

Southampton Solent University

People & Culture Committee

Minutes of the meeting held on Thursday 21 November 2024 at 17:30hrs on Teams

Present

Dr Francesca Gwynne, Staff Governor (Academic)
Fay Quayle, Independent Governor
Sharath Ranjan, Independent Governor & Committee Chair
Sanidhya Shetty, Student Governor

In attendance

Jim Irving, Pro Vice-Chancellor Students and Governance
Laura Jelley, Head of People & Development
Helen Jones, Chief People & Culture Officer
Bridget Woolven, Clerk to the Governors
Michelle Giles, Head of Organisational Development (24/30 only)

24/23 Welcome and Apologies

1. There were apologies from Neil Hayward, Professor Sarah Jones and Professor James Knowles.
2. The meeting was quorate.

24/24 Conflicts of Interest

1. Dr Francesca Gwynne and Bridget Woolven declared conflicts of interest in respect to of the pay deferral item in the People & Development report.

24/25 Minutes

Decision

1. The minutes of the meeting held on 13 June 2024 were approved as an accurate record.

24/26 Matters Arising

Paper 24/PC/11
Confidential Unreserved

24/27 Report of Members' Pre-Meeting

Oral Report
Confidential Unreserved

24/28 People & Culture Strategy Update

Paper 24/PC/12
Confidential Unreserved

24/29 People & Development Report

Paper 24/PC/13
Confidential Unreserved

(Michelle Giles joined the meeting.)

24/30 Equality, Diversity & Inclusion Report

Paper 24/PC/14
Confidential Unreserved

(Michelle Giles left the meeting.)

24/31 Student Experience & Student Outcomes report

**Paper 24/PC/15
Confidential Unreserved**

End of Part 1

Part 2: for noting or taken as approved

24/32 Standing Orders for Board & Committees

**Paper 24/PC/16
Open**

- i. The Committee had reviewed and noted the Standing Orders without discussion.

The meeting closed at 18:55 hrs.

24/33 Next meetings in 2024/25

Thursday 20 March 2025 at 17:30hrs. On Teams.

Thursday 19 June 2025 at 17:30hrs. Silver Birch Suite, Spark Building, East Park Terrace, Southampton.

Both of the above will be preceded by a members' meeting at 17:00hrs.