

**MINUTES OF THE MEETING OF THE PEOPLE & CULTURE COMMITTEE
ON THURSDAY 13 JUNE 2024 AT 17:30HRS
SILVER BIRCH SUITE, SPARK BUILDING**

Present

Sharath Ranjan	Independent Governor & Chair
Nigel Duncan OBE	Independent Governor
Dr Francesca Gwynne	Staff Governor (Academic)
Mohandas Jeyakumar	Student Governor & Solent Students' Union VP Education

In attendance

Laura Jelley	Head of People & Development
Helen Jones	Chief People & Culture Officer
Tania Struetzel	Head of Student Success
Bridget Woolven	Clerk to the Committee

24/10 Welcome & Apologies**Open**

- i. The Chair welcomed everyone to the meeting.
- ii. There were apologies from Neil Hayward, Councillor Alexander Winning. Professor James Knowles and Jim Irving.
- iii. Noreen Biddle Shah was absent.
- iv. The Committee was quorate.

24/11 Conflict of Interests**Open**

There were no conflicts of interest.

24/12 Minutes of 23 April 2024

**Minutes
Confidential Unreserved**

Approved.

24/13 Matters Arising

**Paper 24/PC/04
Confidential Unreserved**

24/14 Report of pre-meeting

**Oral Report
Confidential Unreserved**

24/15 Equality, Diversity & Inclusion (EDI) Report

**Presented by: Helen Jones,
Chief People & Culture Officer**

**Paper 24/PC/05
Confidential Unreserved**

24/16 People & Development Report

Presented by: Helen Jones

**Paper 24/PC/06
Confidential Unreserved**

24/17 Access and Participation Plan

**Presented by: Tania Struetzel,
Head of Student Success**

**Presentation
Confidential Unreserved**

24/18 Students' Union Education Code of Practice **Paper 24/PC/07**
Presented by: Tania Struetzel **Confidential Unreserved**

24/19 Terms of Reference (ToR) review **Paper 24/PC/08**
Presented by: Bridget Woolven, **Confidential Unreserved**
Clerk to the Committee

24/20 Committee's Self-Evaluation 2023/24 **Paper 24/PC/09**
Presented by: Bridget Woolven **Open**

- i. The Committee endorsed the self-evaluation noting that the projected attendance would be lower due to apologies being sent for the June 2024 meeting.
- ii. New Pro Vice-Chancellor Education, Professor Sarah Jones, would attend the Committee from 2024/25.

24/21 Order of Business 2024/25 **Paper 24/PC/10**
Presented by: Bridget Woolven **Open**

- i. The Committee noted the order of business for 2024/25 and agreed that an update on APP progress would be added to November's business.
- ii. Graduate Outcomes, NSS results and B5 data would be added to the schedule after liaison with the Head of Student Success about publication dates. **ACTION: CLERK.**

24/22 Dates of 2024/25 meetings:

Thursday 21 November 2024 at 17:30 hrs on Teams.

Thursday 20 March 2025 at 17:30hrs on Teams.

Thursday 12 June 2025 at 17:30hrs – Silver Birch Suite, Spark Building

Meeting closed at 19:00 hrs.