

## MINUTES OF THE MEETING OF THE GOVERNANCE COMMITTEE ON WEDNESDAY 14 JUNE 2022

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### Present

Dr Janet Bonar	Staff Governor
Phil Cotton	Independent Governor & Chair
Sharath Ranjan	Independent Governor
Professor Karen Stanton	Vice-Chancellor & Governor

### In attendance

Jim Irving	University Secretary & Registrar
Bridget Woolven	Clerk to the Governors

### 22/19 Welcome & Apologies

The Committee was quorate. Apologies from Councillor Alex Houghton.

**22/20 Conflict of Interests** - No conflicts of interest were declared.

**22/21 Minutes of 6 April 2022** - Approved.

### 22/22 Matters arising from the previous meeting.

The actions under the following minutes of 9 February were covered by items on the agenda for this meeting.

- i. Min 22/17: Scheme of Delegation. ‘Clerk to review presentation of gift acceptance limits with the Chief Financial Officer and University Secretary & Registrar.’ The process for handling donations needed to be differentiated from that for receipt of gifts.
- ii. This section had been updated to reflect the process of reviewing donations, conducting due diligence, assessing risk etc.
- iii. The updated Scheme had been presented to the Board of Governors on 27 April 2022.
- iv. There were no other matters arising.

**22/23 Membership of the Board and its Committees** **Paper 22/GC/08**  
**Confidential**

**22/24 Triennial Review of Board Effectiveness** **Paper 22/GC/09**  
**Confidential**  
Presented by: Jim Irving,  
University Secretary & Registrar

**22/25 Recruitment of Board Members for AY 22/23** **Paper 22/GC/10**  
**Confidential**  
Presented by: Jim Irving

**22/26 Self Evaluation of Governance Committee** **Paper 22/GC/10**  
Presented by: Bridget Woolven

- i. Members considered and endorsed the self-evaluation for 2021/22.

**22/27 Order of Business 2022/23** **Paper 22/GC/11**  
Presented by: Bridget Woolven

- i. This was noted.
- ii. Members agreed to hold three meetings during 22/23 rather than the scheduled four.

**22/28 Date of next meeting:**

- i. Tuesday 8 November 2022 at 4pm in Silver Birch Suite, Spark Building.
- ii. The main item of business would be to review AdvanceHE's findings from the triennial governance effectiveness review.
- iii. The Committee agreed this would be a face to face meeting.