

Study Abroad Application – January 2017

This application is for Level 5 (Year 2) students in 2016/17 only. All sections apart from [Section 4](#) should be completed by the student. Please read the [terms and conditions](#) before starting this form. Completed applications must be returned to international.exchanges@solent.ac.uk before **3pm on Friday 11th November 2016**, or handed in to office A201.

Section 1: About You

Full Name		Student ID Number	
Current Year of Study		Name of Course Leader/Coordinator	
Course Title			

Can you speak another language? Yes No

If yes, please give details, including which level you have achieved:

Section 2: Your study abroad proposal

Please use our [list of partners](#) as your guide. We will consider proposals from students who would like to apply to institutions where a link in their academic subject area is not yet established (read Ts&Cs).

Choice of study Aboard country:	
First choice of partner institution:	
Second choice of partner institution:	

Units whilst studying abroad

Please note, European Universities use the European Credit System (ECTS). Your units must add up to the equivalent workload in UK CATS credits.

	Full Year Workload	Half Year (Semester) Workload
UK CAT Credits (SSU)	120	60
European ECTS Credits	60	30
Canadian Credits (Guideline)	30	15

Please complete the below table*according to your first choice of partner institution. Units must be taught at a suitable language level (or in English) and should be available during the right time period.

Proposed study plan at partner institution		Units to be replaced at SSU	
Unit Name	ECTS Credits	Unit Name	SSU Credits
Total ECTS credits		Total UK Credits	

*If you can't fit all the units in this table, please provide the information on a separate page.

Section 3: Personal Statement

Please provide a personal statement between 300 and 400 words about why you want to study abroad, why you have chosen your first choice of partner institution and why you would be a good ambassador for the University. If you can't fit your statement in the box below, please attach it as a separate page.

Section 4: Course Leader approval and reference

The Study Abroad and Exchange team are on hand to help Course Leaders approving study proposals for students. Please [contact us](#) for support.

I, as the above named student's Course Leader/Coordinator confirm the following statements to be true:

I confirm the above student is a suitable candidate for studying abroad and I am happy to act as a reference for the student.

I provisionally approve the proposed study plan outlined in Section 2 of this application and its equivalence to the SSU units being replaced by the student, subject to my final approval.

Signed:		Date:	
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Name of Course Leader:		Telephone Number:	
Email Address:			

Section 5: Student Declaration

I, the above named student, confirm the above application is my own work and that I consent to compliance with the terms and conditions of the study abroad programme.

Signed:		Date:	
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Terms and Conditions

1. Southampton Solent University is unable to guarantee places for all students on the study abroad programme, but best endeavours will be made to find suitable placements for all students.
2. Applications will be reviewed by the International Exchanges Team who reserve the right to accept or reject at any time during the selection process.
3. The International Exchanges Team reserve the right to make selections of students and suggest alternatives where the first and second choices are unavailable.
4. Unit choices are subject to availability at the partner institution and approval by the SSU Course Leader or Coordinator. Changes can also be made according to the Course Leader or Coordinator's wish at any time.
5. All students will be expected to complete a short telephone, Skype or face-to-face interview before a final decision is made.
6. If approved, students will be responsible for completing the following stages of the process:
 - a. Completing the application to the partner University on time and uploading all required documentation.
 - b. Completing any further paperwork required by the International Exchanges Team.
 - c. Arrangement of all travel, visas, accommodation and adequate insurance.
7. Where a study plan is proposed at a partner where we don't currently have a link in a particular subject area, it is strongly suggested that an early application be made to allow for negotiation with the partner University.
8. You cannot study in the same country you have nationality of or have been a regular resident in.

Contacts

Our team:

- Emma Evans – International Exchange Manager
- Cleome Dakin – Study Abroad and Exchange Officer

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