

BOARD OF GOVERNORS

Minutes of the meeting of the Board of Governors held on 27 February 2019

- Present
- Professor Graham Baldwin (Vice-Chancellor)
 - Stephen Bolton, Independent Governor
 - Alison Colley, Independent Governor
 - Phil Cotton, Independent Governor
 - Mark Dixon, Staff Governor
 - Professor Ruth Farwell CBE DL, Independent Governor
 - Jennifer Glastonbury, Independent Governor
 - Graham Holland, Independent Governor
 - Councillor Satvir Kaur, Co-opted Governor
 - James Rimmer, Independent Governor
 - Lena Samuels, Independent Governor
 - John Simpson, Independent Governor
 - Dr Joan Stopp, Independent Governor
 - Philip Wake OBE RD, Independent Governor
- In attendance
- Dr Caroline Carpenter, University Secretary
 - Paul Colbran, Chief Information & Infrastructure Officer
 - Professor Julie Hall, Deputy Vice-Chancellor
 - Tere McGonagle-Daly, Pro Vice-Chancellor (External Relations)
 - Andy Riggs, Chief Finance Officer
 - Ro Tomlin-Wills, Deputy Students' Union President
 - Andrea Thompson, Chief People Officer
 - Bridget Woolven, Clerk to the Governors

19/01 Apologies & Welcome

- i. Apologies from Nigel Duncan OBE, Captain Emma Tiller and David Cowley. The meeting was quorate.

The Chair:

- ii. welcomed Ro Tomlin-Wills as Deputy Students' Union President;
- iii. recorded the Board's thanks to John Barfoot, Staff Governor, who left the University in February;
- iv. recorded the Board's congratulations to Nigel Duncan on receipt of his OBE in January.

19/02 Conflict of Interests - Graham Holland declared that Lambert Smith Hampton, of which he is a director, is conducting a survey regarding the mast removal at Warsash; a specialist area of work. Graham Holland is not involved in this work.

19/03 Minutes of the meeting held on 28 November 2018 - these were approved as a correct record .

19/04 Matters Arising. The actions from the previous meeting had been completed.

19/05 Student Records System (SRS) Replacement Programme **Presentation**
By Dr Caroline Carpenter, University Secretary **Confidential**

This minute is confidential.

19/06 Vice-Chancellor's Report **Paper 19/BG/01**
Confidential

This minute is confidential.

19/07 Maritime Strategy Infrastructure Programme **Paper 19/BG/02**
Confidential

This minute is confidential.

19/08 Student Recruitment update **Paper 19/BG/03**
Confidential

This minute is confidential.

19/09 People & Development (P&D) Annual Report 2017/18 **Paper 19/BG/04**
Confidential

Andrea Thompson, Chief People Officer, presented the Annual Report for 2017/18 which showed the equality profile of people employed, maps trends and identifies areas for focus in the following academic year.

This minute is confidential.

19/10 Key Performance Indicators (KPIs) **Paper 19/BG/05**
Confidential

This minute is confidential.

19/11 Academic Board Report **Paper 19/BG/06**

The report was noted.

19/12 Audit Committee 16 January 2019 **Confidential**

This minute is confidential.

19/13 Student Liaison & Experience Committee (SLEC)

The Board received an oral report from Councillor Satvir Kaur, Acting Committee Chair.

- i. SLEC had received a presentation from Mollie Tuck, Students' Union Vice President for Education, and Joshua Smith, Student Voice Co-ordinator, on the review of the Academic Rep system.
- ii. As a result of the review, engagement generally had increased across the University and particularly with postgraduate, undergraduates at Warsash, and apprentices.

- iii. This had led to 44 nominations for the Students' Union elections in March - the highest number received by any Students' Union in the UK.

The Board commended Solent Students' Union for its excellent work.

19/14 Membership of the Board and its Committees

**Paper 19/BG/07
Confidential**

This minute is confidential.

19/15 Resources Committee 30 January 2019

Confidential

The Committee Chairman, Graham Holland, advised that the substantive items of business considered by Resources Committee at its meeting had been covered on the Board agenda or in discussion.

19/16 Remuneration Committee

**Oral report
Confidential**

This minute is confidential.

19/17 Affixing of the Seal

The Board is asked to note that the following documents were signed by the Vice-Chancellor and Clerk to the Governors, and the University Seal applied to:

- i. Licence to Occupy relating to Rooms at North Building, Studio 144, 138-142 Above Bar Street, Southampton SO14 7DU, between the Southampton Nuffield Theatre Trust and Solent University (sealed on 4 December 2018);
- ii. Sub-Contractor Collateral Warranty relating to alterations and refurbishment of floors 4, 5, 6, and 7 of the Reginald Mitchell building and floor 2 of the Herbert Collins building to accommodate the relocation of the WSMSE, between London Wall Design Limited and Brymor Construction Limited and Solent University (sealed on 30 January 2019);
- iii. Sub-Contractor Collateral Warranty relating to alterations and refurbishment of floors 4, 5, 6, and 7 of the Reginald Mitchell building and floor 2 of the Herbert Collins building to accommodate the relocation of the WSMSE, between London CEI Electrical Limited and Brymor Construction Limited and Solent University (sealed on 30 January 2019);
- iv. Sub-Contractor Collateral Warranty relating to alterations and refurbishment of floors 4, 5, 6, and 7 of the Reginald Mitchell building and floor 2 of the Herbert Collins building to accommodate the relocation of the WSMSE, between Patterson Reeves and Partners Limited and Brymor Construction Limited and Solent University (sealed on 30 January 2019);
- v. Sub-Contractor Collateral Warranty relating to alterations and refurbishment of floors 4, 5, 6, and 7 of the Reginald Mitchell building and floor 2 of the Herbert Collins building to accommodate the relocation of the WSMSE, between Studio Four Architects Limited and Brymor Construction Limited and Solent University (sealed on 30 January 2019);

- vi. Consultancy Agreement between Solent University and Scott White and Hookins LLP for a Design and Build contract relating to the separation of the existing Upper and Lower sites at Warsash campus (sealed on 30 January 2019).

19/18 Meeting dates

The Board received the meeting dates for 2019/20; and noted

- i. The Governors' Dinner on the evening of Tuesday 5 March 2019 at 7.00pm for dinner at 7.45pm in the Spark, followed by;
- ii. The Board Away Day on Wednesday 6 March 2019 from 9.30am at the KPMG offices in Chandlers Ford;
- iii. The next Board meeting would be on Wednesday 24 April 2019 at 5.00pm.