

# Student Residences for September 2018

## Allocation Procedure for 'Returning' Students

This policy relates to the forthcoming academic year 2018/19 and it should not be assumed that the policy will remain the same for any subsequent years.

Applications will not be considered from students if their accommodation fees for the current year are in arrears or they are in debt for accommodation fees or charges from previous years.

The Accommodation Office reserves the right to reject an application from individuals who have caused damage to residential property or distress to other residents during a period of residency, or has been the subject of any disciplinary action during a period of residency.

### Who can apply?

- All currently enrolled full-time students who are expecting to re-register in September 2018.
- Postgraduate students who will continue their postgraduate studies for the whole of the 2018/2019 academic year.
- Any current resident with medical conditions or disabilities occupying an adapted room will be allowed to request accommodation for the 2018/19 academic year. Students should note that mention of special circumstances affecting their accommodation requirements will not in itself guarantee that a room will be available.

### How do I apply?

Applications can be submitted online.

Rooms are allocated in strict date order.

### What accommodation is available?

Returner's accommodation is available in the Emily Davies and Lucia Foster Welch Student Residences (non en-suite), and Deanery Student Residence (en-suite).

Students may make a 'group' application for flats in Emily Davies and Lucia Foster Welch.

- To live in the same flat in Emily Davies, the group must not consist of more than 4 students. The cluster flats at Emily Davies have either 3 or 4 rooms.
- To live in the same flat in Lucia Foster Welch, the group must not consist of more than 10 students. The flats at Lucia Foster Welch have either 6, 8 or 10 rooms

Each student applying as a 'group' can indicate in the **Notes Section of the on-line form** the other students they wish to share with. Students will only be considered as a 'group' if all the applicants are mentioned on each of the on-line application forms. The Accommodation Office cannot be responsible for errors or omissions made by students on their application.

## When will I hear if I have got a room?

Successful applicants will be contacted by email within 4 weeks of their application, with a Room Allocation.

## What happens next?

1. Room Offer given via the on-line application system
2. Offer accepted - within the period specified. *If the offer is not accepted within the specified period, the offer of accommodation will be withdrawn.*
3. Bank or Card Details are required authorising Direct Debit or Card instalments for accommodation fees. *The offer cannot be confirmed until bank or card details are entered.*
4. Room confirmed.

## Cancellation

Once the room offer is accepted and confirmed students may only withdraw from the contract if they do not return to their studies in September 2018. All requests to terminate the contract must be put in writing to the Accommodation Office.

To cancel please contact the Accommodation Office in writing by letter to: The Accommodation Office, East Park Terrace, Southampton, Hants, SO14 0RN or email: [accommodation@solent.ac.uk](mailto:accommodation@solent.ac.uk). The right to cancel will be lost if we, with your consent start providing the accommodation (for example, you pick up the keys and/or move in).