RD6E (09/2018)

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# **RESEARCH DEGREE: Examination Arrangements**

*This form should be used to propose examination arrangements for research degree candidates
(MPhil or PhD). The form must be word-processed and forwarded to Research, Innovation & Enterprise (via* *research.degree@solent.ac.uk**), who will make arrangements for the proposal to be considered by the Chair / Deputy Chair Research Degrees Committee (Academic Handbook Section 2R refers).*

***Note:*** *This form is designed to be completed electronically and will expand as necessary. Do not regard the ‘white space’ provided as a constraint on the appropriate length of any comments made.*

## PART A: THE CANDIDATE

|  |  |
| --- | --- |
| **1. Surname/Family Name:** |  |
| **2. First Name(s):** |  |
| **3. Student ID Number:** |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **4. Hub:** | **BS** |  | **CDI** |  | **MTE** |  | **SHW** |  |

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| --- | --- |
| **5. Date of registration:** |  |
| **6. Mode of Study:** | Full-Time |  |  Part-Time |  |
| **7. Level of Award:** | MPhil |  | PhD |  |
| **8. Expected date of thesis submission:** |  |
| **9. Collaborating establishment(s):** |
|  |  |
| **10. Title of thesis**  |
|  |  |

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| **11. Has the candidate worked at SSU during his/her studies?** | YES |  |  NO |  |
|  **If YES, in what capacity?** |  |
|  |

## PART B: APPROVED SUPERVISORY TEAM

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| **12. Please insert details of the approved supervisory team** |
|  | **Director of Studies** |  |
| **Co-supervisor** |  |
| **Co-supervisor** |  |

## PART C: PROPOSED EXAMINATION TEAM

*Please attach CVs for each examiner which provide evidence of all the following:*

*a) current research and/or consultancy interests,*

*b) publications relevant to the thesis (last five years only),*

*c) experience of PhD examinations and / or supervision of PhDs to completion.*

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| **13. 1st External Examiner** |
|  | **Name/ Designation** |  |
| **Relevant Qualifications** |  |
| **Present post** |  |
| **Place of work** |  |
|  | **Examination Experience:** No. of research degree candidates examined | **MPhil** | **PhD** |
|  |  |

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| **14. 2nd External Examiner** (if applicable) |
|  | **Name/ Designation** |  |
| **Relevant Qualifications** |  |
| **Present post** |  |
| **Place of work** |  |
|  | **Examination Experience:** No. of research degree candidates examined | **MPhil** | **PhD** |
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| **15. Internal Examiner** |
|  | **Name/ Designation** |  |
| **Relevant Qualifications** |  |
| **Present post** |  |
| **Place of work** |  |
|  | **Examination Experience:** No. of research degree candidates examined | **MPhil** | **PhD** |
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| **16**. **I confirm that the proposed examiners’ experience meets the requirements of the University’s Research Degree Regulations and that this is supported by the attached CVs.** (Academic Handbook Section 2R refers) |

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| **Signed by DoS:** |  |
| **Print Name:** |  | **Date:** |  |

## PART D: INDEPENDENT CHAIR

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| **17.** The Chair will be appointed once the date for the examination is set. |

**PART E: APPROVAL RESEARCH, INNOVATION & ENTERPRISE**

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| **18**. In approving the proposed examination team, RDC should be satisfied that:* Internal examiners have experience in the general area of the student’s work.
* External examiners have experience in the specialist area of the student’s thesis and demonstrate a consistent and extensive record of relevant publication.
* The examining team as a whole has substantial experience of successful supervision and examination of research degree students. Normally, the examining team should have completed a minimum of three examinations.

(Academic Handbook Section 2R refers) |

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| **Approved by Chair / Deputy Chair RDC:** |  |
| **Print Name:** |  | **Date:** |  |

**TO BE COMPLETED BY RESEARCH, INNOVATION & ENTERPRISE**

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| --- |
|  **MPhil/PhD Transfer Assessors**  |
|  | **Name:** |  |
|  | **Name:** |  |

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|  | **No. examinations at the University within previous 3 years** | **Employed by the University within the previous 3 years?** |
|  | **Yes** | **No** |
| 1st external examiner’s relationship to Solent University | [ ]  | [ ]  | [ ]  |
| 2nd external examiner’s relationship to Solent University | [ ]  | [ ]  | [ ]  |

 |
| **Checked by:** |  |
| **Print Name:** |  | **Date:** |  |