

Southampton Solent University

People & Culture Committee

Minutes of the meeting held on Tuesday 1 July 2025 at 16:30hrs on Teams

Present

Dr Francesca Gwynne, Staff Governor (Academic)
Neil Hayward, Independent Governor (from Min 25/16)
Fay Quayle, Independent Governor
Sharath Ranjan, Independent Governor & Committee Chair
Sanidhya Shetty, Student Governor (from Min 25/16)

In attendance

Jim Irving, Pro Vice-Chancellor Students and Governance
Laura Jelley, Head of People & Development
Helen Jones, Chief People & Culture Officer
Professor Sarah Jones, Pro Vice-Chancellor Education
Tania Struetzel, Head of Student Success
Bridget Woolven, Clerk to the Governors

25/10 Welcome and Apologies

1. There were no apologies.
2. The meeting was quorate throughout
3. The Chair thanked everyone for agreeing to meet at an earlier time.

25/11 Conflicts of Interest

1. There were no conflicts of interest.

25/12 Minutes

Decision

1. The minutes of the meeting held on 20 March 2025 were approved as an accurate record.

25/13 Matters Arising

**Paper 25/PC/07
Confidential Unreserved**

25/14 Report of Members' pre-meeting

**Oral Report
Confidential Unreserved**

25/15 Condition E6: Harassment and sexual misconduct update

**Paper 25/PC/08
Confidential Unreserved**

25/16 Graduate Outcomes (GO) update

**Paper 25/PC/09
Confidential Unreserved**

(Neil Hayward and Sanidhya Shetty joined the meeting.)

25/17 Student report

**Paper 25/PC/10
Confidential Unreserved**

25/18 People & Development (P&D) report

**Paper 25/PC/11
Confidential Unreserved**

25/19 Equality, Diversity & Inclusion report

**Paper 25/PC/12
Confidential Unreserved**

25/20 Review of Committee's terms of reference

**Paper 25/PC/13
Open**

Decision

1. The Committee approved the current terms of reference with no revisions subject to the outcome of the PVC SaG's considerations in respect of the above action in Min 25/19.

25/21 Committee's annual self-evaluation

**Paper 25/PC/14
Restricted**

25/22 Order of business 2025/26

**Paper 25/PC/14
Open**

Decision

1. The Committee endorsed the order of business.

25/23 Next meeting

Thursday 13 November 2025 at 17:30hrs. On Teams.

The meeting will be preceded by a members' meeting at 17:00hrs.

The meeting closed at 17:35 hrs.