

**MINUTES OF THE MEETING OF THE GOVERNANCE COMMITTEE ON
WEDNESDAY 6 APRIL 2022**

Present

Dr Janet Bonar	Staff Governor
Phil Cotton	Independent Governor & Chair
Councillor Alex Houghton	External Co-opted Governor
Sharath Ranjan	Independent Governor
Professor Karen Stanton	Vice-Chancellor & Governor

In attendance

Jim Irving	University Secretary & Registrar
Bridget Woolven	Clerk to the Governors

22/10 Welcome & Apologies

The Committee was quorate. No apologies received.

22/11 Conflict of Interests - No conflicts of interest were declared.

22/12 Minutes of 9 February 2022 - Approved.

22/13 Matters arising from the previous meeting. **Confidential**

This minute is confidential.

22/14 Membership of the Board and its Committees **Paper 22/GC/04
Confidential**

This minute is confidential.

22/15 Triennial Review of Board Effectiveness **Paper 22/GC/05
Confidential**
**Presented by: Jim Irving,
University Secretary & Registrar**

This minute is confidential.

22/16 Recruitment of Board Members for AY 22/23 **Paper 22/GC/06
Confidential**
Presented by: Jim Irving

This minute is confidential.

22/17 Scheme of Delegation **Paper 22/GC/07**
Presented by: Bridget Woolven

- i. The Committee received and noted the updated Scheme of Delegation which outlined the authority levels and delegation limits associated with key business decision areas:
 - Governance, Management and Control;
 - Strategy and Policy Development;
 - Appointments and Staffing;

- Student matters;
 - Budgetary and financial matters;
 - Expenditure; and
 - Other.
- ii. Two revisions since its circulation to the Committee were noted:
Section 1: 'Execution of the responsibilities of Vice-Chancellor'. Delegation would be to 'Vice-Chancellor's Group' not 'Deputy Vice-Chancellor' and
Section 4: 'Access & Participation Plan' would be recommended by Pro Vice-Chancellor not Deputy Vice-Chancellor.
Finally, it was recommended by the Vice-Chancellor that section of the Scheme of Delegation relating to receipt of 'Gifts' should be reviewed to provide greater distinction between the receipt of individual gifts and the acceptance of donations to the University. **ACTION: CLERK TO REVIEW PRESENTATION OF GIFT ACCEPTANCE LIMITS WITHIN THE SCHEME OF DELEGATION WITH THE CHIEF FINANCIAL OFFICER AND UNIVERSITY SECRETARY AND REGISTRAR.**
- iii. The revised Scheme was noted by the Committee and would be presented to the Board on 27 April.

22/18 Date of next meeting:

Wednesday 22 June 2022 15:30hrs on Teams.