

[Confidential in respect of Minutes 23/20-32, 23/34-37]

MINUTES OF THE MEETING OF AUDIT COMMITTEE ON MONDAY 26 JUNE 2023 at 17:30 HRS AT SOLENT UNIVERSITY, EAST PARK TERRACE, SOUTHAMPTON

Present

Paul Cox	Co-opted Governor
Philip de Klerk	Independent Governor & Audit Chair
Don Iro	Independent Governor

In attendance

Professor Syamantak Bhattacharya	Provost
Jim Irving	Chief Student Officer & University Secretary
Kamla Janagal	Head of Financial Planning & Analysis
Professor James Knowles	Vice-Chancellor
Eran Kochlany	Chief Financial Officer
Leigh Rengger	Chief Commercial & Marketing Officer (Up to Min 23/24)
Andrea Thompson	Deputy Vice-Chancellor (Resources)
David l'Anson	Audit Partner, BDO
Reena Bajaj	Audit Manager, PwC
Ben Connor	Internal Auditor, PwC
Bridget Woolven	Clerk to the Governors
Gareth Roberts	Interim Head of Digital (Item 23/28 only)

23/18 Welcome & Apologies

- i. The Chair welcomed everyone to the meeting and encouraged members and attendees, either during the meeting or afterwards, to highlight any instance in which they felt the committee had not operated in a manner consistent with the University's statement of commitment to Equality, Diversity, and Inclusion (EDI).
- ii. Apologies: Noreen Biddle Shah.
- iii. The Committee was quorate throughout.

23/19 Conflict of Interests - No conflicts of interest in items relating to this meeting were declared.

**23/20 Minutes of the Audit Committee meeting on
27 March 2023** **Confidential**

Approved.

23/21 Matters Arising **Confidential**

- i. All the actions logged from the meeting on 27 March were closed and there were no open actions from earlier meetings.
- ii. There were no other matters arising.

23/22 Report on Pre-Meeting discussion and private Meeting with Auditors
Confidential

23/23 Risk Management Group (RMG) **Paper 23/AC/08**
Presented by: Eran Kochlany,
Chief Financial Officer **Confidential**

23/24 UK 18 Year Olds – Recruitment **Presentation**
Presented by: Eran Leigh Rengger,
Chief Commercial & Marketing Officer **Confidential**

23/25 Internal Audit Reports **Paper 23/AC/09**
Presented by: Ben Connor & Reena Bajaj, PwC **Confidential**

23/26 Internal Audit Plan 2023/24 **Paper 23/AC/10**
Presented by: Ben Connor, PwC **Confidential**

23/27 Cyber Security – Update on actions **Oral Report**
Presented by: Gareth Roberts, Interim Head of Digital **Confidential**

23/28 External Audit Strategy **Paper 23/AC/11**
Presented by: David l'Anson, BDO **Confidential**

23/29 Waivers Annual Report **Paper 23/AC/12**
Presented by: Eran Kochlany **Confidential**

23/30 TRAC reporting & benchmarking **Paper 23/AC/13**
Presented by: Kamla Janagal,
Head of Financial Planning & Analysis **Confidential**

23/31 GDPR & FOI Annual Report **Paper 23/AC/14**
Presented by: Jim Irving,
Chief Student Officer & University Secretary **Confidential**

23/32 Committee's Annual Self-Evaluation

Presented by: Jim Irving

Paper 23/AC/15

Confidential

23/33 Committee's Order of Business 2023/24

Presented by: Jim Irving

Paper 23/AC/16

- i. Approved.

**23/34 Complaints received under the Public Information Disclosure Act
and the University's Fraud Policy**

Confidential

23/35 National Audit Office & Office for Students reports

The Committee noted that since the last meeting, no relevant reports had been received from the National Audit Office (NAO), the Office for Students and other organisations.

23/36 Office for Students (OfS) Reportable Incidents

Confidential

23/37 Whistle Blowing

Confidential

23/38 Meeting Dates – 2023/24:

Monday 20 November 2023 – Teams meeting

Monday 25 March 2024 - Teams meeting

Monday 3 June 2024 – **On Campus meeting**

Meetings will commence at 17:30 hrs, preceded by pre-meeting discussion by Governors at 17:00hrs.

The meeting ended at 19:45 hrs.