RD3S (09/2018)

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# **RESEARCH DEGREE: Application for Approval of Supervision Team**

*This form should be used to apply for approval of the proposed supervision team of a research degree candidate (Academic Handbook section 2R refers). This form must be word-processed and forwarded to Research, Innovation & Enterprise (via* [*research.degree@solent.ac.uk*](mailto:research.degree@solent.ac.uk)*), who will make arrangements for the application to be considered as part of the candidate’s application by the Hub Scrutiny Panel.*

***Note:*** *This form is designed to be completed electronically and will expand as necessary. Do not regard the ‘white space’ provided as a constraint on the appropriate length of any comments made.*

## PART A: THE CANDIDATE

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| **1. Surname/Family Name:** |  | | | | |
| **2. First Name(s):** |  | | | | |
| **3. Student ID Number:** |  | | | | |
| **4. Registration Date:** |  | | | | |
| **5. Mode of Study:** | | Full-Time |  | Part-Time |  |
| **6. Level of Award:** | | MPhil |  | PhD |  |

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| **7. Hub:** | **BS** |  | **CDI** |  | **MTE** |  | **SHW** |  |

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| **8. Area of Research:** | |
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**PART B: PROPOSED SUPERVISION TEAM**

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| **9. This section puts forward the preliminary supervision team which is subject to approval/ amendment following submission of the Project Proposal (RD1PA).**  *(Academic Handbook section 2R refers)* |

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| **Director of Studies** | | | | | | | | | | | | | | | |
| **Name** | | |  | | | | | | | | | | | | |
| **Qualifications** | | |  | | | | | | | | | | | | |
| **Present post** | | |  | | | | | | | | | | | | |
| **Place of work** | | |  | | | | | | | | | | | | |
| **Supervisory Experience** (*please give details as FTE*) Full-Time: 1.0 FTE Part-Time: 0.5 FTE | | | | | | | | **Director of Studies** | | | | **2nd Supervisor** | | | |
| **MPhil** | | **PhD** | | **MPhil** | **PhD** | | |
| Candidates accepted(prior to RD1PA - project approval) | | | | | | | |  | |  | |  |  | | |
| Candidates currently under supervision | | | | | | | |  | |  | |  |  | | |
| Candidates currently writing up | | | | | | | |  | |  | |  |  | | |
| Candidates previously supervised to successful completion | | | | | | | |  | |  | |  |  | | |
| **Have you accessed the University’s research supervisors’ training resources?** | | | | | | | | | | | | | | | |
| **No** |  | **Yes** | |  | **If yes, please state year:** | | | |  | |  | | | | |
| **Which sessions did you attend/review:** | | | | | | | | | | | | | | | |
| Regulations and Standards | | | | | |  | Independent Chairing and Examining PhDs | | | | | | |  |  |
| Styles of Supervision | | | | | |  | Current Issues in Postgraduate Research | | | | | | |  |  |
| Assessing Training Needs | | | | | |  | Preparing for Project Approval | | | | | | |  |  |
| Research Integrity & PGR | | | | | |  | Preparing for Annual Monitoring and Transfer | | | | | | |  |  |
| Reflective Practice | | | | | |  | Preparing for the PhD viva | | | | | | |  |  |
| Admission and Induction | | | | | |  | Supervising the PhD by Prior Publication | | | | | | |  |  |
| The Role of the Scrutiny Panel | | | | | |  |  | | | | | | |  |  |
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| External supervisor: CV attached to evidence active current research in this specific area of study | | | | | | | | | | | | | |  | |

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| **Co-supervisor** | | | | | | | | | | | | | | | |
| **Name** | | |  | | | | | | | | | | | | |
| **Qualifications** | | |  | | | | | | | | | | | | |
| **Present post** | | |  | | | | | | | | | | | | |
| **Place of work** | | |  | | | | | | | | | | | | |
| **Supervisory Experience** (*please give details as FTE*) Full-Time: 1.0 FTE Part-Time: 0.5 FTE | | | | | | | | **Director of Studies** | | | | **2nd Supervisor** | | | |
| **MPhil** | | **PhD** | | **MPhil** | **PhD** | | |
| Candidates accepted(prior to RD1PA - project approval) | | | | | | | |  | |  | |  |  | | |
| Candidates currently under supervision | | | | | | | |  | |  | |  |  | | |
| Candidates currently writing up | | | | | | | |  | |  | |  |  | | |
| Candidates previously supervised to successful completion | | | | | | | |  | |  | |  |  | | |
| **Have you accessed the University’s research supervisors’ training resources?** | | | | | | | | | | | | | | | |
| **No** |  | **Yes** | |  | **If yes, please state year:** | | | |  | |  | | | | |
| **Which sessions did you attend/review:** | | | | | | | | | | | | | | | |
| Regulations and Standards | | | | | |  | Independent Chairing and Examining PhDs | | | | | | |  |  |
| Styles of Supervision | | | | | |  | Current Issues in Postgraduate Research | | | | | | |  |  |
| Assessing Training Needs | | | | | |  | Preparing for Project Approval | | | | | | |  |  |
| Research Integrity & PGR | | | | | |  | Preparing for Annual Monitoring and Transfer | | | | | | |  |  |
| Reflective Practice | | | | | |  | Preparing for the PhD viva | | | | | | |  |  |
| Admission and Induction | | | | | |  | Supervising the PhD by Prior Publication | | | | | | |  |  |
| The Role of the Scrutiny Panel | | | | | |  |  | | | | | | |  |  |
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| External supervisor: CV attached to evidence active current research in this specific area of study | | | | | | | | | | | | | |  | |

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| **Co-supervisor** | | | | | | | | | | | | | | | |
| **Name** | | |  | | | | | | | | | | | | |
| **Qualifications** | | |  | | | | | | | | | | | | |
| **Present post** | | |  | | | | | | | | | | | | |
| **Place of work** | | |  | | | | | | | | | | | | |
| **Supervisory Experience** (*please give details as FTE*) Full-Time: 1.0 FTE Part-Time: 0.5 FTE | | | | | | | | **Director of Studies** | | | | **2nd Supervisor** | | | |
| **MPhil** | | **PhD** | | **MPhil** | **PhD** | | |
| Candidates accepted(prior to RD1PA - project approval) | | | | | | | |  | |  | |  |  | | |
| Candidates currently under supervision | | | | | | | |  | |  | |  |  | | |
| Candidates currently writing up | | | | | | | |  | |  | |  |  | | |
| Candidates previously supervised to successful completion | | | | | | | |  | |  | |  |  | | |
| **Have you accessed the University’s research supervisors’ training resources?** | | | | | | | | | | | | | | | |
| **No** |  | **Yes** | |  | **If yes, please state year:** | | | |  | |  | | | | |
| **Which sessions did you attend/review:** | | | | | | | | | | | | | | | |
| Regulations and Standards | | | | | |  | Independent Chairing and Examining PhDs | | | | | | |  |  |
| Styles of Supervision | | | | | |  | Current Issues in Postgraduate Research | | | | | | |  |  |
| Assessing Training Needs | | | | | |  | Preparing for Project Approval | | | | | | |  |  |
| Research Integrity & PGR | | | | | |  | Preparing for Annual Monitoring and Transfer | | | | | | |  |  |
| Reflective Practice | | | | | |  | Preparing for the PhD viva | | | | | | |  |  |
| Admission and Induction | | | | | |  | Supervising the PhD by Prior Publication | | | | | | |  |  |
| The Role of the Scrutiny Panel | | | | | |  |  | | | | | | |  |  |
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| External supervisor: CV attached to evidence active current research in this specific area of study | | | | | | | | | | | | | |  | |

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| **10. Details of any other person(s) who will formally act in an advisory capacity** (where applicable)**:** | |
| **Name** |  |
| **Qualifications** |  |
| **Present post** |  |
| **Place of work** |  |

**PART C: HUB SCRUTINY PANEL OUTCOME**

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| **11. Composition of Panel:**  The Panel will be chaired by the Hub Co-ordinator, with two other scrutiny panel members or appropriate other colleagues experienced in research. |

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| **12. Suitability of the application, student and supervisory team.**  The panel has:   1. Considered the suitability of the application and student; 2. Reviewed the above proposed supervision arrangements, taking into account the Research Degrees Committee’s guidelines on supervision loadings (below) and confirm that the proposed team has the appropriate knowledge, experience and capability;   Loadings: Professor 8 FTE students   Reader/Research Fellow/Associate Professor 6 FTE students   Research Supervisor 5 FTE students  Others 4 FTE students  iii. Confirmed that the Dean of School has agreed that there is capacity for supervision within the budget. | | | |
|  | 1. **Approved** |  |  |
|  | **ii. Not approved** |  |  |
|  | Please give reason: |  | |
|  | Action to be taken: |  | |

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| **13.** I will arrange for any member of the supervision team who has not previously done so to access the University’s research supervisors’ training resources (Academic Handbook section 2R refers). |

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| **Signed by**  **Doctoral Hub Co-ordinator:** | |  | | |
| **Print Name:** |  | | **Date:** |  |

**PART D: APPROVAL OF DEAN OF SCHOOL**

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| **Signed by**  **Dean of School:** | |  | | |
| **Print Name:** |  | | **Date:** |  |

**PART E: APPROVAL RESEARCH, INNOVATION & ENTERPRISE**

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| **Approved by**  **Chair / Deputy Chair RDC:** | |  | | |
| **Print Name:** |  | | **Date:** |  |