

Southampton Solent University

Board of Governors

Minutes of the meeting held on Wednesday 4 December 2024 at 17:00hrs
In Silver Birch Suite, Spark Building, East Park Terrace, Southampton

Present

Chinmay Darji, Student Governor
Mike Gaston, Co-opted Governor (FE)
Jennifer Glastonbury, Independent Governor
Adam Golton, Independent Governor
Dr Francesca Gwynne, Staff Governor (Academic)
Neil Hayward, Independent Governor
Don Iro, Independent Governor (Up to Min 24/98) and Vice Chair
Professor James Knowles, Vice-Chancellor and Governor ex officio
Professor Dame Julie Lydon DBE, Independent Governor
Sharath Ranjan, Independent Governor
Sanidhya Shetty, Student Governor
Richard Smith, Independent Governor & Chair of Board
Beth Topazio, Staff Governor (Professional Services)
Dr Alan Whitehead, Independent Governor
Professor Allan Youp OBE, Independent Governor

In attendance

Andrew Bird, Chief Marketing Officer
Professor Cathy Barnes, Pro Vice-Chancellor Research, Academic Strategy and Planning
Jim Irving, Pro Vice-Chancellor Students and Governance
Eran Kochlany, Chief Financial and Operating Officer
Helen Jones, Chief People and Culture Officer
Professor Sarah Jones, Pro Vice-Chancellor, Education
Bridget Woolven, Clerk to the Governors

24/89 Welcome and Apologies

1. The Chair welcomed Professor Adam Golton, Dr Alan Whitehead and Professor Allan Youp to their first board meeting and thanked the team for their work on the board papers.
2. There were apologies from Philip de Klerk, Fay Quayle and Lisa-Jane Risk.
3. The meeting was quorate throughout.

24/90 Conflicts of Interest

1. None declared.

24/91 Minutes

Decision

1. The minutes of the meetings held on 24 July 2024 and 1 October 2024 were approved as an accurate record.

24/92 Matters Arising & Chair's Actions	Paper 24/BG/46 Confidential Unreserved
Agenda Part 1	
24/93 Chair's report	Oral Report Confidential Unreserved
24/94 Vice-Chancellor's report	Paper 24/BG/47 Confidential Unreserved
24/95 Student Governors' report	Paper 24/BG/48 Restricted
24/96 Staff Governors' report	Paper 24/BG/49 Restricted
24/97 Strategy 2035	Paper 24/BG/50 Confidential Unreserved
24/98 Annual Financial Statements (AFS)	Paper 24/BG/51 Confidential Unreserved
<i>(Don Iro left the meeting.)</i>	
24/99 Annual Financial Return (AFR)	Paper 24/BG/52 Confidential Unreserved
24/100 Management Accounts	Paper 24/BG/53 Confidential Unreserved
24/101 Student Recruitment report	Paper 24/BG/54 Confidential Unreserved
24/102 Finance & Resources Committee Chair's report	Oral Report Confidential Unreserved
24/103 Audit Committee Chair's report	Oral Report Confidential Unreserved
24/104 Audit Committee's report to BoG 23-24	Paper 24/BG/55 Confidential Unreserved
24/105 People & Culture Committee Chair's report	Oral Report Confidential Unreserved
24/106 Remuneration Committees Chair's report	Oral Report Confidential Unreserved

End of Part 1

Agenda Part 2

The following items were noted or taken as approved.

24/107 Students' Union Accounts 2023/24 Outturn & 2024/25 Budget **Paper 24/BG/56**
Open

Decision

1. The Board noted the summary of Solent Students' Union financial performance and audit for the year ending 31 July 2024.

24/108 Southampton Solent University and Solent Students' Union **Paper 24/BG/57**
Memorandum of Understanding **Open**

Decision

1. Approved.

24/109 Access and Participation Plan (APP) **Paper 24/BG/58**
Confidential Unreserved

24/110 Quality and Academic Standards Annual Assurance Report **Paper 24/BG/59**
Open

Decision

1. The Board noted the report.

24/111 Standing orders and Committees' terms of reference **Paper 24/BG/60**
Open

Decision

1. The Board, on the recommendation of Governance Committee:
 - a) approved the revised standing orders of the Board and its Committees;
 - b) approved revisions to the terms of reference of Governance Committee, People & Culture, Remuneration (Vice-Chancellor) and Remuneration (senior postholders).

24/112 Appointment of Pro-Chancellors – revision of Instrument **Paper 24/BG/61**
Open

Decision

1. The Board:
 - a) approved an amendment to the Instrument of Government to enable the appointment of additional Pro-Chancellors to undertake the duties described in the proposed Pro-Chancellor role descriptor.

24/113 Governance Effectiveness Review 2022 – final report **Paper 24/BG/62**
Confidential Unreserved

24/114 Governance Effectiveness Review 2025 planning **Paper 24/BG/63**
Restricted

24/115 Membership of the Board and its Committees **Paper 24/BG/64**
Confidential Unreserved

24/116 Annual report on Research, Innovation & Enterprise	Paper 24/BG/65 Confidential Unreserved
24/117 Annual Remuneration Report to Board of Governors	Paper 24/BG/66 Confidential Unreserved
24/118 Employment Tribunals – annual report	Paper 24/BG/67 Confidential Unreserved
24/119 Annual Report Office for Students (OfS) Compliance	Paper 24/BG/68 Restricted
24/120 Modern Slavery Act Statement	Paper 24/BG/69 Restricted
24/121 Value for Money (VfM) annual report	Paper 24/BG/70 Confidential Unreserved
24/122 Annual Health & Safety report 2023-24	Paper 24/BG/71 Restricted
24/123 Academic Board 26 June 2024	Minutes Restricted
24/124 Governance Committee 5 November 2024	Minutes Confidential Unreserved
24/125 People & Culture Committee 21 November 2024	Minutes Confidential Unreserved
24/126 Audit Committee 25 November 2024 & Risk Register	Minutes Confidential Unreserved
24/127 Finance & Resources Committee 27 November 2024	Minutes to follow Confidential Unreserved
24/128 Affixing of the seal	Confidential Unreserved
24/129 Reportable events	Confidential Unreserved
24/130 Next meetings in 2024/25	

Wednesday 5 March 2025 at 17:00hrs – Silver Birch Suite, Spark Building

Tuesday 6 May 2025 at 17:00hrs – Silver Birch Suite, Spark Building

Tuesday 29 July 2025 at 17:00hrs - Silver Birch Suite, Spark Building

The meeting closed at 19.45 hrs.