



Date submitted to the Graduate School (recorded by the Graduate School)

# RESEARCH DEGREE: Application for Approval of Supervisory Team

This form should be used to apply for approval of the proposed supervisory team of a research degree candidate (Academic Handbook section 2R refers). This form must be completed electronically and sent to [research.degree@solent.ac.uk](mailto:research.degree@solent.ac.uk) in the Graduate School and will be considered as part of the application.

## PART A: THE CANDIDATE

1. Surname/Family Name:

2. First Name(s):

3. Student ID Number:

4. Expected Start Date:

5. Mode of Study:

6. Level of Award:

		Full-Time	Part-Time
MPhil		MPhil/PhD	PhD by Prior publication

7a. Department

Department of Arts & Music	Department of Business & Law	Department of Science & Engineering	Warsash Maritime School
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7b. Research Theme

Department of Sport & Health	Department of Social Sciences & Nursing	Department of Film & Media	
Engineering & Environment	Human Function & Health	Media, Culture & the Arts	Social Research & Policy

8. Provisional thesis title:

## PART B: PROPOSED SUPERVISORY TEAM

9.

<b>Director of Studies</b>		
<b>Name</b>		
<b>Highest Qualification</b>		
<b>Present post</b>		
<b>Email</b>		
<b>Supervisory Experience</b>	<b>Director of Studies</b>	<b>2<sup>nd</sup> Supervisor</b>

	MPhil	PhD	MPhil	PhD
Number currently under supervision				
Number previously supervised to successful completion				
<b>Supervisors must complete the University's mandatory research supervisors' training every 3 years*. Please indicate if you have undertaken the mandatory training and when.</b>				
<b>No</b>		<b>Yes</b>		<b>If yes, please state year:</b>
<b>Supervisors must complete a least 2 of the University's optional research supervisors' training every 3 years*. Please indicate if you have undertaken the optional training and when.</b>				
<b>No</b>		<b>Yes</b>		<b>If yes, please state year:</b>
*For the University's mandatory and optional training please refer to the Researcher Development Programme <a href="#">website</a> .				

<b>Co-Supervisor</b>				
<b>Name</b>				
<b>Highest Qualification</b>				
<b>Present post</b>				
<b>Email</b>				
<b>Supervisory Experience</b>	<b>Director of Studies</b>		<b>2<sup>nd</sup> Supervisor</b>	
	<b>MPhil</b>	<b>PhD</b>	<b>MPhil</b>	<b>PhD</b>
Number currently under supervision				
Number previously supervised to successful completion				
<b>Supervisors must complete the University's mandatory research supervisors' training every 2 years*. Please indicate if you have undertaken the mandatory training and when.</b>				
<b>No</b>		<b>Yes</b>		<b>If yes, please state year:</b>
* For the University's mandatory training please refer to the Researcher Development Programme <a href="#">website</a> .				

<b>Co-Supervisor (optional)</b>				
<b>Name</b>				
<b>Highest Qualification</b>				
<b>Present post</b>				
<b>Email</b>				
<b>Supervisory Experience</b>	<b>Director of Studies</b>		<b>2<sup>nd</sup> Supervisor</b>	
	<b>MPhil</b>	<b>PhD</b>	<b>MPhil</b>	<b>PhD</b>
Number currently under supervision				
Number previously supervised to successful completion				
<b>Supervisors must complete the University's mandatory research supervisors' training every 3 years*. Please indicate if you have undertaken the mandatory training and when.</b>				
<b>No</b>		<b>Yes</b>		<b>If yes, please state year:</b>

**Supervisors must complete a least 2 of the University's optional research supervisors' training every 3 years\*. Please indicate if you have undertaken the optional training and when.**

No	Yes	If yes, please state year:
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\* For the University's mandatory and optional training please refer to the Researcher Development Programme [website](#).

Are any members of the proposed supervision team either a) line manager to the student, or b) are any members of the supervision team line managed by the student?

This should be accompanied by a statement that where possible such an appointment in the case of internal student teams should not be made, but where this is unavoidable for reasons of relevant subject expertise, the following supplementary question should be answered:

What measures have been put in place in the proposed supervision team to mitigate any potential conflict of interest inherent in the above relationship?

**10. Details of any other person(s) who will formally act in an advisory capacity (where applicable):**

Name

Qualifications

Present post

Place of work

Email

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**PART C: AWP HOURS APPROVAL BY LINE MANAGER / HEAD OF DEPARTMENT**

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Signed by  
Line Manager/Head of Department:

Print Name:

Date:

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**PART D: DOCTORAL REVIEW PANEL OUTCOME**

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**11. Composition of Panel:**

The Panel will normally be chaired by the Doctoral Co-ordinator, with two other doctoral review panel members or appropriate other colleagues experienced in research.

**12. Suitability of the application, student and supervisory team.**

The panel has:

- i. Considered the suitability of the application and student;
- ii. Reviewed the proposed supervisory team, and confirm that this team has the appropriate knowledge and experience
- iii. Confirmed that all members of the supervisory team have undertaken, or committed to undertake all requisite training within 6 months. ([Academic Handbook section 2R refers](#)).

- iv. Confirmed that the Head of Department and/or line manager has agreed that there is capacity within the supervisors' AWP.

I recommend the above supervisory team for approval of the chair / deputy chair of the Research Degrees Committee (RDC).

<b>Signed by</b> <b>Doctoral Co-ordinator:</b>			
<b>Print Name:</b>		<b>Date:</b>	

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**PART E: RESEARCH DEGREES COMMITTEE APPROVAL**

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<b>13. Outcome:</b>	
i. <b>Approved</b>	
ii. <b>Not approved</b>	

<b>Signed by</b> <b>Chair / Deputy Chair RDC:</b>			
<b>Print Name:</b>		<b>Date:</b>	