

Solent University

[Confidential in respect of Minutes 20/94, 20/96-102, 20/104-112, 20/115, 20/120-122,
20/124]

BOARD OF GOVERNORS

Minutes of the extraordinary meeting of the Board of Governors held on 25 November
2020 at 17:00 hrs - held by Zoom

Present

Stephen Bolton, Independent Governor and Vice Chair
Dr Janet Bonar, Staff Governor
Phil Cotton, Independent Governor and Chair of the Board
Nigel Duncan OBE, Co-opted Governor
Professor Ruth Farwell CBE DL, Independent Governor
Jennifer Glastonbury, Independent Governor
Don Iro, Independent Governor
Councillor Satvir Kaur, Co-opted Governor
Vaios Koukouletsos, Student Governor
Susan Macpherson, Independent Governor
Sharath Ranjan, Independent Governor
James Rimmer, Independent Governor
Lena Samuels, Independent Governor (Absent from 20/99 to 20/101)
John Simpson, Independent Governor
Professor Karen Stanton Vice-Chancellor & Governor Ex Officio
Philip Wake OBE RD, Independent Governor

In attendance Stephen Avery, Director of Finance
Dr Caroline Carpenter, University Secretary
Paul Colbran, Chief Operations Officer
Professor Julie Hall, Senior Deputy Vice-Chancellor
Leigh Rengger, Chief Marketing Officer
Andrea Thompson, Deputy Vice-Chancellor (Resources)
Bridget Woolven, Clerk to the Governors
Andrew Burn, KPMG

20/92 Apologies & Welcome

- i. Apologies were received from Mark Dixon, Staff Governor and Fern Anyan, SoSU Sabbatical Officer. The meeting was quorate throughout.
- ii. The Chair welcomed Andrew Burn of KPMG.

20/93 Conflict of Interests - Councillor Kaur declared her interest in the item on Post-16 and FE landscape because she was currently a Governor at Richard Taunton College.

20/94 Minutes of the meeting held on 28 October 2020 - Approved.

20/95 Matters Arising - None.

Part 1

**20/96 Annual Financial Statements (AFS), Audit Update
& Going Concern update** Oral Report
Presented by: Stephen Avery, Director of Finance Confidential

This minute is confidential.

20/97 Draft AFS 2019/20 and Draft External Auditors' Report Paper 20/BG/28
Presented by: Stephen Avery Confidential

This minute is confidential.

20/98 Strategic Plan - Narrative Paper 20/BG/29
Presented by Professor Karen Stanton, Vice-Chancellor Confidential

This minute is confidential.

(Lena Samuels left the meeting at this point.)

20/99 Key Performance Indicators (KPIs) Paper 20/BG/30
Presented by Leigh Rengger, Chief Marketing Officer Confidential

This minute is confidential.

20/100 Maritime Strategy Presentation
Presented by Andrew Burn, KPMG Confidential

This minute is confidential.

(Andrew Burn left the meeting.)

20/101 Access & Participation Plan Paper 20/BG/31
Presented by Professor Julie Hall, Senior Deputy Vice-Chancellor Confidential

This minute is confidential.

(Lena Samuels re-joined the meeting.)

20/102 Academic Standards Assurance Paper 20/BG/32
Presented by Professor Julie Hall Confidential

This minute is confidential.

20/103 Degree Outcomes Paper 20/BG/33
Presented by Dr Caroline Carpenter, University Secretary & Registrar Confidential

This minute is confidential.

20/104 Remuneration Committee
Presented by Professor Ruth Farwell CBE,
Committee Chair T **Oral Report**
Confidential

This minute is confidential.

20/105 FE & Post-16 Landscape
Presented by Professor Karen Stanton, **Presentation**
Confidential

This minute is confidential.

20/106 Institute of Technology (IoT)
Presented by Professor Julie Hall, **Paper 20/BG/34**
Confidential

This minute is confidential.

20/107 Chair's Action: Student Fees 21/22 **Paper 20/BG/35**
Presented by: Leigh Rengger **Confidential**

This minute is confidential.

20/108 Vice-Chancellor's report **Paper 20/BG/36**
Presented by: Professor Karen Stanton **Confidential**

Noted.

20/109 Academic Board Report **Paper 20/BG/37**
Confidential

Noted.

20/110 Proposed changes to the Committees of Academic Board **Paper 20/BG/38**
Presented by: Professor Karen Stanton **Confidential**

This minute is confidential.

20/111 Annual Report on Research, Innovation & Enterprise **Paper 20/BG/39**
Presented by: Syamantak Bhattacharya, **Confidential**
Pro Vice-Chancellor (Research)

The Board noted the report.

20/112 Student Board Report **Paper 20/BG/40**
Presented by: Vaios Koukouletsos, Student Governor **Confidential**

Noted.

20/113 Students' Union Accounts 19/20 & Budget Forecast 20/21 **Paper 20/BG/41**
Presented by: Vaios Koukouletsos

Noted.

- 20/114 CUC HE Code of Governance 2020** **Paper 20/BG/42**
Presented by: Bridget Woolven

On the recommendation of Governance Committee, the Board agreed to adopt the 2020 HE Code of Governance.

- 20/115 Board Committees - revised terms of reference** **Paper 20/BG/43**
Presented by: Bridget Woolven **Confidential**

This minute is confidential.

- 20/116 Instrument of Government - proposed revision** **Paper 20/BG/44**
Presented by: Bridget Woolven

On the recommendation of Governance Committee, agreed the following resolution:

‘At a meeting of the Board of Governors of Solent University (“the University”) held on Wednesday 25 November 2020 via Zoom, it was resolved that the University’s Instrument of Government, adopted on 22 November 2017, be revised as specified in the attached Annex A.

We certify that this is true copy of the resolution has been entered into the minutes and that it was passed in accordance with the Instrument and Articles of Government of the University.’

- 20/117 Annual Health & Safety Report** **Paper 20/BG/45**
Presented by: Andrea Thompson, Deputy Vice Chancellor **Confidential**
(Resources)

Noted.

- 20/118 Annual Report - Prevent Duty** **Paper 20/BG/46**
Presented by: Professor Julie Hall

The Board agreed the Prevent duty Accountability and Data Return, and Accountability Statement and authorised the Chair to sign the declaration.

- 20/119 Modern Slavery Act Statement** **Paper 20/BG/47**
Presented by: Stephen Avery

The Board approved the Modern Slavery Act 2015 Statement.

- 20/120 Minutes of Audit & Resources Committee meeting** **Minutes**
held on 18 November 2020 **Confidential**

The minutes had been circulated and were noted.

- 20/121 Minutes of Governance Committee** **Minutes to follow**
meeting held on 18 November 2020 **Confidential**

20/122 Membership of Board and its Committees
Presented by: Bridget Woolven

Paper 20/BG/48
Confidential

This minute is confidential.

20/123 Affixing of the seal

The Board is asked to note that the following documents were signed by the Vice-Chancellor and the Clerk to the Governors and the University Seal applied to:

None.

20/124 Reportable Events

Confidential

This minute is confidential.

20/125 Meeting dates

- (i) The Board meeting dates for 2021 are:

Extraordinary Meeting: Monday 21 December 2020 at 17:45hrs
(For Accounts sign off, preceded by Audit Committee at
17:00hrs);

Joint Meeting with Academic Board: Wednesday 20 January 2021
14:00-15:30hrs via Zoom;

Wednesday 24 February at 17:00hrs;

Wednesday 21 April at 17:00hrs;

Wednesday 28 July at 17:00hrs.

- (ii) All-day Board Away Day planned for **Wednesday 3 March 2021** to be held at -TBC

- (iii) Meeting dates for 2021/22

Paper 20/BG/49

Noted.

The meeting closed at 19:15 hrs.