

Solent University

[Confidential in respect of Minutes 21/04-21/18, 21/19-20/23]

BOARD OF GOVERNORS

Minutes of the extraordinary meeting of the Board of Governors held on
Wednesday 24 February 2021 at 17:00 hrs - held by Zoom

Present

Stephen Bolton, Independent Governor and Deputy Chair
Dr Janet Bonar, Staff Governor
Phil Cotton, Independent Governor and Chair of the Board
Nigel Duncan OBE, External Co-opted Governor
Professor Ruth Farwell CBE, Independent Governor
Jennifer Glastonbury, Independent Governor
Don Iro, Independent Governor
Vaios Koukouletsos, Student Governor
Susan Macpherson, Independent Governor
Sharath Ranjan, Independent Governor
James Rimmer, Independent Governor
Lena Samuels, Independent Governor
John Simpson, Independent Governor
Professor Karen Stanton Vice-Chancellor & Governor Ex Officio
Philip Wake OBE RD, Independent Governor

In attendance Stephen Avery, Director of Finance
Paul Colbran, Chief Operations Officer
Professor Julie Hall, Senior Deputy Vice-Chancellor
Leigh Rengger, Chief Marketing Officer
Andrea Thompson, Deputy Vice-Chancellor (Resources)
Bridget Woolven, Clerk to the Governors

21/01 Apologies & Welcome

- i. Apologies had been received from Councillor Satvir Kaur, Dr Caroline Carpenter and Fern Anyan.
- ii. The meeting was quorate throughout.

21/02 Conflict of Interests - None.

21/03 Minutes of the meeting held on 21 December 2020 - Approved.

21/04 Matters Arising -

**Paper 21/BG/02
Confidential**

This minute is confidential.

**21/05 Vice-Chancellor's Report
Presented by Professor Karen Stanton**

**Paper 21/BG/02
Confidential**

This minute is confidential.

21/06 Solent Future Ready update
Presented by Andrea Thompson **Paper 21/BG/03**
Confidential

This minute is confidential.

21/07 Capital Projects: Student Record System
Presented by Professor Karen Stanton **Paper 21/BG/04**
Confidential

This minute is confidential.

21/08 Key Performance Indicators (KPIs)
Presented by Leigh Rengger **Paper 21/BG/05**
Confidential

This minute is confidential.

21/09 Student Recruitment report
Presented by Leigh Rengger **Paper 21/BG/06**
Confidential

This minute is confidential.

21/10 Financial Forecast
Presented by Stephen Avery **Paper 21/BG/07**
Confidential

This minute is confidential.

(Stephen Avery left the meeting at this point.)

21/11 Spring Term: Teaching & Student Experience
Presented by Professor Julie Hall &
Vaios Koulouketsos **Paper 21/BG/08**
Confidential

This minute is confidential.

21/12 Research Exchange Framework (REF) Submission
Presented by Professor Julie Hall **Paper 21/BG/09**
Confidential

This minute is confidential.

(Leigh Rengger left the meeting at this point.)

21/13 Staff Governor report
Presented by Dr Janet Bonar **Paper 21/BG/10**
Confidential

This minute is confidential.

21/14 Membership of the Board and its Committees
Presented by Bridget Woolven **Paper 21/BG/11**
Confidential

This minute is confidential.

**21/15 Recruitment of Governors & Succession Planning
Presented by Bridget Woolven** **Paper 21/BG/12
Confidential**

This minute is confidential.

The following were all noted by the Board:

21/16 People & Development Annual Report 19/20 **Paper 21/BG/13
Confidential**

21/17 Minutes of Resources Committee 17 February 21 **Minutes
Confidential**

21/18 Minutes of Governance Committee 17 February 21 **Minutes
Confidential**

21/19 Office for Students - Access & Participation Plan 21/22 **Paper 21/BG/14**

The OfS letter dated 12 February 2021 was noted.

21/20 Chairman

- i. Phil Cotton met with Audit Chair, James Rimmer, on 19 February to review the feedback from Governors' evaluation of his performance as Chair of the Board.
- ii. As a result, the Chairman said that he would provide an oral report to members of his activity between Board meetings and would also proceed with the plans to meet informally with small groups of Governors. This plan had been postponed last year due to the pandemic.
- iii. The Chairman thanked everyone for their contribution to the survey and for their continued support.

21/21 Affixing of the seal

The Board noted that the following documents were signed by the Vice-Chancellor and the Clerk to the Governors and the University Seal applied to:

- None

21/22 Reportable Events

Confidential

Since the last meeting, there has been the following reportable event(s), as defined by the OfS that *'could materially affect or materially effects the provider's legal form of business model and/or its willingness or ability to comply with its conditions of registration'*:

21/23 Legal Action

**Paper 21/BG/15
Confidential**

The report was noted.

21/24 Meeting dates

- (i) The Board meeting dates for 2021 are:
 - Thursday 20 May at 17:00hrs; NEW DATE**
 - Wednesday 28 July at 17:00hrs
 - Wednesday 24 November at 17:00hrs

- (ii) All-day Board Away Day - Tentative Dates:
 - Thursday 23 September at 09:30hrs or
 - Thursday 9 December at 09:30hrs

The meeting closed at 19:15hrs.