol style="list-style-type: none"> 1. The average number of employees within your organisation 2. The total number of sickness days reported by all your employees 3. The total number of sickness days which have been classified as due to either stress, anxiety, depression or any combination thereof. <p>Can you then provide the same information but limited to staff whose employment is specifically Information Technology related – i.e. those involved in the provision or support of Information Technology equipment / services.</p> <ol style="list-style-type: none"> 1. The average number of IT employees within your organisation 2. The total number of sickness days reported by all your IT employees 3. The total number of sickness days which have been classified as due to either stress, anxiety, depression or any combination thereof by all your IT employees. 	Individual	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data Protection	December 2014
November 2014	Breakdown of total no. of research misconduct allegations made against staff over the past 3 academic years:	Unknown	Full disclosure	December 2014

	No. of complaints which have reached an outcome by type*:			
November 2014	<p>What is the number of rapes/sexual assaults/sexual harassment that occur a) on university property e.g. halls of residence, libraries etc and b) the number of students at your university that have reported rapes/sexual assault/sexual harassment to the university administration in the last 3 years (2011-2014)?</p> <p>For the above incidences that happened either on university grounds or to a student of the university, how many of the cases have also been reported to the police in the past 3 years?</p> <p>Out of the rape/sexual assault/sexual harassment cases that have been reported to the police, how many in the last 3 years have led to criminal convictions?</p> <p>Of the rape/sexual assault/sexual harassment cases from the past 3 years that were dismissed both in criminal court and within the university disciplinary system, what were the reasons for their dismissal?</p> <p>Could you please clarify in exact detail the disciplinary process for students accused of rape/sexual assault/sexual harassment? Does anything change from the norm for this specific charge e.g. due to sensitivity or keeping students apart because of the incident?</p> <p>Some universities have a policy that they have the right to report a criminal offence to the police, but if a person claiming to be a victim of an offence committed by a student does not want the police to be involved, the university may or may not at their discretion discuss the matter with the police. Does the university have this policy? If so, how many cases of rape/sexual assault/sexual harassment have come under this jurisdiction in the last 3 years?</p> <p>How many students in the past 3 years (2011-2014) have been investigated for rape/sexual assault/sexual harassment? Out of these how many a) were found to be guilty b) punished (please specify in what way) but allowed to</p>	Journalist	Section 40(2) of the Freedom of Information Act 2000.	December 2014

	<p>remain a student and c) expelled/dismissed from the university?</p> <p>What is the number of students currently under investigation for rape/sexual assault/sexual harassment?</p> <p>What kind of assistance is offered to victims of rape/sexual assault/sexual harassment, e.g. counselling, vulnerable students support service? How many victims take up this support? (in the past 3 years).</p> <p>How many incidences have there been in the past 3 years where a victim of rape/sexual assault/sexual harassment has been in the same quantifiably close vicinity, for example living in the same halls of residence or in same lecture theatre, as someone accused of rape/sexual assault/sexual harassment? This applies whether or not the victim and the accused were part of the same alleged crime - as in, the victim of a different rape/sexual assault/sexual harassment was in the vicinity of an accused rapist/sexual assaulter/sexual harasser who was accused of targeting a different victim.</p> <p>For the cases in the past 3 years where there was contact between a victim of rape/sexual assault/sexual harassment and someone accused of the above, what was the reason for the contact? For example there was no space in another module to move a student to, or there were no other rooms in the hall of residence to move a student to.</p> <p>How many problems have occurred during the last 3 years when a victim and an accused sexual offender have been within the same close environment, e.g. halls of residence, seeing each other in lectures etc and what was done, if anything, to remedy this? Examples of problems would be the victim making a complaint or being made to feel uncomfortable in any way, or the accused having the same issues.</p> <p>How many victims in the last 3 years have had to leave university/suspend their studies because of problems with sexual assault/harassment?</p>			
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	Which methods, if any, do the university have in place for preventing/detering rape/sexual assault/harassment, e.g. posters or informative material or talks/lectures that could be attended? If so, how successful have they been? Is there any kind of mandatory 'safe sex' activity explaining what rape/sexual assault/sexual harassment is that students can attend? What are the figures of rape/sexual assault/harassment from 3 years before and 3 years after the measures? (if they are different to the figures for the years already asked for).			
November 2014	Would you be able to tell me how many applicants there were last year for your Football Studies course compared to number of places you offer on that course?	Individual	Full disclosure	December 2014
November 2014	<p>1) I would like to kindly request information on how your university</p> <p>a. is assessing whether events are at risk of being gender segregated</p> <p>b. is monitoring events for possible incidents of gender segregation</p> <p>c. is preventing events from being gender segregated</p> <p>d. has sanctioned or would sanction those responsible for gender segregation</p> <p>2) If there have been any incidents of gender segregation at your university, kindly provide information on</p> <p>a. the number of incidents of gender segregation</p> <p>b. the name of the organisation (e.g. external organisation or student society) responsible for organising each of those events</p>	Other public body	Full disclosure	December 2014
November 2014	The information I am requesting relates to numbers of disabled students. I am requesting the number of disabled students and the number of non-disabled students at each University in Southampton. This information is	Company	Full disclosure	December 2014

	required to inform the appropriate proportion of DDA rooms to be provided by the scheme.			
December 2014	<ul style="list-style-type: none"> • How many students studying at an International School apply to your university every year? • What percentage of students at your university are from International Schools? • How many of the students who are studying at an International School apply for a BA are; British, European, International? • How many of the students who are studying at an International School apply for a summer school are; British, European, International? • What are the top 10 nationalities of the students who are studying at an International School who apply for a BA course? • What are the top 10 nationalities of the students who are studying at an International School who apply for a summer course? • How many summer courses do you offer for students aged 18+? • How many summer courses do you offer for students aged 16-17? • How many summer courses do you offer for students aged 14-15? • What are the fees charged for a typical 2 or 3 week summer course? 	Company	Full disclosure	January 2015
December 2014	...to study international tourism management for 2015 and was just wondering on average how many students apply for this course each year?	Individual	Clarification sought from requester	N/A
December 2014	<p>Under the Freedom of Information Act 2000 I seek access to documents detailing the following information about academics' salaries at the university.</p> <ol style="list-style-type: none"> 1. The number of academics currently employed, broken down by gender, position (eg. professor, lecturer), and department/faculty (eg. humanities, business, STEM, or in whatever way you hold this information). 2. The average salary of male academics, broken down by position and department/faculty, for the academic year 2013-2014, 2012-2013, 2011-2012 and 2010-2011. 3. The average salary of female academics, broken down by position and 	Journalist	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data Protection.	January 2015

	department/faculty, for the academic year 2013-2014, 2012-2013, 2011-2012 and 2010-2011.			
December 2014	<p>This is a Freedom of Information request regarding the 2012 Concordat to Support Research Integrity. Please confirm if your institution has signed the concordat and is following the commitments outlined in the concordat.</p> <p>If your institution has signed, what impact has this had on the research conducted at your university? Has this reduced the number of instances of research misconduct?</p> <p>This includes instances of:</p> <ul style="list-style-type: none"> • Fabrication or falsification of data, information or processes • Plagiarism /fraud • Deception (providing false information) • Impersonation / misrepresentation • Violation of ethical standards regarding human or animal experiments including failure to obtain ethical approval • Ghost writing • Copyright violations <p>Please provide the number of instances of research misconduct before the signing of the 2012 Concordat to Support Research Integrity (3 years before) as well as the number of instances after signing.</p>	Other public body	Full disclosure	January 2015
January 2015	<p>I am requesting information under the Freedom of Information Act 2000 regarding the university or college's retirement policies.</p> <p>In particular, could you please provide the following information:</p> <ul style="list-style-type: none"> • Does the university/college have an employer justified retirement age (EJRA) (under the Equality Act 2010)? <p>If yes: Please provide a copy of any documents:</p> <p>Justifying the EJRA; and/or</p>	Individual	Section 40(2) of the Freedom of Information Act 2000, Data Protection.	February 2015

	<ul style="list-style-type: none"> • explaining how the EJRA operates in practice (e.g. guidelines, policies etc). • Does the EJRA apply to both academic and support staff? If no, which staff does it apply to? • What age was adopted as the EJRA? • When was the EJRA adopted? • What was the process for adopting the EJRA? • How many employees have been retired under the EJRA? • How many academic staff? • How many support staff? • Can staff apply to continue working after reaching the EJRA? <p>If yes:</p> <ul style="list-style-type: none"> • How many applications to continue working have been received? • Of these, how many applications have been approved? <p>Has the university/college received any challenges (under the Equality Act or otherwise) regarding the application process?</p> <p>If yes:</p> <ul style="list-style-type: none"> • How many challenges have been received? • On what basis has the process been challenged? <p>Has the university/college received any challenges to the EJRA?</p> <p>If yes:</p> <ul style="list-style-type: none"> • How many? • On what basis has the EJRA been challenged? 			
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	<p>If no:</p> <p>Please provide a copy of any documents:</p> <ul style="list-style-type: none">• explaining why an EJRA was not adopted; and/or• explaining how retirement works at your institution. <p>Has the university/college experienced any problems operating without a retirement age?</p> <p>Since 2011, has the university/college made any financial payments to staff aged 50 or above (above their contractual entitlements) in the year prior to their retirement?</p> <p>If yes, how many for:</p> <ul style="list-style-type: none">• Academic staff?• Support staff? <p>How is unsatisfactory performance dealt with for staff at your university/college?</p> <p>Please provide a copy of any documents explaining how this process works (e.g. guidelines, policies etc).</p> <p>If there is a process for managing unsatisfactory performance by staff at your university/college:</p> <ul style="list-style-type: none">• How many staff aged 50 or above were subject to this process in the a) 2013 and b) 2014 calendar years? <p>Of these, how many were:</p>			
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	<ul style="list-style-type: none"> • Academic staff? • Support staff? <p>How many academic staff overall were subject to this process in the a) 2013 and b) 2014 calendar years?</p> <p>How many support staff overall were subject to this process in the a) 2013 and b) 2014 calendar years?</p> <p>What is the university/college's median retirement age for:</p> <ul style="list-style-type: none"> • <input type="checkbox"/> Academic staff? • <input type="checkbox"/> Support staff? <p>What is the university/college's average retirement age for: Academic staff?</p> <ul style="list-style-type: none"> • Support staff? 			
January 2015	<p>1. Software as a Service (SaaS) is a software distribution model in which applications are hosted by a vendor or service provider and made available to customers over a network, typically the Internet.</p> <p>2. E-commerce hosting is a business that furnishes merchants with solutions for selling their merchandise online. The merchant is typically billed monthly for using space on the hosting company's server. Software is also leased for online order processing. E-commerce hosting businesses usually manage all the technical facets of commercial website development and maintenance for their clients. E-commerce hosting can also include electronic data interchange (EDI).</p> <p>3. Exchange Hosting is a service in the telecommunications industry whereby a provider makes a Microsoft e-mail box and space available on a server so its clients can host their data on the server. The provider manages the hosted data of its clients on the server.</p>	Unknown	Full disclosure	February 2015

	<p>4. Web Hosting is the activity or business of providing storage space and access for websites.</p> <p>5. VOIP Hosting is a methodology and group of technologies for the delivery of voice communications and multimedia sessions over Internet Protocol (IP) networks, such as the Internet. Other terms commonly associated with VoIP are IP telephony, Internet telephony, voice over broadband (VoBB), broadband telephony, IP communications, and broadband phone service.</p> <p>6. Contact Centre: A hosted contact centre offers all the utilities associated with running a customer service outfit with a pay-as-you-go plan. This means that managers don't need to buy prohibitively expensive hardware, instead they can add software as needed and get deeper in their involvement as they grow.</p> <p>7. Unified communications is the integration of real-time communication services such as instant messaging, presence information, telephony, video conferencing, data sharing, call control and speech recognition with non-real-time communication services such as unified messaging.</p>			
January 2015	<p>1) The number of students seeking financial support from the university by academic year (between 2009-10 to 2014-2015), including the kind of support such as bursaries and hardship funds.</p> <p>2) How much financial support is given to students in total by academic year (2009-10 to 2014-2015) in £.</p>	Unknown	Full disclosure	February 2015
January 2015	<p>Please advise:</p> <p>a. in 2014, how many FOI did you respond on time</p> <p>b. in 2014, how many FOI did you respond not on time</p> <p>c. in 2014, how many SAR did you respond on time</p> <p>d. in 2014, how many SAR did you respond not on time</p>	Unknown	Full disclosure	February 2015
January 2015	I would like a list of all job roles offered under the student employment scheme Campus jobs. I would like these listed by which faculty the student works for including estates and facilities.	Individual	Full disclosure	February 2015

	For each job role I would also like to know the current rate of pay per hour.			
January 2015	<ol style="list-style-type: none"> 1. who provides the telephone service for you 2. how much have the charges been for the last 6 years, this can be provided by year, quarter or month clearly showing how much the call charges were and how much the service charge was. 3. do you hold itemisation of the numbers called by your organisation, how far back do you hold this data for. 4. who has access to itemisation data at your organisation 	Unknown	Partial disclosure: Section 12 of the Freedom of Information Act 2000	February 2015
January 2015	<p>Under the Freedom of Information Act 2000 I seek the following information relating to the calendar years: 2012, 2013, 2014:</p> <ol style="list-style-type: none"> 1. Please provide the cost of staff trips abroad for each year with a breakdown by country or city, the number of staff sent to each, the total cost of each trip and purpose of the visit. 2. If it will not exceed the cost limit please provide a full breakdown of the cost of these trips, as itemised as is possible. <p>If an itemised bill is not possible could you provide a breakdown of the category of spending i.e., accommodation, travel, subsistence, leisure etc.</p>	Journalist	Partial disclosure: Section 12 of the Freedom of Information Act 2000,	February 2015
January 2015	<ol style="list-style-type: none"> 1) A list of expenses claims made to the University from non-executive management figures from 1 January 2010 to 1 January 2015. Of these claims, what proportion of these claims were rejected? Plus the reason given for their rejection. 2i) A list of expenses claimed by the University Executive figures from 1 January 2010 to 1 January 2015, with a breakdown of what each member claimed. 2ii) A list of expenses claims made by University Executive figures that were rejected. Plus, the reason given for rejecting them. 3) The cost by the University of reviewing expenses claims and reviewing appeals against expenses claim rulings since 1st January 2010. 	Unknown	Request withdrawn	N/A

January 2015	<p>1. what financial budget is allocated to disability office, these are the staff who assist disabled students with things like reasonable adjustments. Separate figure required for mental health advisors.</p> <p>2. Name and salary required of current head of disability.</p> <p>3. How many disability advisors and mental health advisors are there currently, pt/ft breakdown required.</p>	Unknown	Partial disclosure: Section 40(2) FOIA 2000, Data Protection.	February 2015
January 2015	<p>1. Over the past three financial years how much have you spent on training? (by Year)</p> <p>2. Please list the top three suppliers by use and spend? To which departments spends the most? (if applicable)</p> <p>3. How much of the training budget remains for this financial year for the departments? (reference to answers for question 2)</p> <p>4. Does the University hold any ongoing contracts with the top three suppliers? How are these managed? Is there a reassessment process in place when these are up for renewal?</p> <p>5. How are the suppliers selected for the following types of training:</p> <ul style="list-style-type: none"> • Management Training • I.T Training • Health & Safety Training. <p>6. Who is responsible for the purchasing of the universities training for the staff? (Who are the decision makers?)</p> <p>7. Throughout the year, are there certain points within that year that the university will purchase training?</p>	Individual	Full disclosure	February 2015
January 2015	<p>I wish to request the following information:</p> <p>1) A list of expenses claimed by members of the University Vice-Chancellor's Group from 1 January 2013 to 1 January 2015, including a breakdown of what</p>	Unknown	Partial disclosure: Section 40(2) of the Freedom of	February 2015

	each member claimed.		Information Act 2000, Data Protection.	
January 2015	<p>1. How many computers does your university have across all of your campuses that students have access to, and how many computers per students do you have including (in a separate figure) how many laptops you may also have for students.</p> <p>2. I wanted to find out what the Wi-Fi availability is like at the university, and if it was adequate for the students there, and if it can withstand the capacity of students you have.</p>	Journalist	Clarification sought from requester	N/A
January 2015	<p>1. Do you as standard take and hold the following for FT/UG students:</p> <ul style="list-style-type: none"> • First name, surname • Postal address • Telephone number • Private email <p>2. Do you hold Results from exams at your institution?</p> <p>3. Are all of these protected in that the student would have an expectation that they would not be divulged to anybody other than uni staff?</p> <p>4. Do you regard the above as personal data</p> <p>5. How long do you keep the above data for?</p>	Unknown	Full disclosure	February 2015
January 2015	<p>I should like to know how many members of your permanent teaching staff (full-time academics) are from ethnic minorities (Black/Asian/Mixed).</p> <p>If possible, I should to have data stretching as far back as the year 2000 - but if that is not possible, then within the past few years.</p>	Journalist	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data Protection	February 2015
January 2015	<p>1. How many undergraduate applications were made by people with unspent convictions for the years 2015, 2014, 2013, 2012, 2011 and 2010?</p> <p>a) I would like the figures to show the following information on the applicants':</p> <p>> gender</p>	Unknown	Section 40(2) FOIA 2000, Sensitive Personal Data.	February 2015

	<ul style="list-style-type: none"> > age > conviction type (e.g. theft, sexual or violent crime) > course applied for > Whether the application was accepted or rejected <p>I would also like to know for each year:</p> <p>How many applications were rejected on the grounds of their criminal records (specifying gender, age, conviction type and course applied for)?</p>			
January 2015	<ol style="list-style-type: none"> 1. Do you have a system where undergraduate students can convey the existence of extenuating circumstances, mitigations, problems etc. that affected their performance in an exam? I.e. asking for the exam not to count or be deferred, for them to be able to sit the exam at the next sitting as a first attempt and uncapped etc., this included not sitting 2. What do you call this process 3. What legislation, regulations document talks about this process. 4. When a student does apply for this, how will their data be shared, who will have access to it, is the form and evidence (paper submission) kept with the student file or a separate confidential file, if kept in filing cabinets are they always kept locked? 5. Can the student apply for this but in an anonymised fashion, i.e., they would fill out a form and provide their details e.g. to a personal tutor or administrator and then have it anonymised for the purpose of the decision maker/s , mitigations meetings, exam boards, maybe by id only and without any personal details like name? 	Unknown	Full disclosure	February 2015
February 2015	<p>How many computer users do you have?</p> <p>How many laptops do you have?</p> <p>How many desktops do you have?</p> <p>Who is your primary laptop vendor?</p> <p>Who is your primary desktop vendor?</p> <p>How many physical windows servers do you have?</p> <p>Who is your primary windows server vendor?</p> <p>Who is your secondary windows server vendor?</p>	Unknown	Full disclosure	February 2015

	<p>How many physical non-windows servers do you have? Who is your primary non-windows vendor? Who is your secondary non-windows vendor? How many number of linux servers do you have? How many virtual servers do you have? What is the primary virtualisation software used? What is your primary storage mechanism? What is your storage capacity? How much data do you store? Who is your primary storage vendor? Who is your secondary storage vendor? What databases do you use? What groupware (email) do you use? Have you virtualised storage? What desktop virtualisation solutions do you run? What was the it budget for April 2014 to April 2015? What software applications do you run what cloud services do you use? What hardware maintenance contracts do you have in place? Who are the contacts with? What dates do you renew the contracts? What back up hardware do you use? What back up software do you use?</p>			
February 2015	<p>I would like to formally request the following information regarding Hydraulic fracturing (also hydrofracturing, hydrofracking, fracking, or fraccing); a well-stimulation technique in which rock is fractured by a hydraulically pressurized liquid:</p> <p>1) The total value of successful research grants received by the university in the area of Hydraulic fracturing, between Jan 1st 2001 and 2nd Dec 2014, broken down by each year?</p> <p>2) The value of each individual research grant received in the area of Hydraulic fracturing, between Jan 1st 2001 and 2nd Dec 2014, as well as. The</p>	Unknown	Full disclosure	February 2015

	<p>year they were received and who funded the grant?</p> <p>3) The value of any donations or partnerships received for research in the area of Hydraulic fracturing, between Jan 1st 2001 and 2nd Dec 2014, as well as. The year they were received and who funded the grant?</p>			
February 2015	<p>I was wondering if it is at all possible for you to send me some information regarding student enrolment numbers at the university of Southampton. If it is at all possible I would be interested in how many people are on each year and the ratio of male: female students.</p>	Individual	Clarification sought from requester	N/A
February 2015	<p>The information that I require relates to a specific telecommunications contract.</p> <p>The contract information sent by the organisation previously has now expired please can you provide me with a new update of the telephone maintenance contract:</p> <p>Please can you send me the following contract information with regards to the organisation's telephone system maintenance contract (VOIP or PBX, other) for hardware and Software maintenance and support:</p> <ol style="list-style-type: none"> 1. Contract Type: Maintenance, Managed, Shared (If so please state orgs) 2. Existing Supplier: If there is more than one supplier please split each contract up individually. 3. Annual Average Spend: The annual average spend for this contract and please provide the average spend over the past 3 years for each provider 4. Number of Users: 5. Hardware Brand: The primary hardware brand of the organisation's telephone system. 6. Application(s) running on PBX/VOIP systems: Applications that run on the actual PBX or VOIP system. E.g. Contact Centre, Communication Manager. 7. Telephone System Type: PBX, VOIP, Lync etc. 8. Contract Duration: please include any extension periods. 	Unknown	Full disclosure	February 2015

<p>9. Contract Expiry Date: Please provide me with the day/month/year.</p> <p>10. Contract Review Date: Please provide me with the day/month/year.</p> <p>11. Contract Description: Please provide me with a brief description of the overall service provided under this contract.</p> <p>12. Contact Detail: Of the person from with the organisation responsible for each contract full Contact details including full name, job title, direct contact number and direct email address.</p> <p>If the service support area has more than one provider for telephone maintenance then can you please split each contract up individually for each provider?</p> <p>If the contract is a managed service or is a contract that provides more than just telephone maintenance please can you send me all of the information specified above including the person from with the organisation responsible for that particular contract?</p> <p>If the maintenance for telephone systems is maintained in-house please can you provide me with:</p> <ol style="list-style-type: none"> 1. Number of Users: 2. Hardware Brand: The primary hardware brand of the organisation's telephone system. 3. Application(s) running on PBX/VOIP systems: Applications that run on the actual PBX or VOIP system. E.g. Contact Centre, Communication Manager. 4. Contact Detail: Of the person from with the organisation responsible for telephone maintenance full Contact details including full name, job title, direct contact number and direct email address. <p>Also if the contract is due to expire please provide me with the likely outcome of the expiring contract.</p> <p>If this is a new contract or a new supplier please can you provide me with a</p>			
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	short list of suppliers that bid on this service/support contract?			
February 2015	<p>I would like to submit a Freedom of Information Request relating to specific ICT contract(s) for Server Hardware Maintenance, Server Virtualisation License and Maintenance and Storage Area Network Maintenance/Support which may include:</p> <ul style="list-style-type: none"> • Server Hardware Maintenance- contract relating to the support and maintenance of the organisations servers. • Virtualisation Licensing (VMware, Solaris, Unix, Linux, Windows Server)- • Virtualisation Maintenance/Support (VMware, Solaris, Unix, Linux, Windows Server) • Storage Area Network Maintenance/Support (EMC, NetApp etc.) <p>For each of the types of server ICT contracts above can you please send me the following data types:</p> <ol style="list-style-type: none"> 1. Contract Title: 2. Contract Type: Please input one the type of contract from above e.g. Hardware Maintenance, Virtualisation Licensing, Virtualisation Maintenance/Support, Storage Area Network Maintenance 3. Existing/Current Supplier: 4. Hardware Brand: Please state the hardware or software brand related to the contract with supplier e.g. Hardware Maintenance could be Dell, IBM etc. 5. Operating System / Software (Platform): (Windows, Linux, Unix, VMWare etc.) the brand name relating to the contract. 6. Annual Average Spend: (For the whole duration of the contract, if the total value sent is per annum please state this in the response) 7. Contract Duration: (Please can you also include notes if the contract includes any contract extension periods.) 8. Contract Expiry Date: 9. Contract Review Date: (An approximate date of when the organisation is planning to review this particular contract.) 	Unknown	Full disclosure	March 2015

	<p>10. Brief Contract Description: I require a brief description of the service provided under this contract.</p> <p>11. Internal Contact: (The person from within the organisation that is responsible for reviewing and renewing this particular contract. Please include there full name, job title, direct contact number and direct email address.)</p> <p>If there is more than one supplier for these contract can you please split the contract individually for each supplier. So the information above which I am requesting is for each supplier.</p> <p>If this service is part of a managed contract please can you send me the contract information for this managed service including Hardware Brand, Number of Users, Operating System, and contact details of the internal contact responsible for this contract?</p>			
February 2015	<p>I would like to make the following request for information in respect of the University's law programmes:</p> <p>(a) In the academic year 2013 - 14 the total number of examiners / markers of summative assessed course work and examinations in the 7 legal foundation subjects:</p> <p>(b) In the academic year 2013 - 14 the total number of examiners / markers of summative assessed course work and examinations in the 7 legal foundation subjects who were at the time postgraduate students of the University.</p> <p>By 'summative' I mean those assessments and examinations which counted towards the end of year mark awarded for the subject.</p>	Journalist	Full disclosure	March 2015
February 2015	<p>1. Please can you identify the number, make, model and location of videoconferencing systems that you have within the university.</p> <p>2. Please identify if your current network has a multipoint bridge and streaming capabilities and if so the makes and models of the equipment.</p>	Company	Full disclosure	March 2015

	<p>3. Are your videoconferencing systems currently under a maintenance contract and on what date or dates does this expire?</p> <p>4. What is your annual spend on new systems and maintenance for existing systems?</p> <p>5. Who is your current Videoconferencing supplier for equipment and services?</p> <p>6. Who is responsible within the university for the Videoconferencing network of systems?</p> <p>7. Has the university deployed Microsoft Lync/Office 365?</p>			
February 2015	<p>I would like to request the following information for the years 2012, 2013, 2014 and 2015:</p> <ul style="list-style-type: none"> The number of times the institution has monitored/accessed staff email accounts; The number of times the institution has monitored/accessed staff telephone logs; The number of times the institution has monitored/accessed staff internet use records. <p>In each case, I would like to know:</p> <ul style="list-style-type: none"> The type of monitoring (email, telephone logs, internet use); The reason or justification recorded for approving the monitoring; The duration of the monitoring; The name(s) or position(s) of the person(s) who approved the monitoring. 	Unknown	Section 40 (2) of the Freedom of Information Act 2000 and Section 36 of the Freedom of Information Act 2000.	March 2015
February 2015	would like to know how much research funding (including fellowships and commercialisation streams) you received (as opposed to secured) during your last complete financial year (please specify exact dates) from each of the following sources:	Journalist	Full disclosure	March 2015

	<ul style="list-style-type: none"> - UK research councils - The UK funding councils / bodies - EU - Other foreign research funders - The Wellcome Trust - The Leverhulme Trust - Cancer Research UK - Other UK charities (please specify the charity where funding is more than £1 million) - Industry (including contract research) - Private donations - Other sources, if any (please specify) <p>I would also like to know whether the university or any of its administrative subdivisions (faculties, departments etc) have any specific targets for the amount of grant income individual academics are expected to secure. If so, I would like to know what the targets are, and when they were introduced.</p> <p>Further to my FOI request this morning about research income, I realise that I forgot to mention income from the NIHR and government departments other than BIS. So if you could include income from those sources in your response that would be much appreciated. A breakdown of non-BIS government income by government department would also be very helpful if you are able to provide this.</p>			
February 2015	I would like to know the age and identity of your youngest pro-vice-chancellor or equivalent. I would also like to know when they were appointed to their current position (month and year is fine).	Journalist	Partial disclosure: Section 40(2) FOIA 2000, Data Protection.	March 2015
February 2015	Over the coming months I am planning to visit colleges and Universities to advertise our volunteering opportunities and am researching where West Somerset students are currently studying. I am writing to ask if you are able to release information for the number of students attending Southampton Solent University who have registered home address in our local area (within	Other public body	Full disclosure	March 2015

	30 miles of Minehead) and could be returning to West Somerset during the holidays. Please note I do not require any personal information, only the number of students.			
February 2015	<p>I would like to submit a freedom of information request for the following document relating to the following:</p> <p>Most recent ICT Documents</p> <ol style="list-style-type: none"> 1. ICT Strategy- I require the document that hold future plan and strategy of the organisation's ICT department. 2. ICT Departmental Business Plan 3. ICT Technical Strategy 4. ICT Structure 5. ICT Capital budgets and programmes <p>If you feel that your organisation or the department hold other documents that relate to my request or the document above please send them accordingly.</p> <p>Lead member for ICT and Telecommunications come under? Please can you provide me with their direct contact details including their Full Name, Actual Job Title, Contact Number and Direct Email Address?</p>	Unknown	Partial disclosure: Section 43(2) of the Freedom of Information Act 2000 and Section 36 of the Freedom of Information Act 2000.	March 2015
February 2015	<p>Please provide the total cost of trips abroad for the purposes of a) recruiting staff b) recruiting students.</p> <p>Could this be broken down by the cost of each trip, the year it took place, the country, and the number of staff sent.</p> <p>Please provide the number of staff successfully recruited.</p> <p>2. Please provide the name of the hotel/accommodation where staff stayed and breakdown the cost by category of spending i.e., accommodation, travel, subsistence, leisure etc.</p>	Journalist	Partial disclosure: Sections 12, 43 (2) and 36 of the Freedom of Information Act 2000,	March 2015

	<p>3. If an itemised bill is available please provide this.</p> <p>4. Please provide the annual headcount of students from each of the countries visited for each year. (If it is easier and cheaper to provide the full database of student numbers by country then this is fine).</p>			
February 2015	<p>Please complete and send me the following three tables:</p> <p>1. Breakdown of the total number of male and female staff members in your institute's Faculty of Science:</p> <p>Academic year (Sep-Aug inclusive) 2014-2015 2013-2014 2012-2013</p> <p>2. What positions* do the Science Faculty male and female staff members hold? Please fill in the number of staff occupying each job position.</p> <p>Head of Science Faculty, Professor, Senior Lecturer, Lecturer Researcher Research assistant OR Other</p> <p>2014- 2015 2013- 2014 2012- 2013</p> <p>*Please note, that if your institution ranks the positions any differently, please fill in as appropriate</p> <p>3. Average salary as obtained by both male and female staff members in each faculty position</p> <p>Head of Faculty, Professor, Senior Lecturer, Lecturer, Researcher, Research assistant OR Other 2014- 2015</p>	Individual	Full disclosure	February 2015

	2013- 2014 2012- 2013			
March 2015	<p>I am writing to request information relating to extremism and the Prevent strategy at the University.</p> <p>Please can you tell me</p> <p>The 2014/15 and 2015/16 budgets for preventing or monitoring of extremism at the University</p> <p>* The number of staff employed by the University for the purpose of preventing extremism or coordinating preventing extremism policy, etc. (i.e. staff whose main duty is related to this area, as opposed to the general duties all staff will have)</p> <p>Please can you also provide me with copies of any policies or action plans (or obviously similar documents however titled) relating to extremism at the University. If the University has annual action plans for dealing with or monitoring extremism, just a copy of the most recent will suffice.</p>	Unknown	Full disclosure	March 2015
March 2015	<p>FOI on the English language requirements of undergraduate and postgraduate international students.</p> <p>1. Please indicate which English language test is used by the university as part of the admission requirements for</p> <p>a) undergraduates on honours degree courses</p> <p>b) postgraduates</p>	Unknown	Full disclosure	March 2015
March 2015	<p>Q1. In last 2 years has your organisation used external recruitment agencies to hire for permanent or contract roles?</p> <p>Q2. In list format what are the five highest paid external recruitment agencies with the total amount paid in the last 2 years?</p>	Unknown	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000, Data	April 2015

	<p>Q3. What is the fee structure charged for the five highest paid vacancies by the above five external recruitment agencies and the roles that were hired for? Example: Office Manager - Salary £20,000 Fees paid 15% of salary = Total recruitment fees paid £3000.</p> <p>Q4. For the coming year what live vacancies does the organisation currently have for permanent or contract roles, please list these vacancies with the following;</p> <ul style="list-style-type: none"> • Current or future positions and an exact salary figure • What type of positions are they? (Contract or Permanent) • Who is the hiring manager, please provide their full details: Full name, Telephone number, Email, Job Title and Department <p>Q5. On which websites are these jobs advertised? Please clearly provide a link/list to where these jobs are advertised.</p> <p>Q6. What is the process to selecting new recruitment agencies? Please provide the procurement process for selecting new recruitment agencies and what date is this conducted and by whom? Please provide full contact details.</p> <p>Q7. Is there a purchase threshold below which allows the organisation to use external recruitment agencies which are not on any preferred supplier arrangements or contracts without going through a formal tender process?</p>		Protection.	
March 2015	<p>I would like to make a Freedom of Information Request please.</p> <p>Could I have the figures for the total amount (in pounds) spent on university counselling services for the following years? 2010, 2011, 2012, 2013,2014.</p>	Unknown	Full disclosure	March 2015
March 2015	<p>1. Please state the total number of staff within your procurement team 2. Of the number provided in response to question 1, please state the</p>	Unknown	Partial disclosure:	April 2015

	<p>number of staff within your procurement team that have;</p> <p>A CIPS or other professional procurement qualification</p> <p>Please state number</p> <p>No professional procurement qualification, but are currently undergoing training</p> <p>Please state number</p> <p>3. What is your total third party (non-pay) spend across the whole of your organisation in the following financial years. Please note this is total spend by the organisation and is to include payments below £500;</p> <p>2012/13 £</p> <p>2013/14 £</p> <p>2014/15 £</p> <p>4. What training is available to procurement staff? Tick all that apply;</p> <table border="0"> <thead> <tr> <th>Training Type</th> <th>Response</th> <th>Additional comments</th> </tr> </thead> <tbody> <tr> <td>In-house training</td> <td>Yes / No</td> <td></td> </tr> <tr> <td>E-Learning</td> <td>Yes / No</td> <td></td> </tr> <tr> <td>External training provider</td> <td>Yes / No</td> <td></td> </tr> <tr> <td>Formal body (CIPS)</td> <td>Yes / No</td> <td></td> </tr> <tr> <td>Consultant</td> <td>Yes / No</td> <td></td> </tr> </tbody> </table> <p>5. For your procurement staff, do you have a documented program of training and/or development? Yes / No</p> <p>6. How many of your procurement staff have undertaken commercial training within the last;</p>	Training Type	Response	Additional comments	In-house training	Yes / No		E-Learning	Yes / No		External training provider	Yes / No		Formal body (CIPS)	Yes / No		Consultant	Yes / No			<p>Section 40(2) of the Freedom of Information Act 2000, third party identifiable data.</p>	
Training Type	Response	Additional comments																				
In-house training	Yes / No																					
E-Learning	Yes / No																					
External training provider	Yes / No																					
Formal body (CIPS)	Yes / No																					
Consultant	Yes / No																					

	<p>12 months Please state number 24 months Please state number</p> <p>7. How many people, not within the procurement function, have received commercial training within the last;</p> <p>12 months Please state number 24 months Please state number</p> <p>8. If you have answer Q7 with a positive number, how was this training provided?</p> <p>Training Type Response Additional comments</p> <p>In-house training Yes / No</p> <p>E-Learning Yes / No</p> <p>External training provider Yes / No</p> <p>Formal body (CIPS) Yes / No</p> <p>Consultant Yes / No</p>			
March 2015	<p>Please provide the name of and provider of your e-procurement / e-tendering system?</p> <p>Of the modules you have purchased this, which are you actively using?</p> <p>What do you see as the limitations to the current system;</p> <p>a. Does the current system meet your needs</p> <p>b. User friendliness / intuitiveness</p> <p>c. Workflows / processes unclear</p> <p>d. Hard to navigate</p> <p>e. Pages have too much information on them</p> <p>f. No user guide available</p> <p>g. No on-demand / immediate support</p> <p>h. Terminology / wording not suited to all types and levels of staff within the organisation</p>	Unknown	Partial disclosure: Section 36 of the Freedom of Information Act 2000	April 2015

	<p>i. Not efficient j. Other, please specify</p> <p>Does your organisation have clearly defined and documented processes in relation to contract management?</p> <p>Yes No</p> <p>If yes, approximately what % of Council staff use this;</p> <p>a) Below 25% b) 25% c) 50% d) 75% e) Over 75%</p> <p>Do you have a dedicated contract management or monitoring function within the Council?</p> <p>Yes No</p> <p>If Yes, where does this function sit within the organisation i.e. Procurement, Audit. Please provide a copy of Terms of Reference / Strategy for this function.</p> <p>Do you have a central contracts register for all third party contracts and agreements entered in to by the Council? Please note, 'Central' refers to all contract data being held in one place i.e. within a legal or procurement function.</p> <p>If yes, what is the lower limit of contracts placed on the register?</p>			
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	<p>If yes, is the contract register;</p> <p>a. Own, bespoke - Excel, access type database b. Third party system / e-procurement solution - the Contracts Register Service, JCAD</p> <p>How many current / active contracts do you have on your contracts register?</p> <p>Of those current / active contracts on your register, how many do you have physical contact for (whether as a soft or hard copy)? It is approximately,</p> <p>a) less than 25%, b) 25% c) 50% d) 75% e) don't know</p> <p>Of those current / active contracts on your register, what is their combined total contract value</p> <p>Of those current / active contracts on your register, what is their combined annual value</p> <p>Of those current / active contracts, how many have you successfully renegotiated, varied or engaged and what was the saving you achieved in the last financial year from this activity in the last full financial year (2014/15)?</p> <p>a) Answer -b) Don't know</p>			
March 2015	<p>1. Do you have a procurement compliance function (department or responsible person)?</p> <p>2. How do you undertake analysis of the Council's spend – using your financial management system or third party spend analytical tool?</p>	Unknown	Partial disclosure: Section 36 of the Freedom of Information Act	April 2015

	<p>3. How often do you use that</p> <ul style="list-style-type: none"> a. Monthly b. Quarterly c. Annually d. Other, please specify <p>4. How many suppliers did you make a payment to within the periods;</p> <ul style="list-style-type: none"> a. 2012/13 b. 2013/14 c. 2014/15 <p>5. What % of suppliers accounts for 80% of your spend (period covering 1 Apr 13 to 31 Mar 14)</p> <p>6. Does this spend analysis form part of Management Information presented / considered by a formal management group / procurement board?</p> <p>7. What's the approval mechanism for spend;</p> <ul style="list-style-type: none"> a. above £500 <ul style="list-style-type: none"> i. budget holder ii. specific board b. £10,000 <ul style="list-style-type: none"> i. budget holder ii. specific board c. £25,000 <ul style="list-style-type: none"> i. budget holder ii. specific board d. £100,000 		2000.	
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	<p>i. budget holder ii. specific board</p> <p>e. £1,000,000 i. budget holder ii. specific board</p> <p>8. What is the level of early market engagement undertaken by your organisation? Is it carried out based on;</p> <p>a. Value threshold, if so what b. Risk c. Value and Risk d. Other, please specify</p> <p>9. Approximately, as a % of all procurements undertaken, what % involve early market engagement?</p> <p>a. less than 25%, b. 25% c. 50% d. 75% e. don't know</p> <p>10. On what basis are you engaging with the market, as part of your early market engagement activity; tick all that apply</p> <p>a. Pricing models b. length of contracts c. service specification d. outcomes e. new technology / products f. contract packaging / lots g. other, please specify</p>			
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	<p>11. Do you have a formal process for the consideration of the following procurement processes and can you evidence this i.e. sample reports, documents, minutes etc.?</p> <p>a. Use of in-house service b. Use of existing contract c. Use of wider frameworks / collaborative arrangements d. Shared services with another body</p> <p>e. other delivery model i. Joint Ventures ii. Local Authority owned Company iii. Teckel arrangement iv. Social Enterprise</p> <p>f. Decommissioning g. Demand management h. Facilitating sub-contract / consortium / partnerships</p>			
March 2015	<p>1) The gender pay gap for your organisation broken down by:</p> <ul style="list-style-type: none"> • Overall organisational gender pay gap • Overall organisational gender pay gap specifically for Male FT vs Female FT and male FT vs Female PT. • Overall organisational gender pay gap broken down by grade. • Gender pay gap for your professorial (or equivalent level of academic staff). <p>For each please list the % gap between male and female salaries (I do not require to actual salary) based on:</p> <ul style="list-style-type: none"> • basic salary only • Base salary + all additional payments made over the year. 	Unknown	Full disclosure	April 2015

	<p>2) The number of staff who have in the past calendar year:</p> <ul style="list-style-type: none"> • Applied for promotion to the level of professor (or the equivalent academic level in your institution). • Applied for progression either within, or to a higher band within the professorial range (where appropriate). <p>Please break this down by:</p> <ul style="list-style-type: none"> • Gender • Ft and PT working hours • Numbers of each gender and working pattern who were successful and unsuccessful <p>3) Please supply copies of any process, policy or criteria that are used to determine promotion to, or progression within the professorial salary range.</p> <p>4) Please supply a copy of your salary structure showing the relevant grades and bands for professors.</p> <p>5) Do you use a job evaluation scheme to determine the grade of staff in your most senior non -academic grades?</p>			
March 2015	<p>This is a request for information under the freedom of information act.</p> <p>Please supply all email correspondence sent out or received between the 17th March 2015 and the 19th March 2015 by every member of your senior management team which contains any of the following words:</p> <ul style="list-style-type: none"> • * • * • * • * • * 	Unknown	Section 12, 36 and 40 (2) of the Freedom of Information Act 2000,	April 2015
March 2015	Please provide copies of the following policies or their equivalents:	Unknown	Section 21 of the	April 2015

	<ul style="list-style-type: none"> • IT Hardware Entitlement Policy (i.e. what type/level/grade of staff is entitled to what computing equipment) • IT Purchasing/Procurement Policy • IT Hardware Management Policy and/or IT Hardware Asset Management Policy • Software Management Policy and/or Software Asset Management Policy • Mobile Device Management Policy (including any specific policies relating to laptops, iPads, Android tablets and other portable computing devices, but not mobile phones) • IT Equipment Disposal Policy <p>Also, please provide any reports or findings relating to software licence compliance investigations, exercises and/or audits carried out by the University or its appointed third parties.</p>		Freedom of Information Act 2000.	
March 2015	<p>Q1 Please provide an organisation chart which depicts the structure of the University's Admissions function (Home, EU and International, UG, PGT and PGR) including activity undertaken outside of a university central team showing staff full-time equivalent (FTE) figures.</p> <p>Q2 Please provide job descriptions, key responsibilities and salary ranges for the posts identified in the Admissions function.</p> <p>Q3 What system do the admissions team use for processing applications?</p> <p>Q4 Please list the areas of responsibility included in your admissions team including but not exclusively CAS, Fee assessment, Disclosure and Barring Service etc.</p>	Unknown	Full disclosure	April 2015

	<p>Q5 Do you use a CRM or other enquiry management system? If yes, please state the system used.</p> <p>Q6 Do you have an applicant portal? If yes, what system does it operate with and what information/functions does it include?</p> <p>Q7: Provide your target turnaround time, average turnaround time and percentage of those turned around within target when turning an application into an offer or reject.</p>			
March 2015	<p>I would like to know:</p> <p>1) What was the number of students caught cheating in coursework in the last 4 years? Can I have a breakdown for each year?</p> <p>2) What was the number of exam candidates caught cheating in the last 4 years? Can I have a breakdown for each year?</p> <p>3) If cheating was found in exams or coursework, what was the most common form? Can I have this for both exams and coursework?</p> <p>4) If cheating was found in coursework or exams, how were students punished?</p> <p>5) How many complaints have been made to the University authorities in the last four years concerning cheating?</p> <p>6) How many investigations into cheating have been conducted in the last 4 years?</p>	Company	Partial disclosure: Section 40(2) of the Freedom of Information Act 2000	April 2015
March 2015	<p>What percentage of students who apply, and the percentage that are accepted onto your Undergraduate Sport (the various strands) do so with a profile of A-Level subjects, a profile of BTEC or CTEC subjects and those that possibility have a mix of qualifications.</p>	Other public body	Full disclosure	April 2015
April 2015	<p>We are a UK based consultancy which has a focus on the education sector.</p>	Company	Request	N/A

	<p>We know that all UK universities are committed to hiring, retaining and further developing high quality staff (unsurprising given both the high level of public funding they receive and the substantial loans incurred by students), and we are undertaking some research to understand how skills development is supported by formal processes and measurement.</p> <p>We would like to ask for your help in this work by requesting some data under the Freedom of Information Act. The kind of data we are interested in includes your university's overall spending on skills development for staff and students, how this is allocated, how it is changing and what type of skills development support is provided. We have attached an Excel spreadsheet which lays out our request in more detail. We would be very grateful if you could record your responses in this spreadsheet and email it back to us when completed.</p> <p>It may be the case that you do not have detailed records of some of the requested data points, or you may find that although you have relevant data it does not quite fit into the format we have laid out in the spreadsheet. In these cases, or if you have any other questions or comments regarding this research, please do feel free to phone on the contact details supplied above.</p> <p>Lastly, we would like to let you know that as part of this research we have contacted all UK universities with similar requests. Through this research we hope to uncover genuine insights about skills development at UK universities with a view to potentially publishing the results in due course.</p>		withdrawn	
April 2015	<p>If there is more than one supplier for each of the contract information I am requesting below please can you split each contract individually and not combined. Please also separate the expiry data and spend and number of lines for each supplier. An example of this can be viewed at the bottom of this request.</p> <p>Contract 1</p> <p>1. Current Fixed Line (Voice Circuits) Provider- Supplier's name, if there is not information available please can you provide further insight into why?</p>	Unknown	Full disclosure	May 2015

	<p>2. Fixed Line- Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers</p> <p>3. Fixed Line- Contract Duration- the number of years the contract is for each supplier.</p> <p>4. Type of Lines- Please can you split the type of lines per each supplier? PSN, Analogue, SIP</p> <p>5. Number of Lines- Please can you split the number of lines per each supplier? SIP trunks, PSN Lines, Analogue Lines</p> <p>Contract 2</p> <p>6. Minutes/Landline Provider- Supplier's name (Fixed Voice not Mobiles) if there is not information available please can you provide further insight into why?</p> <p>7. Minutes/Landline Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract.</p> <p>8. Minutes Landline Monthly Spend- Monthly average spend. An estimate or average is acceptable.</p> <p>9. Minute's Landlines Contract Duration: the number of years the contract is with the supplier.</p> <p>10. Number of Extensions- Please state the number of telephone extensions the organisation currently has. An estimate or average is acceptable.</p> <p>Contract 3</p>			
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	<p>11. Fixed Broadband Provider- Supplier's name if there is not information available please can you provide further insight into why?</p> <p>12. Fixed Broadband Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers</p> <p>13. Fixed Broadband Annual Average Spend- Annual average spend. An estimate or average is acceptable.</p> <p>14. VOIP/PBX Installation Date of the organisation's primary telephone system: - please provide day, month and year (month and year is also acceptable).</p> <p>Contract 4</p> <p>15. WAN Provider- please provide me with the main supplier(s) if there is not information available please can you provide further insight into why?</p> <p>16. WAN Contract Renewal Date- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers</p> <p>17. Contract Description: Please can you provide me with a brief description of the contract</p> <p>18. Number of sites: Pleas state the number of sites the WAN covers. Approx will do.</p> <p>19. WAN Annual Average Spend- Annual average spend. An estimate or average is acceptable.</p>			
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	18. Internal Contact: please can you send me there full contact details including contact number and email and job title.			
April 2015	<p>In accordance with the Freedom of Information Act, I'd like to request the following information from you:</p> <ol style="list-style-type: none"> 1. Starting in Q2 2015, will you begin outsourcing any services that are under the purview of your IT department? If so, please list the following details: <ol style="list-style-type: none"> a. Which services will be outsourced? b. Who will you be outsourcing these services to? 2. Starting in Q2 2015, are you beginning any projects that are under the purview with a budget of at least 20,000 GBP? If so, please list the following details for each such project: <ol style="list-style-type: none"> a. Which applications, systems, or services will be updated, upgraded, or introduced as part of any of these projects? 	Company	Full disclosure	April 2015
April 2015	<p>We are a UK based consultancy which has a focus on the education sector. We know that all UK universities are committed to hiring, retaining and further developing high quality staff (unsurprising given both the high level of public funding they receive and the substantial loans incurred by students), and we are undertaking some research to understand how skills development is supported by formal processes and measurement.</p> <p>We would like to ask for your help in this work by requesting some data under the Freedom of Information Act. The kind of data we are interested in includes your university's overall spending on skills development for staff and students, how this is allocated, how it is changing and what type of skills development support is provided. We have attached an Excel spreadsheet which lays out our request in more detail. We would be very grateful if you could record your responses in this spreadsheet and email it back to us when completed.</p>	Company	Full disclosure	May 2015

	<p>It may be the case that you do not have detailed records of some of the requested data points, or you may find that although you have relevant data it does not quite fit into the format we have laid out in the spreadsheet. In these cases, or if you have any other questions or comments regarding this research, please do feel free to phone on the contact details supplied above.</p> <p>Lastly, we would like to let you know that as part of this research we have contacted all UK universities with similar requests. Through this research we hope to uncover genuine insights about skills development at UK universities with a view to potentially publishing the results in due course.</p>			
April 2015	<p>1. How many staff does your university currently employ to carry out communications - i.e. public and media relations - work? Please provide a breakdown of job titles.</p> <p>2. How many investigations has your university conducted into suspected leaks of information to the press between 1 January 2010 and today's date (16 April 2015). Please break down the information into years and provide details of the suspected leak - when it occurred, how it was investigated, which media outlet did the information 'leaked' appear in, was the investigation successful and what was the outcome for the council employees found to have leaked? Please state whether police were involved in the leak investigation.</p>	Journalist	Full disclosure	May 2015
April 2015	<p>The percentage of home undergraduate students newly enrolled on bachelors courses who went to</p> <p>a) A fee-paying (independent) secondary school b) A non-fee-paying (state) secondary school</p> <p>in</p> <p>i) 2012/3 ii) 2013/4 iii) 2014/5</p>	Other public body	Section 22 of the Freedom of Information Act 2000	May 2015
April 2015	I noticed that a number of modules provided in this list appear to have been taught in previous years e.g.:	Company	Full disclosure	May 2015

	<p>Beyond Television [2013]: MFT514 Character Design: (Old Code: MEA439 New Code: AAP514) Cinematography [2013]: MFT513 Communications Technology: (Old Code: MIC140 New Code: MIC500) Construction Management: (Old Code: MGT156 New Code: CON502) Fitness for Sport: (Old Code LEI330 New Code: HES013) ICT for Football: (BIS254) Naval Architecture: (Old Code: WEC005 New Code: YEP401) Songwriting Portfolio [2014]: MPM618 The Fashion Writer [2010]: CJ0409 Writing the Novel [2011]: Old Code: FCW707 New Code: CEM517</p> <p>Please can you let me know if these modules have been taught in previous years. Or are they new modules which have the same titles as other modules?</p>			
April 2015	<p>I am in my second year student and I'm doing a research project. I was wondering if you could give me some information or point me in the direction of where to find it.</p> <p>If Possible could I have the number of students that apply to Southampton Solent to complete a top up degree course, preferable in the FBSE faculty for the past couple of years?</p>	Individual	Full disclosure	May 2015
April 2015	<p>1) What is the number of students caught for plagiarism in the last four years? Could you please provide a breakdown for each year?</p> <p>2) How many of those caught were disciplined? Please provide a breakdown of outcomes over the last four years.</p> <p>3) How were the students disciplined? Please provide a breakdown of how many were; given a warning; had marks deducted; were suspended; were expelled. Please provide figures and details for any other disciplinary measures taken.</p> <p>If answering these question will exceed the cost and time limit for responding</p>	Unknown	Partial disclosure: Section 12 and 36 of the Freedom of Information Act 2000	May 2015

	<p>to an FOI, then please provide the information for each year (in reverse order, most recent being first) until that cost and time limit has been met.</p> <p>For the purposes of answering this FOI, please refer to definition of plagiarism as used by your institution.</p>			
<p>April 2015</p>	<p>I wish to submit to the organisation a freedom of information request relating to the organisations:</p> <ol style="list-style-type: none"> 1. contact centre/call centre contracts 2. inbound network services contracts <p>Please send me the following information for each provider:</p> <ol style="list-style-type: none"> 1. Incumbent Supplier: For each of the contract(s) please can you provide me with the supplier of the contract. 2. Annual Average Spend: the annual average (over 3 years) spend for each supplier 3. Contract Expiry: the date of when the contract expires. 4. Contract Review: the date of when the contract will be reviewed. 5. Contract Description: a brief description of the services provided of the overall contract. 6. Contact Details: The person from within the organisation responsible for the contract. Please provide me with their full name, actual job title, contact number and direct email address. 7. Number of Agents; please provide me with the total number of contact centre agents; 8. Number of Sites; please can you provide me with the number of sites the contact centre covers. 9. Manufacturer of the contact centre: Who is the manufacturer of the contact centre system that you operate? 10. Busy Periods: Please state the month(s) which the contact centre is at its highest/busiest during the year. This can be based upon the number of calls. Your provider may be able to tell you quicker. E.g. JAN-MAR, APR, JUNE. 11. Do you use Microsoft Exchange 2003 as your email server? If not, then 	<p>Unknown</p>	<p>Full disclosure</p>	<p>June 2015</p>

	<p>which product do you use? 12. Number of email users: Approximate number of email users across the organisations.</p> <p>Please add any further comments attached to this contract if there are any changes coming to the organisation with regards to contact centres.</p> <p>The second part of my request relates to the use inbound network services contracts which could relate to one of the following:</p> <ol style="list-style-type: none"> 1. 0800, 0845, 0870, 0844, 0300 number 2. Routing of calls 3. Caller Identifier 4. Caller Profile- linking caller details with caller records 5. Interactive voice response (IVR) <p>For contract relating to the above please can you provide me with?</p> <ol style="list-style-type: none"> 1. Incumbent Supplier: For each of the contract(s) please can you provide me with the supplier of the contract. 2. Annual Average Spend: the annual average (over 3 years) spend for each supplier 3. Contract Expiry: the date of when the contract expires. 4. Contract Review: the date of when the contract will be reviewed. 5. Contract Description: a brief description of the services provided of the overall contract. 6. Contact Details: The person from within the organisation responsible for the contract. Please provide me with their full name, actual job title, contact number and direct email address. 			
April 2015	<p>I would like to submit a new freedom of information request.</p> <ol style="list-style-type: none"> 1. Contracts/Agreements relating to the supply of Gas which may include the following: <ul style="list-style-type: none"> • Natural Gas Supply 	Unknown	Partial disclosure: Section 43 (2) and section 36 of the FOIA 2000.	

<ul style="list-style-type: none"> • Gas Heating / Boiler Maintenance • Installation of Gas Central Heating Systems <p>2. Contracts/Agreements relating to the supply of Electricity which may include the following:</p> <ul style="list-style-type: none"> • Street Lighting • Electricity Supply (Half Hourly) • Electricity Supply (Non Half Hourly) • Corporate Electricity Supply <p>Contract Information- For each of the types of the contract that I am requesting please can you send me the following information. Please can you remember if there is more than one provider can you please split the contract information up for each individual provider?</p> <ol style="list-style-type: none"> 1. Unique Contract Key: Please can you provide me with a unique reference quote that relates to each contract. 2. Current Provider: If there is more than one provider please split the contract information individually. 3. Annual Average Spend: Please can you send me the average spends over the last three years. Approximate spend is also acceptable. 4. Contract Duration: Duration of the contract/agreement and can you please include any extension periods that could be executed 5. Contract Commence Date: The date the contract/agreement commenced 6. Contract Expiry Date: The date the contract/agreement expired 7. Contract Description: A brief description of the contract of what support/service is involved 8. Responsible Officer: Who within the organisation is responsible for this contract? Please can you send me the full names, actual job title, internal contact number and the officers direct email address? <p>If there is more than one supplier please split each profile of the above data types for each supplier. E.g. separate spend, expiry date, responsible officer.</p>			
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April 2015	<p>This is a request for information under the Freedom of Information Act (2000). I would like information about 'hate crimes' alleged to be committed on university buildings, grounds and campuses over the last five years (up to Apr 30, 2015).</p> <p>Please give the number of hate crimes reported (complaints of crime) for the years 2011, 2012, 2013, 2014 and 2015 (up to Apr 30 2015) and specify the type of hate crime according to the following categories:</p> <ul style="list-style-type: none"> -Disability -Homophobia/sexuality -Sexism/gender -Racism/xenophobia -Religion (where possible please provide type of religious hate crime e.g. anti-Semitism, anti-Islam etc.) -Transgender <p>Where possible please give the number of hate crimes (as types specified above) that were reported by the following:</p> <ul style="list-style-type: none"> -alleged victim -university/staff member -other witness -society or organisation -police -other 	Unknown	Full disclosure	April 2015
April 2015	Please could you send me an up to date email list of the management team / top 3 tiers in your University.	Company	Section 21 of the Freedom of Information Act 2000	May 2015
May 2015	<p>1 a) Please provide the number of UK applicants aged 17,18 and 19 who began undergraduate honours degree courses in 2014 whose prior attainment was 120 UCAS points or less.</p> <p>1 b) What proportion of the 2014 UK undergraduate honours degree course</p>	Journalist	Section 36 and 43(2) of the Freedom of Information Act	June 2015

	<p>intake did these students make up?</p> <p>2 a) Please provide the number of UK applicants aged 17, 18 and 19 who began undergraduate honours degree courses in 2014 whose prior attainment was 140 UCAS points or less.</p> <p>2 b) What proportion of the 2014 UK undergraduate honours degree course intake did these students make up?</p>		2000.	
May 2015	<p>I would like to submit a freedom of information request for the following document relating to the following:</p> <p>ICT Documents</p> <ol style="list-style-type: none"> 1. ICT Strategy- I require the document that hold future plan and strategy of the organisation's ICT department. 2. ICT Departmental Business Plan 3. ICT Technical Strategy. 4. ICT Structure 5. ICT Capital budgets and programmes <p>If you feel that your organisation or the department hold other documents that relate to my request or the document above please send them accordingly.</p> <p>Lead member: Cabinet Member for ICT and Telecommunications come under? Please can you provide me with their direct contact details including their Full Name, Actual Job Title, Contact Number and Direct Email Address?</p> <p>Can you please provide me with a direct link to this committee?</p>	Company	Partial disclosure: Section 40(2) FOIA 2000.	June 2015
May 2015	<p>1) On your most recent pay settlement date, did you pay at least the living wage prevailing at that time* to your lowest paid directly employed staff? Yes / No</p> <p>2) Is it your policy to uprate minimum pay rates for your lowest paid directly employed staff to at least the living wage at every annual pay settlement?</p>	Campaign group	Full disclosure	June 2015

	<p>Yes / No</p> <p>3) Do you require contractors to pay the living wage whenever a new contract or contract renewal is signed?</p> <p>Yes / No</p> <p>4) If you do not pay the living wage to directly employed staff at the current time, do you have an aspiration to pay it in the near future (within the next two years)?</p> <p>Yes / No / Not Applicable</p> <p>5) If you do not require contractors to pay the living wage at the current time, do you have an aspiration to establish such arrangements in the near future (within the next two years)?</p> <p>Yes / No / Not Applicable</p> <p>6) If you do not pay the living wage to directly employed staff, would you be minded to introduce a living wage if you were not subject to public sector budget cuts and / or government caps on pay settlements?</p> <p>Yes / No / Don't Know</p> <p>7) Please state the name of the employer below:</p> <p>8) If you have any further comments on answers to these living wage questions, please state below:</p>			
May 2015	<p>Please publish the total amount paid to the following publishers:</p> <p>Nature Publishing Group</p>	Unknown	Full disclosure	June 2015

	<p>Royal Society of Chemistry Institute of Physics Publishing (IOP)</p> <p>for academic journals in each of the last five years (2010, 2011, 2012, 2013, and 2014).</p> <p>I understand that your expenditure records may be held in academic financial years rather than calendar years. If so I am happy for the response to be provided in the same format, with figures for 2009/10, 2010/11, 2011/12, 2012/13, and 2013/14.</p> <p>The figures should include payments made directly to the publishers as well as any payments made to subscription agents or intermediaries for the purchase of, and/or access to, the publishers' academic journals. They should include payment for journal packages such as Jisc Collections agreements, as well as payments for individual journals. Please include VAT where possible; it would be useful if you could state whether or not figures include VAT.</p> <p>Please do not include payments for other products from the same companies which are not academic journals, for example books.</p>			
May 2015	<p>I would like to request that University provide information on their move to Office 365 for Email and other services.</p> <ol style="list-style-type: none"> 1. The number of consultant days used by the university during the project from planning to completion. 2. The number of university staff assigned fulltime to the project. 3. Number of non-University staff brought on site during the project to assist. 4. Number of users migrated to Office 365 for any service. Please differentiate between staff users and students. 5. Does the University still have an on premise email system if so is it a hybrid 	Company	Full disclosure	June 2015

	<p>system with Office 365.</p> <p>6. How many users are still on the on premise system?</p> <p>7. How many Staff users use Office 365 for email?</p> <p>8. How many students use Office 365 for their university email?</p>			
May 2015	<p>1) Does the University have an associated chaplain or chaplaincy?</p> <p>(If no, please disregard the following questions).</p> <p>2) Is the provision of chaplains considered a formal part of the University's pastoral support system?</p> <p>3) What is the direct financial contribution of the University to all chaplains, besides space provision (e.g. wages, expenses)?</p> <p>4) What is the financial contribution of the University to any spaces used by chaplains?</p> <p>5) Is there at least one space used by chaplains which is NOT explicitly associated with a particular denomination? (e.g. if the only chaplaincy were a hall run by a religious group the answer would be no).</p> <p>5b) If no, do all of the chaplains use a space explicitly associated with the denomination they represent?</p> <p>6) What is the religious breakdown of the University's student body?</p> <p>7) What denominations are represented by university chaplains?</p>	Campaign group	Full disclosure	June 2015
June 2015	<p>I would like to know how much research funding (including fellowships and commercialisation streams) you received (as opposed to secured) during your last complete financial year (please specify exact dates) from each of the following sources:</p>	Journalist	Full disclosure	July 2015

	<ul style="list-style-type: none"> - UK research councils - The UK funding councils / bodies - EU - Other foreign research funders - The Wellcome Trust - The Leverhulme Trust - Cancer Research UK - Other UK charities (please specify the charity where funding is more than £1 million) - Industry (including contract research) - Private donations - Other sources, if any (please specify) <p>I would also like to know whether the university or any of its administrative subdivisions (faculties, departments etc.) have any specific targets for the amount of grant income individual academics are expected to secure. If so, I would like to know what the targets are, and when they were introduced.</p>			
June 2015	<ol style="list-style-type: none"> 1. Please provide information on your corporate group buildings window cleaning contract. 2. What is the (Annual) cost of window cleaning (exc VAT) for your contract, Please provide separate costs. 3. When were the window cleaning contracts awarded and to whom? 4. When are the next review date(s)? 5. Where and what date/month/year will you be advertising your future contracts for window cleaning? 6. What will be the type of buildings and how many of them (approx.) are in the window cleaning contract(s)? 7. If your main window cleaning contract is within your accommodation and 	Unknown	Section 36 and 43(2) of the Freedom of Information Act 2000.	July 2015

	<p>building services contract, please state and then confirm if you would allow an SME supplier to tender separately for your cleaning and window cleaning lot?</p> <p>8. Is there a telephone contact number and email of the procurement office/officer that would deal with this in the future?</p>			
June 2015	<p>Q1 What budget has been allocated for ICT technical training from 1st April 2015 to the 31st of March 2016?</p> <p>Q2 Can you please provide details of the ICT Managers/Mangers that will purchase ICT technical training?</p> <p>Q3 Please can we have a list of RFQ (Request for Quotes) for any training that will be purchased within the coming 12 months?</p> <p>Q4 Is there ICT technical training required to be purchased within a certain time-frame?</p> <p>Q5 Can I have a list of any ICT software Upgrades planned for the new financial year?</p> <p>Q6 Can I have a list of any hardware upgrades planned for the new financial year?</p> <p>Q7 Can you provide copies or details of any ICT projects?</p> <p>Q8 How much ICT technical training, has been purchased from QA Limited since first of April 2015?</p> <p>Q9 Do you currently have any skills licences purchased with QA Limited?</p> <p>B- If so can you please provide a usage report?</p> <p>Q10 Can you please provide details of the ICT Managers/Mangers that will purchased the licence?</p>	Unknown	Section 43(2) of the Freedom of Information Act 2000.	July 2015

<p>June 2015</p>	<p>I wish to submit a freedom of information request relating to the following contractual information the organisation may hold with regards to the organisation's primary contracts relating to support services around help/service desk, desktop support and network support:</p> <p>1. Help / service desk support:</p> <p>The single point of contact between a service provider and users within an organisation. A typical service desk manages incidents and service requests, and also handles communication with the users.</p> <p>2. Desktop support:</p> <p>The technical services offered by a support organisation to a user(s) experiencing problems with their computers. Support may be on either hardware or software running on the affected computing device. Support may include but is not limited to installations, moves, adds, changes and disposition, and local remote services.</p> <p>3. Network support:</p> <p>The technical services offered by a support organisation to a user(s) experiencing problems with their network. Support may be on either hardware or software running on the affected computing device. Support may include but is not limited to installations, moves, adds, changes and disposition, and local remote services.</p> <p>For each of the contract type above can you please provide me with the following information set out below:</p> <p>1. Contract Type: Please choose from above the type of contract this is related to.</p> <p>2. What is the Support for Hardware, Software or other please state?</p>	<p>Unknown</p>	<p>Full disclosure</p>	<p>July 2015</p>
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	<p>3. Who is this supplier: If there is more than one supplier please input their contract information in another contract profile.</p> <p>4. What is the annual average spend this can be over 3 or 5 years?</p> <p>5. What is the duration of the contract please also include any extension periods?</p> <p>6. When does the contract expire?</p> <p>7. When will this contract be reviewed by the organisation?</p> <p>8. Please can you provide me with specific contact details of the person responsible for reviewing/owner of each contract? I'd like their full name, job title, contact number and direct email address.</p>			
June 2015	<p>Number of Employees?</p> <p>Do you have a set budget for IT projects and how & who manages this?</p> <p>What is the ICT budget for all departments for April 2015-16</p> <p>How is the ICT budget split between departments?</p> <p>Are you under or over budget for the last 2 Financial Years?</p> <p>Do you have any current or future IT projects i.e. BI, PBX replacement, Email migration, Storage, Cloud Strategy – if so what are they?</p> <p>Do you have Project Managers to manage each project – if so please list them by project?</p> <p>How many people are there within the IT Team and who manages this?</p>	Unknown	Partial disclosure: Section 36 and 40(2) FOIA 2000.	July 2015

	<p>Can you provide your IT Org chart – showing management and those that report to them?</p> <p>Do you use IT Solution Providers to help implement solutions – if so who are they and what do they do?</p> <p>Which IT vendors do you use?</p> <p>How much do you spend with each external IT Provider for the last 2 financial years?</p> <p>Do you have any restrictions with using Cloud Services (public/private) – if so what IL level do they need to meet?</p> <p>Is there a business requirement for cloud services?</p> <p>Do you have funding available for a cloud project, or any pressing timescales/requirement? Is there a project Sponsor?</p> <p>What are your experience / Knowledge of Cloud?</p> <p>What are your experience / Knowledge of Microsoft Cloud? Or other vendors?</p> <p>Do you have a current active Enterprise Agreement with MS and what is the renewal date?</p> <p>Office Questions</p> <p>What is your current Email platform and version?</p> <p>What is your current version of SharePoint, and what do you use it for?</p> <p>What is your current version of Lync, and what do you use it for?</p>			
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<p>Do you use any solution for providing the business with reports, analytics such as Microsoft PowerBI, Tableau, SaS – if so which one?</p> <p>Platform specific questions</p> <p>How many Business Applications do you have?</p> <p>What is your Line of Business Applications and are they predominantly Off The Shelf or Bespoke Apps?</p> <p>Do you use a hosted provider for your Business Applications – if so then who?</p> <p>Do you have an in-house Application Development Team?</p> <p>If Yes to above who manages this team and how many people report to them?</p> <p>What is your development language? (.Net, Ruby, etc.)</p> <p>Do you use outside developers to work with you on projects – if so then who?</p> <p>Infrastructure questions</p> <p>How many users do you have?</p> <p>How many devices?</p> <p>How many offices and data centres do you have?</p> <p>Do you use a Hosted provider for your infrastructure – if so who?</p> <p>What is your existing server count (on premise or hosted?)</p> <p>Do you have a hardware refresh cycle – if so, how often and where are you in it? (for servers, SAN, desktops, devices etc.)</p>			
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	<p>What version of Operating System do you have on Desktop and on Servers?</p> <p>What is your current virtualisation platform?</p> <p>What is your current Back UP & DR Strategy/Solution?</p> <p>Do you have a managed service to support your IT – if so what does this cover?</p>			
June 2015	Thanks very much for this information. Can you please break down the £600 figure for Nature Publishing Group so that I can see how much was paid in each year for 2010, 2011, 2012, 2013, and 2014?	Unknown	Full disclosure	July 2015
June 2015	<p>1. How do you ask (new) staff members about their sexuality/sexual orientation? If this is asked through an equal opportunities monitoring form, what is the question and what options can individuals select?</p> <p>2. If such information is available, what percentage of employed staff at your institution are asexual?</p> <p>3. What provisions are there for asexual members of staff at your institution?</p>	Unknown	Full disclosure	July 2015
June 2015	<p>1. By species: How many animals were used in research by "The Public Authority" from January 1st 2014 to December 31st 2014?</p> <p>2. Minutes, reports and correspondence of any Animal Welfare & Ethical Review Board ("AWERB"), formerly known as the Ethical Review Committee ("ERC"), or sub-committee at University level, including but not limited to departmental committees, from 2014, where these relate to experimentation or other work involving captive live animals, in addition to any guidance issued by these committees at any time if currently in use. For the avoidance of doubt the term 'committee' is used in broad definition and is inclusive of boards, groups or similarly natured structural enterprises.</p>	Campaign group	Full disclosure	July 2015
June 2015	1. Please can I have a list of every database your authority holds alongside a description of what the database is?	Unknown	Full disclosure	July 2015

	To clarify I am not requesting the databases themselves just their names and descriptions.			
June 2015	Under the Freedom of Information Act, please could you forward me a copy of your current Bullying and Harassment Policy for staff?	Unknown	Section 21 of the Freedom of Information Act 2000.	July 2015
June 2015	Under the Freedom of Information Act, please could you forward me the total cost of catering provided for internal meetings between 1st April 2013 - 31st March 2014.	Unknown	Full disclosure	July 2015
June 2015	Please could you email me a list of the current staff salary grades for your organisation which includes the lower and upper limits for each grade?	Campaign group	Section 21 of the Freedom of Information Act 2000.	July 2015
June 2015	Please can you tell me how much your organisation spent on stationery between 1st April 2013 - 31st March 2014 Please could you tell me how many Laptops, Mobile Phones and Tablets/iPads have been provided by your organisation to staff members as of 1st January 2015?	Campaign group	Partial disclosure: Section 43(2) of the Freedom of Information Act, 2000.	July 2015
June 2015	Please could you tell me how many Freedom of Information requests your organisation received between 1st April 2013 - 31st March 2014	Campaign group	Full disclosure	July 2015
July 2015	The way in which attendance information is recorded (if at all) in lectures and seminars/tutorials for Undergraduates and Graduates students within your institution. The system or process to monitor attendance is at the heart of my request for information. (For example; I am trying to understand if universities only use paper registers that students sign or card swiping systems etc.)	Individual	Section 21 of the Freedom of Information Act 2000.	July 2015
July 2015	1. 1. How much funding was provided in endowments in past 5 years from following organisations (please specify amount for each organisation)	Unknown	Full disclosure	July 2015

	<p>Royal Dutch Shell Shell Oil BHP Billton BP Exxon Mobil Glencore Peabody Energy Anglo American Rio Tinto Total Statoil Gazprom</p> <p>2. 2. How much funding was provided in sponsorship of departments or specific projects in the past 5 years from? (please specify amount for each organisation)</p> <p>Royal Dutch Shell Shell Oil BHP Billton BP Exxon Mobil Glencore Peabody Energy Anglo American Rio Tinto Total Statoil Gazprom</p> <p>3. Please run a search of your conflict of interest register for all staff and researchers, looking for connections or financial support from the following companies, and providing details of the name of the staff member connected:</p>			
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	<p>Royal Dutch Shell Shell Oil BHP Billton BP Exxon Mobil Glencore Peabody Energy Anglo American Rio Tinto Total Statoil Gazprom</p> <p>4. How many times has the university dealt with complaints or investigations or reviews into conflict of interest have taken place in the past five years? Which company was involved, which staff member and what was the outcome?</p>			
July 2015	<p>Under the Freedom of Information Act, please can you provide the following information for the financial years 2011/2012, 2012/2013, 2013/2014:</p> <ol style="list-style-type: none"> 1. The total amount spend on research undertaken by the University 2. The total amount spend on research undertaken by the University 3. The total amount spend on research into brain tumours undertaken by the University 	Unknown	Full disclosure	August 2015
July 2015	<ol style="list-style-type: none"> 1. When your current contract with HR and Payroll software expires. 2. When your current contract with BACs payment software expires. 3. Where/if these services will be tendered. <p>Where there is no contract or expiry, if you just put the number and N/A, I would be very grateful.</p>	Unknown	Full disclosure	August 2015
July 2015	<p>Under the Freedom of Information Act, please could you provide me with the number of students who have accessed counselling services provided by the</p>	Journalist	Partial disclosure:	August 2015

	<p>university for each of the past five academic years (2010/11, 2011/12, 2012/13, 2013/14, 2014/15).</p> <p>If possible, please provide a breakdown by the type of issue the students are seeking help for.</p>		Section 36 of the Freedom of Information Act 2000	
July 2015	<p>1. In the time from July 01, 2015 through September 30, 2015, have you or will you begin outsourcing any services that are under the purview of the IT department? If so, please list the following details:</p> <p>1. Which specific services will be outsourced? 2. Who will you be outsourcing these services to?</p> <p>2. In the time from July 01, 2015 through September 30, 2015, have you or will you begin moving previously outsourced services under the purview of the IT department back "in-house"?</p> <p>3. In the time from July 01, 2015 through September 30, 2015, have you or will you commence any projects that are under the purview of the IT department with a budget of at least 10,000 GBP? If so, please list the following details for each such project:</p> <p>Which applications, systems, or services will be updated, upgraded, refreshed, or introduced as part of any of these projects?</p>	Unknown	Partial disclosure: Section 43(2) of the Freedom of Information Act	August 2015
July 2015	<p>We would like to know how many complaints, excluding academic appeals about grades, your institution receives, and how your institution handles complaints. We are also interested to understand whether your institution has in place a whistleblowing policy. In particular, we request information in relation to the following:</p> <p>1. Information on the total number of complaints, excluding academic appeals about grades, in each academic year of 2012/13, 2013/14, 2014/15.</p>	Journalist	Partial disclosure: Section 36 and 43(2) of the Freedom of Information Act 2000.	August 2015

	<p>2. Information on the number of complaints from students and parents, excluding academic appeals about grades, in each academic year of 2012/13, 2013/14, 2014/15, including for each:</p> <p>a) the number of complaints received.</p> <p>b) The number of complaints found by the university to be justified; not justified; partially c) justified in favour of the complainant.</p> <p>d) The total amount of financial compensation that has been paid.</p> <p>e) The number of cases where financial compensation was paid.</p> <p>f) The number of cases where the student agreed to keep the details of the settlement confidential.</p> <p>g) The number of complaint decisions that were appealed.</p> <p>h) The number of complaints escalated to the Office of the Independent Adjudicator.</p> <p>3. Information on the type of complaints made to the university since the start of the 2013/14 academic year, to the extent that this information has already been collated by the university:</p> <p>a) the number of complaints related to any element of a change made to a course.</p> <p>b) the number of cases in Question 3(a) found by the university to be justified; not justified; partially justified in favour of the complainant.</p> <p>c) The number of cases in Question 2(g) found by the OIA to be justified, not justified; partially justified in favour of the complainant.</p>			
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	<p>4. Information relating to the university's complaints process:</p> <p>a) the number of times the Governing Body has formally reviewed the number of complaints that have been received by the institution for the 2013/14 academic year, and the 2014/15 academic year.</p> <p>b) The average time taken to resolve a complaint.</p> <p>5. Please provide documents that set out the university's complaints process and whistleblowing policy. Please indicate where there are no such documents in place.</p>			
July 2015	<p>Please can you provide me with the organisation's existing contracts relating to facilities management for each of the categories below:</p> <p>A. Property and Building Services Maintenance B. Cleaning and Janitorial Services C. Security Services- From building and car park security to prisoner escorting services D. Catering Services</p> <p>For each of the contract above can you please provide me with the organisation's primary/main contracts that are above £1,000? If there isn't</p> <p>1. What is the type of contract please pick from one of the categories above? If the organisation has a fully managed contract please state "Managed".</p> <p>2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?</p> <p>3. What is the annual average spend? Please can you provide me with the contract information for each individual supplier?</p> <p>4. What is the contract duration? Please also provide me with any</p>	Unknown	Partial disclosure: Section 36 and 43(2) of the Freedom of Information Act 2000.	August 2015

	<p>extensions that maybe offered to the supplier.</p> <p>5. What is the contract expiry date? Please at least provide me with the month and year.</p> <p>6. When will this contract be reviewed? Please at least provide me with the month and year.</p> <p>7. Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.</p> <p>8. What services are provided under this contract? A brief description will be acceptable</p> <p>9. Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?</p> <p>10. Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service.</p>			
July 2015	<p>Examples of recycling contracts you could have:</p> <ul style="list-style-type: none"> • Green Waste Disposal • Household Waste Recycling Centres • Refuse Recycling Street Cleaning • Recycling Collection Services <p>Examples of waste management contracts you could have:</p> <ul style="list-style-type: none"> • Waste Development Environmental Assessment • Waste Transfer & MRF (Materials recovery facility) • Waste Disposal Landfill 	Unknown	Full disclosure	August 2015

	<ul style="list-style-type: none"> • Bulky Waste <p>For each of the types of contract above please can you send me :</p> <ol style="list-style-type: none"> 1. Contract Type- From the examples given above please state what type of contract this is. Please state other and type of contract if the type of contract is not listed above. In some cases the organisation will have one or two big contracts that is covered in a managed contract please state in the contract description what services the contract provides as well. 2. The supplier of the recycling or waste contract 3. What is the annual average spends for each of the suppliers. For those organisations with new contracts can you please specify the estimated spend? 4. A brief description of what the contract entails. Please to specific to the services provided under these contract(s). Please provide me with a few sentences. 5. What is the contract duration of the each of the contract(s)? 6. What is the start date of each contract(s)? 7. What is the expiry date of each contract(s)? 8. When does the organisation intend to review these contract(s) 9. Who is responsible for reviewing this contract please send me their full name, actual job title, contact number and their direct email address. <p>Even if the organisation has a managed contract please can you send me all the contract information I have requested including the contact details.</p> <p>If this contract has just been award within the last six months can you please send me information on the shortlist of suppliers that bid on the contract?</p>			
July 2015	<p>I'm currently doing some research with regards to fleet management and I was wondering if I could submit a freedom of information request detailing the organisation's vehicle, leasing and maintenance contracts. I'm aware that not all organisations will have this particular contract but can you please send the following information with regards to these contracts:</p>	Unknown	Full disclosure	August 2015

	<ol style="list-style-type: none"> 1. Contract Type: Maintenance, Leased, Hire 2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates. 3. A small description of the contract. 4. The expiry date of each individual contract. 5. The contract review date. 6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager. 7. If the contract above was awarded within the last six months could you please provide me with the suppliers that were shortlisted? 8. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc. 			
July 2015	<p>I would like to submit a freedom of information request for the following document relating to the following:</p> <p>ICT Documents</p> <ol style="list-style-type: none"> 1. ICT Strategy- I require the document that hold future plan and strategy of the organisation's ICT department. 2. ICT Departmental Business Plan 3. ICT Technical Strategy 4. ICT Structure 5. ICT Capital budgets and programmes <p>If you feel that your organisation or the department hold other documents that relate to my request or the document above please send them accordingly.</p> <p>Lead member: Cabinet Member for ICT and Telecommunications come under?</p>	Company	Partial disclosure: Section 36 and 43(2) of the Freedom of Information Act 2000.	August 2015

	<p>Please can you provide me with their direct contact details including their Full Name, Actual Job Title, Contact Number and Direct Email Address?</p> <p>Can you please provide me with a direct link to this committee?</p>			
July 2015	<p>Please provide me with the following information about university accommodation, for first-year undergraduate students in the 2015/16 academic year.</p> <p>The cost per person per year of:</p> <p>The least expensive self-catered shared dorm, if these are offered.</p> <p>The least expensive fully or partially catered shared dorm, if these are offered.</p> <p>The least expensive self-catered single-student undergraduate university room.</p> <p>The least expensive catered single-student undergraduate university room (please consider rooms where there is a catered option, as well as rooms that are catered as standard).</p> <p>The most expensive self-catered single-student undergraduate university room.</p> <p>The most expensive catered single-student undergraduate university room (please consider rooms where there is a catered option, as well as rooms that are catered as standard).</p> <p>Please also tell me:</p> <p>The median cost per person of a university room (shared or single-student). When calculating this, please assume that rooms that can either be self-catered or catered are self-catered.</p> <p>The mean cost per person of a university room (shared or single-student).</p>	Campaign group	Partial disclosure: Section 36 of the Freedom of Information Act 2000.	August 2015

	<p>When calculating this, please assume that rooms that can either be self-catered or catered are self-catered.</p> <p>The maximum cost per person of a university room (shared or single-student). When calculating this, please assume that rooms that can either be self-catered or catered are self-catered.</p> <p>The number of places available at the least expensive (catered or self-catered, shared or single) university accommodation.</p> <p>The total number of accommodation places available to undergraduates at your university or college.</p> <p>Which of the following facilities are included in the price of the least expensive (catered or self-catered) single-student undergraduate university room:</p> <p>Gym</p> <p>Games / TV room</p> <p>24 hour staff</p> <p>En-suite facilities</p> <p>Wifi</p> <p>TV licence</p> <p>Other (please state)</p> <p>Which of the following facilities are included in the price of the most expensive (catered or self-catered) single-student undergraduate university room:</p> <p>Gym</p>			
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	<p>Games / TV Room</p> <p>24 hour staff</p> <p>En-suite facilities</p> <p>Wi-Fi</p> <p>TV licence</p> <p>Other (please state)</p> <p>Please provide the above information based on a standard-length contract (i.e. without additional nights over holiday periods where this is an option).</p> <p>I am also interested in the bursaries your students receive, so please tell me:</p> <p>The number of first year undergraduate students who received bursaries from your university or college in the most recent academic year.</p> <p>The average bursary award for those first year undergraduate students who received bursaries in the most recent academic year.</p>			
July 2015	I wonder if you could tell me how many creative graduates there are at SSU.	Other public body	Full disclosure	August 2015
July 2015	<p>I would like to know the total marketing budget for promoting postgraduate courses for each of the following years: 2015 (if available), 2014, 2013, 2012, 2011.</p> <p>For the most recent year that is available (please indicate which year this is), I would also like to know:</p> <p>1) Your total marketing budget for both undergraduate and postgraduate</p>	Journalist	Full disclosure	August 2015

	<p>courses</p> <p>2) The number of current postgraduate students who attended the university as undergraduates.</p>			
July 2015	<p>I am conducting research on the status of IT departments within UK universities and would therefore be grateful if you could complete the attached questions under the Freedom of Information Act. I have attached both an excel spreadsheet and a PDF of that spreadsheet, but would prefer it if you would provide your responses on the spreadsheet - it would probably be easier to fill-in too!</p>	Unknown	Full disclosure	August 2015
July 2015	<p>Please treat this email as a request under the Freedom of Information Act.</p> <p>1) How much money has been spent on works of art for university buildings each year from 2010-2015?</p> <p>2) What was the most expensive work of art purchased for university buildings from 2010-2015? Who was the author of this work of art and how much did it cost?</p>	Journalist	Full disclosure	August 2015
July 2015	<p>I am writing to you under the Freedom of Information Act 2000 to request the following information from your university.</p> <ul style="list-style-type: none"> - Your total IT spending (i.e. technology hardware, software and related services) in your academic year ending 31 July 2014 - Your total IT spending (i.e. technology hardware, software and related services) in your academic year ending 31 July 2013 - Your top five IT suppliers (by expenditure) in your academic year ending 31 July 2014, and what you spent with each - Your top five IT suppliers (by expenditure) in your academic year ending 31 	Company	Full disclosure	August 2015

	July 2013, and what you spent with each?			
July 2015	<p>Please could you provide me with the following information:</p> <p>1a. How much "Printing Credit" was left by leaving/graduating students over the past three financial years?</p> <p>1b. Of the unused "Printing Credit" deposited by students which have either left or graduated from the University, what does Southampton Solent University do with these retained funds?</p> <p>2. How many pages of paper were printed by Students and Staff annually over the past three years?</p>	Unknown	Full disclosure	August 2015