

**MINUTES OF THE MEETING OF THE GOVERNANCE COMMITTEE
ON TUESDAY 19 MARCH 2024 AT 16:00 HRS
ON TEAMS**

Present

Phil Cotton	Independent Governor & Chair
Professor James Knowles	Vice-Chancellor & Committee member
Dr Francesca Gwynne	Staff Governor (Academic) (from 24/08)
Sharath Ranjan	Independent Governor
Councillor Alexander Winning	Co-opted Governor (Until 24/08)

In attendance

Jim Irving	Pro Vice-Chancellor Students and Governance
Bridget Woolven	Clerk to the Committee

24/01 Welcome & Apologies

There were no apologies.

24/02 Conflict of Interests

No conflicts were declared.

24/03 Minutes of 7 November 2023

Confidential Unreserved

Approved.

**24/04 Matters arising from the previous meeting
Presented by: Jim Irving,
Pro Vice-Chancellor Students and Governance**

**Paper 24/GC/01
Confidential Unreserved**

**24/05 Membership of the Board and its Committees 2023/24
Presented by: Jim Irving**

**Paper 24/GC/02
Confidential Unreserved**

**24/06 Board Vacancies & Recruitment 2023/24 & 2024/25
Presented by: Jim Irving**

**Paper 24/GC/03
Confidential Unreserved**

**24/07 Recruitment & Election of Chair for term commencing 2024/25
Presented by: Jim Irving**

**Paper 24/GC/04
Confidential Unreserved**

**24/08 Remuneration of Chair of Board of Governors
Presented by: Jim Irving**

**Paper 24/GC/05
Confidential Unreserved**

(Dr Francesca Gwynne joined the meeting.)

(Councillor Alexander Winning left the meeting.)

**24/09 Revision of Standing Orders & Committee Terms of Reference
Presented by: Jim Irving**

**Paper 24/GC/06
Confidential Unreserved**

24/10 Governance Effectiveness Review (GER) Progress Report **Paper 24/GC/07**
Presented by: Jim Irving **Confidential Unreserved**

24/11 Code of Conduct for Board of Governors **Paper 24/GC/08**
Presented by: Jim Irving, **Open**

- i. The Committee agreed to recommend the Code of Conduct to the Board at its meeting on 8 May.

24/12 Chancellor – term commencing 2024/25 **Paper 24/GC/09**
Presented by: Jim Irving **Confidential Unreserved**

24/13 Pro Chancellor **Oral Report**
Presented by: Jim Irving **Confidential Unreserved**

24/14 Dates of next meeting:

NEW DATE: Friday 28 June 2024 10:00hrs.

Meeting closed at 17:00hrs.