

Southampton Solent University

People & Culture Committee

Minutes of the meeting held on Thursday 13 November at 17:30hrs on Teams

Present

Dr Francesca Gwynne, Staff Governor (Academic)
Sharath Ranjan, Independent Governor & Committee Chair
Sanidhya Shetty, Student Governor

In attendance

Jim Irving, Pro Vice-Chancellor Students and Governance
Laura Jelley, Head of People & Development
Helen Jones, Chief People & Culture Officer
Jackie Labbe, AHEP (Observer)
Professor Sarah Jones, Pro Vice-Chancellor Education
Tania Struetzel, Head of Student Success
Bridget Woolven, Clerk to the Governors

25/24 Welcome and Apologies

1. There were apologies from Joshua Whale, Students' Union Chief Executive.
2. The meeting was inquorate because independent member, Fay Quayle, was unable to join the meeting due to technical issues.
3. The Chair welcomed Jackie Labbe of the Association of Higher Education Professionals (AHEP) to the meeting. Jackie would be observing the meeting as part of the University's triennial governance effectiveness review.

25/25 Conflicts of Interest

1. There were no conflicts of interest.

25/26 Minutes

Decision

1. The minutes of the meeting held on 1 July 2025 were approved as an accurate record.

25/27 Matters arising and actions tracker

**Paper 25/PC/16
Confidential Unreserved**

25/28 Report of Members' pre-meeting

**Oral Report
Confidential Unreserved**

25/29 Graduate Outcomes (GO) annual report

**Paper 25/PC/17
Confidential Unreserved**

25/30 National Student Survey (NSS) results 2025

**Paper 25/PC/18
Confidential Unreserved**

25/31 Office for Students (OfS) Condition B3: Student Outcomes 2025	Paper 25/PC/19 Confidential Unreserved
25/32 Student Life Survey annual report	Paper 25/PC/20 Confidential Unreserved
25/33 Sabbatical Officer's report	Paper 25/PC/21 Restricted
25/34 People and Development report and Strategy update	Paper 25/PC/22 Confidential Unreserved
25/35 Equality, diversity and inclusion progress report	Paper 25/PC/23 Confidential Unreserved

End of Agenda Part 1

Agenda Part 2

25/36 Committee's terms of reference and standing orders	Paper 25/PC/24 Restricted
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Noted.

25/37 Order of business 2025/26	Paper 25/PC/25 Open
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Noted.

25/38 2025/26 meetings:

Thursday 19 March 2026 at 17:30hrs. On Teams.

The meeting will be preceded by a members' meeting at 17:00hrs.

Wednesday 1 July at 17:30hrs. Silver Birch Suite, Spark Building, East Park Terrace, Southampton.

The meeting will be preceded by a members' meeting at 17:00hrs.

The meeting closed at 17:20 hrs.