

RIEC 2018 Submission Guidelines

Contribution proposals must be submitted via the [online form](#).

The form will ask for details required for reviewing proposals and programming successful contributions. All submissions will be reviewed anonymously. Personal contact information will be added to the Conference contacts database and used to create the programme and communicate with you about the RIE Conference.

Please read and follow these guidance notes when writing your abstract and proposal. Be aware that requirements are slightly different depending on the conference zones (research, innovation and enterprise), and that proposals for interactive sessions require a description of the intended activity.

Concise abstract

Your concise abstract must include:

- A brief précis of your subject
- A short explanation of what participants/audience can expect to learn from your session.

The abstract will be used verbatim in the conference programme, so make sure you clearly explain to delegates why they should attend your session.

Proposal

Use the proposal section to expand on your abstract. This information will not be published, but will be used by the peer review panel to select successful submissions and allocate presentation formats. Preference will be given to sessions which clearly contribute to building research, innovation and enterprise.

For **research** submissions please include an overview of:

- The problem you are researching
- Your methodology
- Any data you wish to present
- Any interim or final findings you are able to discuss.

Submissions for **innovation** and **enterprise** should include:

- An outline of the project you are presenting
- A brief explanation of underpinning research
- The impact of your project
- Information about future plans and/or how you plan to use the conference platform to further your project

For **interactive sessions** please also include an explanation of your session format, including any activities you will be carrying out.

We supply a PC, projector, standard audio and internet for every session. You will be responsible for supplying all materials required for your session outside the standard equipment supplied. Please tell us if you will be bringing any other electronic equipment, so we can plan for set up time, appropriate space, etc.

If you have any questions, please contact rieconference@solent.ac.uk